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2009

own of Merrimack



# Annual Report 2009

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# Town Hall Complex Hours

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## **Code Enforcement/Inspection, Community Development, Planning and Zoning**

Monday – Friday 8:00 AM to 4:30 PM

## **Assessing, Public Works Administration, Town Manager's Office**

Monday – Friday 8:30 AM to 4:30 PM

## **Town Clerk/Tax Collector's Office**

Monday – Friday 9:00 AM to 4:30 PM

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## Town Holidays for 2010

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The Town Hall will be closed on these important days.

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January 1, 2010 - New Year's Day

September 6, 2010 - Labor Day

January 18, 2010 - Civil Right's Day

November 11, 2010 - Veteran's Day

February 15, 2010 - President's Day

November 25 & 26, 2010 - Thanksgiving

May 31, 2010 - Memorial Day

December 24, 2010 - Christmas Day

July 5, 2010 - Independence Day

December 31, 2010 - New Year's Day

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## Dates to Remember

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March 1, 2010

Last day to file Abatement Application for tax year 2009 (RSA 76:16).

April 1, 2010

All real property assessed to owner of records this date.

April 15, 2010

Last day to file for elderly, disabled, handicapped, and blind exemptions and veteran tax credits.

Last day to file current use applications (RSA 79-A).

Last day for filing applications for tax-exempt properties and for special assessment of residences in industrial or commercial zone (RSA 75:11).

April 30, 2010

Dog licenses expire.

May 15, 2010

Timber Tax Report of Cut due.

June 30, 2010

Fiscal year ends.

July 1, 2010

Fiscal year begins.

December 1, 2010

Last day to pay final installment of 2010 property taxes without interest penalty.



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# 2009 ANNUAL REPORT

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**Merrimack Town Hall**  
**6 Baboosic Lake Road**  
**Merrimack, NH 03054**  
**Telephone: (603) 424-2331**

## **Town Council**

**Chairman Thomas J. Mahon**

H: (603) 424-4189

*Term Expires 2012*

tmahon@merrimacknh.gov

**Vice Chairman Thomas P. Koenig**

H: (603) 429-1455

*Term Expires 2012*

tkoenig@merrimacknh.gov

**Councilor Timothy Tenhave**

H: (603) 424-0518

*Term Expires 2010*

ttenhave@merrimacknh.gov

**Councilor Nancy M. Harrington**

H: (603) 424-2043

*Term Expires 2010*

nharrington@merrimacknh.gov

**Councilor Finlay C. Rothhaus**

H: (603) 494-0893

*Term Expires 2011*

frothhaus@merrimacknh.gov

**Councilor Brian J. McCarthy**

H: (603) 882-8858

*Term Expires 2011*

bmccarthy@merrimacknh.gov

**Councilor David Yakuboff, Sr.**

H: (603) 429-1896

*Term Expires 2012*

dyakuboff@merrimacknh.gov

## **Town Manager**

Keith R. Hickey

## **Town Attorney**

Drummond Woodsum & MacMahon

## **Town Clerk/Tax Collector**

Diane Trippett

## **Town Moderator**

Lynn Christensen

## **Town Treasurer**

Linda Wilson





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# INTRODUCTION

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**Merrimack Town Council**

First Row: Vice Chairman Thomas Koenig, Councilor Nancy Harrington, Councilor Finlay Rothhaus  
Second Row: Councilor Brian McCarthy, Chairman Tom Mahon,  
Councilor Tim Tenhave, and Councilor David Yakuboff


We, the Merrimack Town Council and Town Manager, are pleased and proud to present you with the 2009 Annual Report for the Town of Merrimack. This Annual Report was compiled through the efforts of your local public officials to serve as a permanent record for the year 2009. We would like to extend our appreciation to all of the local officials, community volunteers, and Town employees who have contributed countless hours of service to the Town of Merrimack.

As always, your comments and questions regarding this report are welcome. Please call, write, or just stop by Town Hall and speak with a member of our staff.

Thank you!

**Merrimack Town Hall • 6 Baboosic Lake Road • Merrimack, NH 03054**  
**Phone: (603) 424-2331 • Fax: (603) 424-0461 • Website: [www.merrimacknh.gov](http://www.merrimacknh.gov)**





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# Town Council 2009 Annual Report

Submitted by Thomas J. Mahon, Chairman

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On behalf of the Town Council, I am presenting the annual report of the Town Council. The past year has seen events not seen since the Great Depression of the 1930's – Turmoil in the banking and mortgage industries and the terrible fall out in the economy with significantly lower economic activity and rising unemployment compounded by rising foreclosures and bankruptcies.

In anticipation of problems, the Town Council began implementing a budget for the 2008-2009 fiscal year designed to maintain essential services while maintaining the same tax rate as the previous year. The Council was challenged by increases in payments to the New Hampshire Retirement System (NHRS), honoring negotiated collective bargaining agreements with the five unions that represent Town employees, and increases in other operating expenses. The hard work of the Council was dealt a large setback when the Legislature reduced or eliminated several State revenue sources.

In light of the economic challenges, the Town held its first public sale of Town-owned properties to return surplus property to the tax rolls and raise revenue. The property sales generated over \$300,000. The Town also began the planning for the implementation of single stream recycling in the 2009-2010 fiscal year. Reducing the amount of trash that the town has to landfill will result in less cost for tipping fees. The Town received a \$166,400 energy grant from the federal government as a result of stimulus legislation. The Town will be investing in more energy efficient heating and cooling systems, installing more energy efficient windows, programmable thermostats, and more efficient lighting and other equipment.

The Council's work is much more than just developing and overseeing the annual budget. The Council continued its work to revamp the Administrative Code as required by the Town Charter. The revisions required updating language and concepts as well as deleting provisions that were superseded by the adoption of the Charter or that were no longer applicable or were not being enforced. Once the process is complete, you will see a much smaller document that is much more in line with the actual operations of the Town. The Council is meeting quarterly with the Merrimack School Board to discuss areas of mutual concern and cooperation.

In anticipation of renegotiating all of the Town's collective bargaining agreements over the next two years and changes in the Public Employees Labor Relations Act (RSA 273-A), the Council continued its review of the Town's personnel plan. The Council revised key sections regarding pay and benefits that move Town employees toward a merit pay system, higher co-pays for health and dental insurance, lower accruals of leave balances, and language permitting furloughs of employees. The Council holds the Town's workforce in high regard and sincerely appreciates their efforts and is committed to working with them to provide competitive pay and benefits.

The Town Council held an all day facilitated retreat to plan for the coming year. The Council covered over 80 subjects in six broad topics. At the end of this process, the Council developed goals and objectives for infrastructure maintenance and improvement, particularly roads and drainage issues, economic development, continual review and prioritization of Town services.

In the coming year, we look forward to the completion of the new Merrimack District Court House and the anticipation that the outlet mall project will get under way. The coming year will also continue to challenge the Council as we deal with the uncertainty of the economy and the impacts on revenue and transferred costs by the beleaguered State government.

On behalf of the Council, I thank each and every resident of Town for their consideration, suggestions and commitment to maintaining Merrimack as a family-oriented community that provides an outstanding quality of life.



# 2009 Donations Accepted by the Town Council

Date Accepted	Department	Donor Name	Description of Donation	Amount
April 9	Police	Anheuser Busch	<u>Donation</u> – for start-up, purchase and maintenance of a Police Canine Unit	\$1,500.00
	Police	Brian and Mary Robinson	<u>Donation</u> – for start-up, purchase and maintenance of a Police Canine Unit	\$250.00
	Police	Ace Welding	<u>Donation</u> – for start-up, purchase and maintenance of a Police Canine Unit	\$250.00
	Police	Robert J. Palys	<u>Donation</u> – for start-up, purchase and maintenance of a Police Canine Unit	\$100.00
April 23	Abbie Griffin Park	Ruth Robertson and Friends	Granite bench in memory of Ernie & Betty Raymond	Valued at \$675.00
May 14	Fire	BAE Systems	<u>Donation</u> – For Fire Department needs	\$317.20
July 23	Parks and Recreation	Merrimack Youth Association	New football goal posts and related installation materials for Veteran's Park	Valued at \$3,700.00
August 27	Police	National Association of Chiefs of Police	<u>Donation</u> – for start-up, purchase and maintenance of a Police Canine Unit	\$5,000.00
	Police	Rotary Club of Merrimack	<u>Donation</u> – for start-up, purchase and maintenance of a Police Canine Unit	\$5,000.00
	Police	All Basics Stove Shop	<u>Donation</u> – for start-up, purchase and maintenance of a Police Canine Unit	\$3,000.00
	Police	Merrimack Crimeline, Inc.	<u>Donation</u> – for start-up, purchase and maintenance of a Police Canine Unit	\$1,783.50

<b>Date Accepted</b>	<b>Department</b>	<b>Donor Name</b>	<b>Description of Donation</b>	<b>Amount</b>
August 27	Police	Souhegan Kennel Club, Inc.	<u>Donation</u> – for start-up, purchase and maintenance of a Police Canine Unit	\$1,000.00
	Police	Merrimack Lions Club	<u>Donation</u> – for start-up, purchase and maintenance of a Police Canine Unit	\$300.00
	Police	The Murphy Family	<u>Donation</u> – for start-up, purchase and maintenance of a Police Canine Unit	\$300.00
	Police	Michael Millgan	<u>Donation</u> – for start-up, purchase and maintenance of a Police Canine Unit	\$250.00
	Police	Nam Knights of New Hampshire	<u>Donation</u> – for start-up, purchase and maintenance of a Police Canine Unit	\$100.00
	Police	VFW Post #8641	<u>Donation</u> – for start-up, purchase and maintenance of a Police Canine Unit	\$100.00
	Police	Robert Killkelley	<u>Donation</u> – for start-up, purchase and maintenance of a Police Canine Unit	\$25.00
	Police	Christine O’Connell	<u>Donation</u> – for start-up, purchase and maintenance of a Police Canine Unit	\$25.00
	Police	Pauline Clark	<u>Donation</u> – for start-up, purchase and maintenance of a Police Canine Unit	\$25.00
	Police	Robert and Jacqueline Roche	<u>Donation</u> – for start-up, purchase and maintenance of a Police Canine Unit	\$25.00
	Police	Susan Harvey	<u>Donation</u> – for start-up, purchase and maintenance of a Police Canine Unit	\$20.00
September 10	Abbie Griffin Park	Steven Jarry and Family	Granite bench in memory of Arlen Jarry	Valued at \$700.00

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# Town Manager's 2009 Annual Report

Submitted by Keith Hickey, Town Manager

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In looking back at the 2009 year, the most vivid memory for many will be the impact the regional and national economy had on many of the citizens of Merrimack.

The Town Council was sensitive to the challenges facing its taxpayers and proposed a budget with a supporting tax rate that remained the same at \$4.23 per thousand. While still significant, for each dollar raised in property taxes, 22¢ is raised for Town services. The approved budget allowed the Town to maintain the level of services residents have come to expect. Other items that had a budgetary and/or procedural impact were:

- Merrimack also benefited from the American Recovery and Reinvestment Act of 2009 (ARRA) by receiving \$2,672,800 for bridge replacement, energy improvements and wastewater improvement projects.
- Single stream recycling began in the fall. This change made recycling quicker and easier by allowing residents to dispose of all of their recyclables together as well as increasing the types of plastics and glass that can be recycled. This improvement will save the taxpayers an anticipated \$75,940 in the fiscal 2010/11 budget year alone.
- The Merrimack Police Department was able to raise over \$21,500 to purchase a Police Canine that will allow the Department to increase the level of service it's able to provide at no cost to the taxpayer in 2009 or future years.

During the 2010 year, there will be a number of infrastructure projects that will be completed. Those include:

- Nearly doubling the miles of roads that will be paved. The additional costs will be covered from savings from other Public Works projects.
- Drainage improvements on Naticook Road between Danforth Road to Cummings Road, as well as Souhegan Drive/Currier Road.
- Culvert Replacements on Wire, Bedford and Amherst Roads: The 2006 and 2007 floods damaged Wire and Bedford Road where both roads cross Baboosic Brook. Both metal plate arch culvert structures will be replaced with larger concrete box culverts. The Town will be eligible for State Aid Bridge funding for both projects (80% State and 20% Town). Culverts on Amherst Road near Meetinghouse Road are failing and are in need of replacement.

In closing, on behalf of the employees of the Town of Merrimack, I would like to thank all of the residents and business owners for their support over the past year. Please feel free to either call me at (603) 424-2331 or email at [khickey@merrimacknh.gov](mailto:khickey@merrimacknh.gov) with any questions or concerns you may have.

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## Town Manager's Office Staff

Town Manager Keith R. Hickey, Human Resources Coordinator Sharon Marunicz,  
Technology Coordinator William "Chuck" Miller,  
Executive Secretary Becky Thompson, Secretary Kristin Wardner

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# Town Officials

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State Senator Sheila Roberge      H: (603) 472-8391      sheila.roberge@leg.state.nh.us  
Executive Councilor Debora Pignatelli      W: (603) 888-5245      deb@debignatelli.com

## Representatives to the General Court

Peter Batula	H: (603) 424-6091	stoj@juno.com
Chris Christensen	H: (603) 424-2542	c.christensen@leg.state.nh.us
Nancy Elliott	H: (603) 424-4566	nancy_elliott@elliott-controls.com
Richard Hinch	H: (603) 424-9690	dick.hinch@leg.state.nh.us
Peyton Hinkle	H: (603) 429-2299	petehinkle@comcast.net
Robert L'Heureux	H: (603) 424-2539	bob.l'heureux@leg.state.nh.us
James O'Neil	H: (603) 424-3059	jmoneil1@comcast.net
Tony Pellegrino	H: (603) 424-7095	tony.pellegrino@leg.state.nh.us

## Supervisors of the Checklist

Chair Margaret Petrovic      Jane Coehlo      Adrienne Colsia

## Ballot Inspectors

### Democrat

*Coordinator Anne McCann*  
Linda Allen  
Irene Arsenault  
Geraldine Botsch  
Mildred Brightman  
Ann Burrows  
Krystyna Ciesluk  
Judith Decato  
Bonnie Dunham  
Eleanor Fariole  
Jacqueline Flood  
Joan Glencross  
John Grady  
Benita Knight  
Mary Moriarty  
Sandy Russell  
Pauline St. Germain  
Geraldine Smith  
Geraldine Wilson

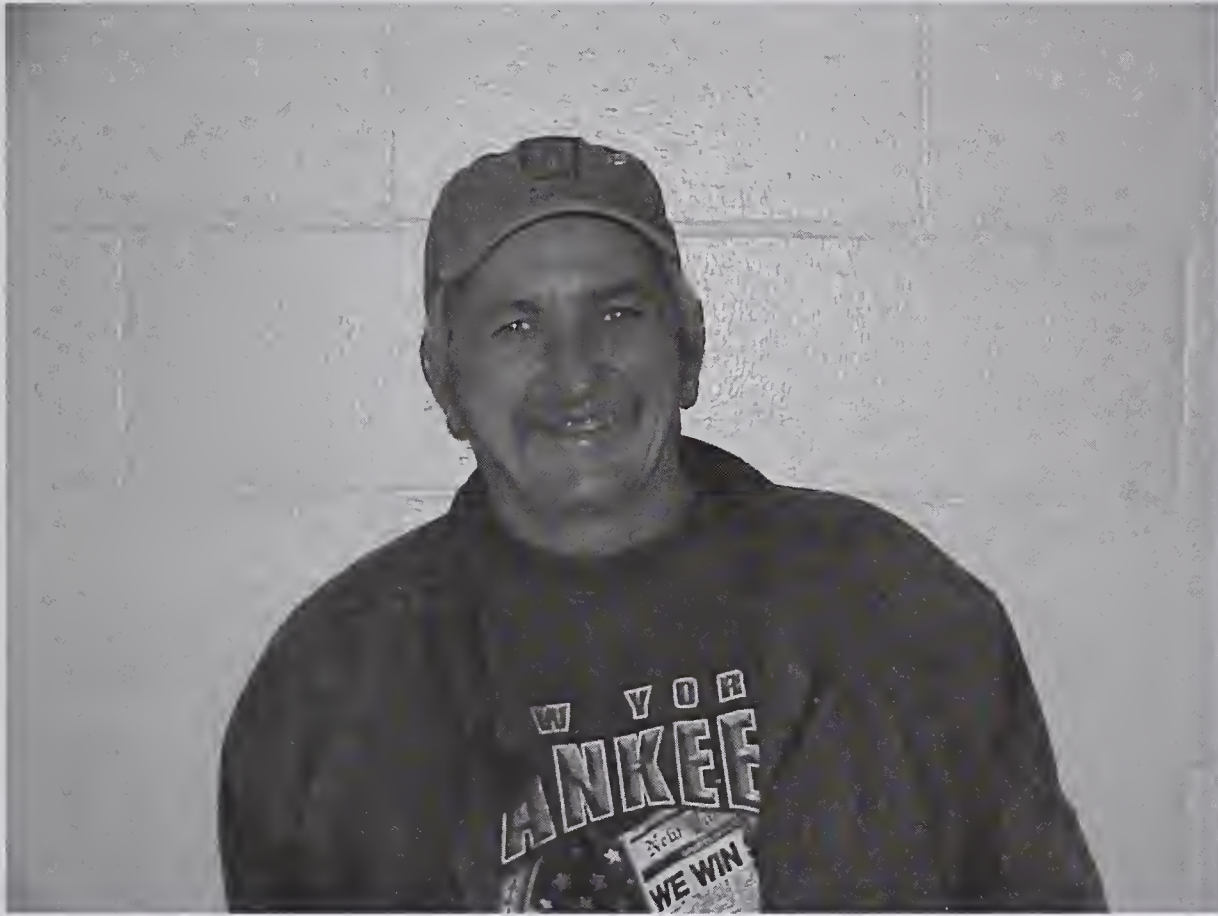
### Republican

*Coordinator Yvonne Hinckley*  
Pricilla Bernasconi  
Byrla Besse  
Frank Besse  
Barbara Buker  
Juanita Dangle  
Joyce Dembow  
Peter Duke  
Richard George  
Sue George  
Eileen Harris  
Fern Jones  
Connie Krieder  
Fran L'Heureux  
Judy May  
Nancy Mitchell  
Jackie Nylander  
Christopher Ortega  
Karen Peterson  
Josephine Plant  
Caitlin Rutzke  
David Rutzke  
John Segedy  
Phil Straight

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## In Memory

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**Robert “Sully” J. Sullivan**  
Town Employee  
**1956 – 2009**

Robert “Sully” J. Sullivan, 52, passed away on June 22, 2009, surrounded by his family and friends. Sully was born on July 12, 1956, in Manhattan, New York. He was an avid Yankees fan who enjoyed the outdoors and spending time with his family and friends.

Sully began his employment with the Town of Merrimack on June 25, 1984 and was a dedicated employee for 25 years. Sully began his employment as an Equipment Operator I in the Highway Division of the Public Works Department. His diverse skills and dedication helped him to advance to the senior position of Operator III in the Highway Division and ultimately to a supervisory position as the Parks Maintenance Foreman in the Parks and Recreation Department.

He is sorely missed by all.

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## In Memory

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**Brett S. Purvis**  
**Merrimack Assessor**  
**1948 – 2009**

Brett Purvis passed away on January 12, 2009 at the age of 61. Brett was the contract Assessor in Merrimack for almost 10 years, while serving as the assessor in other New Hampshire communities for decades. He was well respected within the assessing community.

Brett was a Vietnam Veteran serving as a US Marine. Besides his love for New Hampshire and his country, he enjoyed hunting and ice fishing. Brett was an avid Red Sox and Patriots fan. Many will remember Brett for his wonderful sense of humor, bringing laughter where ever he went. He will also be remembered for always striving to help others.

As the Assessor, Brett believed that it was important to build a team atmosphere in the Assessing Department. He had an open door policy at all times for employees and coworkers, but most importantly the taxpayers.

Brett left behind his wife Allison, four children, his mother, and his three grandchildren. His contributions to the community will not be forgotten.



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## In Appreciation

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Three full-time employees of Merrimack Fire Rescue are currently deployed to Afghanistan with the 3rd Battalion, 172nd Infantry Regiment (Mountain), C Company.

The Company Commander, Captain Dan Newman, is a full-time employee of Merrimack Fire Rescue since October of 2005. Prior to his full-time employment, Dan was a member of the Call Division since 2000. Captain Newman holds the Rank of Firefighter/EMT-I with Merrimack and is assigned to B-Shift. This is Captain Newman's second deployment to the area with the New Hampshire National Guard.

Sgt. Michael Kiernan has been a full-time employee of Merrimack Fire Rescue since May of 2006. Prior to his full-time employment, Mike was a member of the Call Division since 2002. Sgt. Kiernan holds the rank of Firefighter/EMT-B with Merrimack and is assigned to C-Shift. This is Sgt. Kiernan's second deployment to the area with the New Hampshire National Guard.

Sgt. Jason Marsella has been a full-time employee of Merrimack Fire Rescue since August of 1996. Prior to that time, he was a member of the Pelham Fire Department. Sgt. Marsella holds the rank of Lieutenant/EMT-B with Merrimack; and is assigned to C-Shift. This is Sgt. Marsella's first deployment to the area with the New Hampshire National Guard.

Employees of Merrimack Fire Rescue are extremely proud of our three brothers and wear service ribbons on our uniforms to display this pride. We ask all Merrimack families to keep these brave men and their families in your thoughts and prayers as we look forward to their safe return.

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# 2009 Employee Recognitions

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## 35 YEARS OF SERVICE

*Joseph Comer* – Community Development

## 30 YEARS OF SERVICE

*Michael Milligan* – Police

## 25 YEARS OF SERVICE

*Peter Albert* – Police

*Michele Dudash* – Communications

*Philip Meschino* – DPW, Buildings & Grounds

## 20 YEARS OF SERVICE

*Shawn Allison* – Fire

*Steven Cook* – DPW, Buildings & Grounds

*Stephen Curtis* – DPW, Highway

*Steven Doumas* – DPW, Solid Waste

*Donald Hamel* – DPW, Wastewater

*Dean Killkelley* – Police

*Robert Lovering, Jr.* – DPW, Highway

*Robert MacGrath* – DPW, Wastewater

*Diane Trippett* – Town Clerk/Tax Collector

## 15 YEARS OF SERVICE

*Brian Borneman* – Fire

*Ernest Doucette* – DPW, Highway

*Brian Dubrenil* – Fire

*Brenda DuLong* – Finance

*Denise Roy* – Police

## 10 YEARS OF SERVICE

*Maureen Covell* – Assessing

*Tracy Doherty* – Assessing

*Paul Kelly* – Fire

*John Trythall* – DPW, Highway

## 5 YEARS OF SERVICE

*Maureen Atwood* – Community Development

*John Chisholm* – Fire

*Jennifer Lavigne* – Police

*Daniel Lindbom* – Police

*Michael McCann* – DPW, Equipment Maint.

*Paul Micali* – Finance

*Kevin Southwick* – DPW, Wastewater

*Timothy St. Cyr* – Communications

*Shannan Vital* – Communications

*Samuel Walker* – DPW, Highway

## 2009 RETIREES

*Sandra Degnan* – Finance

*Wayne Perkins* – Fire



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# Merrimack Town Meeting Deliberative Session

Submitted by Diane Trippett, Town Clerk/Tax Collector

March 10, 2009

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The Deliberative Session of the Annual Town Meeting was convened at 7:03 p.m. in the All-Purpose Room of the Mastricola Upper Elementary School on Baboosic Lake Road in Merrimack, New Hampshire, with Town Moderator Lynn Christensen presiding. Moderator Christensen led the Pledge of Allegiance and outlined the rules of the meeting and procedures to be followed.

Town Council Chairman Tom Mahon introduced Vice Chair Timothy Tenhave and Councilors Finlay Rothhaus, Nancy Harrington, Michael Malzone, Brian McCarthy, and David Yakuboff. He also introduced Town Manager Keith Hickey and Attorney Matthew Upton.

Town Manager Hickey introduced Fire Chief Michael Currier, Police Chief Michael Milligan, Human Resources Coordinator Sharon Marunicz, Welfare Administrator Pat Murphy, Public Works Director Rick Seymour, Community Development Director Walter Warren, Parks and Recreation Director Sherry Kalish, and Finance Director Paul Micali.

## Article 2

Shall the Town vote to raise and appropriate the sum of \$2,824,000 for dewatering upgrade, related installation, and expenses related to the issuance of municipal bonds; to finance said sum by the issuance of bonds or serial notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and in an amount not to exceed \$2,824,000, thereby reduced by any federal, state, or private grants that may be made available in conjunction with said purpose; to authorize the Town Council to apply for and accept said grants of federal, state, or private aid; to authorize the Town Council to issue, negotiate, sell, and deliver said bonds and notes and to determine the rate of interest, the maturity, and other terms pertaining thereto; and to authorize the Town Council to take any other action or to pass any other measure relative to said purpose and financing? (2/3rds ballot vote required for approval) (Recommended by the Town Council 6-0-0)

**Vice Chair Tenhave moved Article 2 as printed. Councilor McCarthy seconded the motion.**

Town Manager Hickey spoke to the article explaining that it seeks approval of a \$2.8 million dollar bond for dewatering equipment to remove the liquid from the solids that pass through the Waste Water Treatment Facility. He stated that current process is approximately 40 years old, is outdated, often breaks down, and is very costly to maintain. The \$2.8 million dollars would be used to: purchase a piece of equipment that would allow for dewatering of the sludge that passes through the treatment plant; pay for the engineering and construction oversight; and pay for any asbestos removal that would occur as part of the project. The project would be paid for solely by sewer users over a ten year period and there would be no property tax impact. The goals of the upgrade are to reduce the amount of liquids in the end product to make it as solid as possible and ultimately reduce the cost to dispose of the sludge. The project is expected to meet the needs of the facility for the next 20 years as well as decrease electrical and maintenance costs. This article would require a 2/3 vote in the affirmative at Town Meeting to pass.



### **Article 3**

Shall the Town vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$31,597,874? Should this article be defeated, the default budget shall be \$27,053,100, which is the same as last year, with certain adjustments required by previous action of the Town or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Recommended by the Town Council 6-0-0)

**Chairman Mahon moved Article 3 as printed. Vice Chair Tenhave seconded the motion.**

Chairman Mahon spoke to the article explaining that the budget represents the Council's work and the instructions given to the Town Manager to bring in a budget that was equal to the current Town tax rate. They have been successful in achieving that goal, and the budget brought forward is actually less than the current rate. He explained that the amount shown in the appropriations is approximately \$5.1 million dollars higher than last year; however, this is due to a new budgeting method of including capital projects in the budget. The reason for this change is to alleviate any errors that might occur such as the revenue error that occurred during the past year. This new budgeting method will also show a truer picture of what is happening in the community. He highlighted personnel reductions that are occurring in the Fire, Building Maintenance, Waste Water, Solid Waste, and the Community Development departments. He stated that the Council was careful in managing the amounts being placed into capital reserve funds while trying to balance the needs of upcoming projects.

**Chairman Mahon moved to adjourn the meeting. Vice Chair Tenhave seconded the motion.**

**Moderator Christensen called for a vote on the motion. The motion passed.**

**The meeting adjourned at 7:16 PM.**

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# Annual Town Meeting Results

Submitted by Diane Trippett, Town Clerk/Tax Collector

April 14, 2009

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The second session of the Merrimack Town Meeting was held on April 14, 2009. The following offices and questions were on the ballot:

## **Town Council – 3 Years: Vote for not more than three (3)**

Daniel Dwyer	1,117 votes
“Tom” Koenig	1,821 votes
Thomas A. Lynam	329 votes
“Tom” Mahon	1,513 votes
Michael R. Malzone	1,220 votes
Michael J. Turcotte	505 votes
David G. Yakuboff, Sr.	1,400 votes

“Tom” Koenig, “Tom” Mahon, and David G. Yakuboff, Sr. were elected to the position of Town Council and were so declared.

## **Ethics Committee - 3 Years: Vote for not more than two (2)**

Michelle A. Gosselin	1,910 votes
Robert N. Kelley	1,980 votes

Michelle A. Gosselin and Robert N. Kelley were elected to the position of Ethic Committee member and were so declared.

## **Library Trustee – 3 Years: Vote for not more than two (2)**

Robert N. Kelley	1,548 votes
John D. MacLeod	870 votes
Barbara Tucker	1,739 votes

Robert N. Kelley and Barbara Tucker were elected to the position of Library Trustee and were so declared.

## **Trustee of Trust Funds – 3 Years: Vote for not more than one (1)**

John E. Lyons	1,808 votes
David Rutzke	485 votes

John E. Lyons was elected to the position of Trustee of Trust Funds and was so declared.

## **Town Clerk/Tax Collector – 3 Years: Vote for not more than one (1)**

David W. McCray	667 votes
Diane Trippett	2,326 votes

Diane Trippett was elected to the position of Town Clerk/Tax Collector and was so declared.

**Treasurer – 3 Years: Vote for not more than one (1)**

Linda B. Wilson 2,315 votes

Linda B. Wilson was elected to the position of Treasurer and was so declared.

**Article 2**

Shall the Town vote to raise and appropriate the sum of \$2,824,000 for dewatering upgrade, related installation, and expenses related to the issuance of municipal bonds; to finance said sum by the issuance of bonds or serial notes in accordance with the provisions of the Municipal Finance Act (RSA 33) and in an amount not to exceed \$2,824,000, thereby reduced by any federal, state, or private grants that may be made available in conjunction with said purpose; to authorize the Town Council to apply for and accept said grants of federal, state, or private aid; to authorize the Town Council to issue, negotiate, sell, and deliver said bonds and notes and to determine the rate of interest, the maturity, and other terms pertaining thereto; and to authorize the Town Council to take any other action or to pass any other measure relative to said purpose and financing? (2/3rds ballot vote required for approval) (Recommended by the Town Council 7-0-0)

2,013 Yes

860 No

The question needed 1,916 “Yes” votes to pass. The question passed and was so declared.

**Article 3**

Shall the Town vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$31,597,874? Should this article be defeated, the default budget shall be \$27,053,100, which is the same as last year, with certain adjustments required by previous action of the Town or by law, or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. (Recommended by the Town Council 7-0-0)

1,725 Yes

1,170 No

The question passed and was so declared.



**TOWN OF MERRIMACK, NEW HAMPSHIRE**

**Annual Financial Statements**

**For the Year Ended June 30, 2009**

## INDEPENDENT AUDITORS' REPORT

To the Town Council and Town Manager  
Town of Merrimack, New Hampshire

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Merrimack, New Hampshire, as of and for the year ended June 30, 2009, which collectively comprise the Town's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Town of Merrimack's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Merrimack, as of June 30, 2009, and the respective changes in financial position and cash flows, where applicable, thereof and the respective budgetary comparison for the General Fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The management's discussion and analysis, appearing on the following pages, and the supplementary information, appearing on page 42, are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of

management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

*Melanson, Heath + Company P.C.*

Nashua, New Hampshire  
November 25, 2009



## **MANAGEMENT'S DISCUSSION AND ANALYSIS**

Having responsibility for the financial management of the Town of Merrimack ("Town"), we offer readers of the Town's financial statements this narrative overview and analysis of the financial activities of the Town for the fiscal year ended June 30, 2009.

### **Financial Highlights**

As of June 30, 2009 the assets of the Town exceeded its liabilities by \$119,035,233 (net assets). Of this amount, \$12,726,709 (unrestricted net assets) may be used to meet the Town's ongoing obligations to citizens and creditors.

The Town's net assets decreased by \$3,216,494.

As of June 30, 2009, the Town's governmental funds reported combined ending fund balances of \$14,833,450, a decrease of \$2,326,253 in comparison with the prior year. Of this total amount, \$6,000,784 (40.5%) represents unreserved funds balances, excluding capital reserve funds.

As of June 30, 2008, the \$2,061,612 unreserved fund balance of the General Fund represented 9.8% of total General Fund expenditures was available for spending at the Town's discretion (unreserved fund balance). As of June 30, 2009, unreserved fund balance in General fund is \$1,863,967, which represents 8.8% of General Fund expenditures.

During the 2008-09 fiscal year, the Town's total debt decreased by \$614,937. This decrease was due solely to the scheduled principal payments for the bonds.

### **Overview of the Financial Statements**

The following discussion and analysis are intended to serve as an introduction to the Town's basic financial statements. The Town's basic financial statements comprise three components: government-wide financial statements; fund financial statements; and notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-wide financial statements. The government-wide financial statements are designed to provide readers with a broad overview of the Town's finances, in a manner similar to a private-sector business.

The Statement of Net Assets presents information on all of the Town's assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the Town is improving or deteriorating.

The Statement of Activities presents information showing how the Town's net assets changed during 2008-09. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g. uncollected taxes and earned but unused vacation leave).

Fund financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Town, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the Town can be divided into two categories: governmental funds and proprietary funds.

Governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The Town maintains ten individual governmental funds. Information for the General Fund and Capital Reserve Fund are presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances. Data from the other eight governmental funds are combined into a single, aggregated presentation.

Business-Type Activities are normally intended to recover all or a significant portion of their cost through user fees and charges to external users of goods and services. The Sewer Fund is the only fund of this type.

Notes to the financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Other information. In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information.

## Government-Wide Financial Analysis

As noted above, net assets may serve over time as a useful indicator of a government's financial position. In the case of the Town, assets exceeded liabilities by \$119,035,233 at June 30, 2009.

By far the largest portion of the Town's net assets (86.9%) reflects its investment in capital assets (e.g., land, buildings and system, other improvements, machinery, equipment, and infrastructure); less any related debt used to acquire those assets that is still outstanding. The Town uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the Town's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of the Town's net assets (2.4%) represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net assets is \$12,726,709 which may be used to meet the government's ongoing obligations to citizens and creditors.

Town of Merrimack		
Net Assets		
Governmental Activities and Business Type Activities		
	<u>06/30/08</u>	<u>06/30/09</u>
Current assets	\$ 54,437,478	\$ 51,738,999
Capital assets	<u>109,533,979</u>	<u>108,352,315</u>
Total assets	163,971,457	160,091,314
Long-term liabilities outstanding	9,092,326	8,630,237
Current liabilities	<u>32,632,625</u>	<u>32,425,664</u>
Total liabilities	41,724,951	41,055,901
Net assets:		
Invested in capital assets, net of related debt	104,458,783	103,397,011
Restricted <sup>1</sup>	3,695,385	2,911,513
Unrestricted <sup>1</sup>	<u>14,092,338</u>	<u>12,726,709</u>
Total net assets	\$ <u><u>122,246,506</u></u>	\$ <u><u>119,035,233</u></u>

<sup>1</sup> As reclassified



At June 30, 2009, the Town is able to report positive balances in all three categories of net assets, both for the government as a whole, as well as for its separate governmental activities. The same situation held true for the prior fiscal year.

As indicated by the schedule below, the Town's net assets decreased by \$3,216,494 during 2008-09.

Town of Merrimack  
Changes in Net Assets

	<u>2007-08</u>	<u>2008-09</u>
Revenues:		
Program revenues:		
Charges for services	\$ 5,309,248	\$ 5,573,951
Operating grants and contributions	1,326,434	267,282
Capital grants and contributions	2,616,013	1,102,818
General revenues:		
Property taxes and other taxes	10,815,138	13,474,794
Licenses and permits	4,881,715	4,278,024
Investment income	865,297	(143,369)
State shared revenues	1,255,189	1,294,577
Miscellaneous	<u>322,499</u>	<u>46,059</u>
Total revenues	27,391,533	25,894,136
Expenses:		
General government <sup>1</sup>	2,999,022	2,726,405
Public safety	10,081,109	10,475,816
Highways and streets	4,850,383	5,600,162
Health and welfare	176,385	185,287
Sanitation	5,780,729	6,053,453
Culture and recreation	2,863,480	2,956,611
Community development <sup>1</sup>	879,445	858,755
Interest and fiscal charges	<u>211,412</u>	<u>254,141</u>
Total expenses	<u>27,841,965</u>	<u>29,110,630</u>
Change in net assets	(450,432)	(3,216,494)
Net Assets - July 1	122,696,938	122,251,727
Net assets - June 30	<u>\$ 122,246,506</u>	<u>\$ 119,035,233</u>

<sup>1</sup> As reclassified

## Financial Analysis of the Town's Funds

As noted above, the Town uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds and Proprietary Funds. The focus of the Town's governmental and proprietary funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing the Town's financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

The Proprietary Fund is the Town's Waste Water Treatment Department. As of June 30, 2009, the Town's proprietary fund reported total net assets of \$43,169,267, a decrease of \$1,335,673 in comparison to the prior year. Of this total amount, \$2,758,015 (6.4%) constitutes unreserved net assets, available for spending at the Town's discretion. The remainder of net assets is reserved to indicate that it is not available for new spending, because it has already been committed to capital assets which \$40,411,252.

As of June 30, 2009, the Town's governmental funds reported combined fund balances of \$14,833,450, a decrease of \$2,326,253 in comparison to the prior year. Of this total amount, \$6,000,784 (40.5%) constitutes unreserved fund balance (excluding Capital Reserve Funds), which is available for spending at the Town's discretion. The remainder of fund balance is reserved to indicate that it is not available for new spending, because it has already been committed to: endowments totaling \$1,577,531; encumbrances of \$701,203; other specific purposes of \$191,605.

The decrease of \$2,326,253 was made up of a reduction in Special Revenue Funds of \$886,152 (majority of revenue was recognized in prior year while expenditures occurred in current year), Capital Projects Fund of \$579,729 (due to drainage bond projects being completed), Endowments and Permanent Funds of \$576,377 (due mostly to investment losses).

The General Fund is the chief operating fund of the Town. As of June 30, 2009 unreserved fund balance of the General Fund was \$1,863,967, while total fund balance amounted to \$2,756,775. As a measure of the General Fund's liquidity, it may be useful to compare both unreserved fund balance and total fund balance to total fund expenditures (including transfers). Unreserved fund balance represents 8.3% of total general fund expenditures, while total fund balance represents 12.2% of that same amount for the Town only.

## **Budgetary Highlights**

The Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual demonstrates compliance with the adopted budget for 2008-09. The differences between the original budget and the final amended budget reflect the formal acceptance by the Town Council of unanticipated grants in accordance with Article 8-15 of the Town Charter.

Actual revenues and transfers in of the General Fund were under budgetary estimates by \$1,368,380, while appropriations exceeded expenditures and transfers by \$1,269,518. This produced an unfavorable net variance of \$98,862. Major variances are identified below.

- Renewal health insurance rates were higher than appropriations, resulting in a deficit of over \$88,400.
- Renewal workers compensation Insurance rates were less than anticipated, resulting in a savings of over \$57,800.
- A savings of over \$498,800 in wages and other benefits was realized due primarily to vacancies and attrition.
- Renewal for general insurance was lower by over \$14,000.
- Utilities were less than anticipated, resulting in a savings of over \$65,700.
- Vehicle maintenance appropriations were under budgeted in excess of \$80,864.
- Legal appropriations were in excess of \$49,200.
- Education and training was under spent by in excess of \$22,200.
- Appropriations for solid waste disposal at a remote site exceeded expenditures by over \$125,750 due to a reduction in solid waste tonnage.
- A savings resulted from crude oil prices dropping thus resulting in a savings to vehicle fuel of over \$94,400.
- Auto registrations were \$336,600 under estimate revenues.
- Interest income was under projections by over \$383,850.
- Ambulance revenues were over projections by 20,100.
- Highway Block Grant exceeds projections by just under \$13,000.
- Building permits were under projections by just over \$75,900.

## **Capital Asset and Debt Administration**

Capital assets. The Town's investment in capital assets as of June 30, 2009 amounted to \$108,352,135 (net of accumulated depreciation and related long-term debt). This investment in capital assets includes land, buildings and system,



improvements, machinery and equipment, roads, bridges, and traffic signals and represents a decrease of \$1,181,844 (1.1%) compared to the investment in capital assets at June 30, 2008.

Town of Merrimack  
Investment in Capital Assets

	<u>06/30/08</u>	<u>06/30/09</u>
Land	\$ 16,640,041	\$ 16,727,990
Buildings and systems	64,896,350	65,149,169
Improvements other than buildings	2,146,379	2,181,541
Machinery, equipment and furnishing	19,015,250	19,103,293
Infrastructure	70,333,395	73,287,684
Construction in progress	4,113,306	2,908,362
Total investment in capital assets	<u>177,144,721</u>	<u>179,358,039</u>
Accumulated depreciation	(67,610,742)	(71,005,904)
Net investment in capital assets	<u>\$ 109,533,979</u>	<u>\$ 108,352,135</u>

The increase in the Town's investment in capital assets is explained below.

Financial software upgrade	\$ 136,737
Grader woods	250,984
Bishop Street property	213,109
Tinker Road improvements	273,184
Bambi Trail/Silverdoe/Forsynthia Lane/Jo Ellen Drive drainage	280,958
Bedford Road bridge	1,541,521
Other capital assets acquisitions - individually less than \$100,000	167,738
Disposals	(650,913)
Net increase	<u>\$ 2,213,318</u>

Additional information on the Town's capital assets can be found in Note 7 of the financial statements.

Long-term debt. As of June 30, 2009 the Town had total long-term debt outstanding of \$5,917,210. Although \$1,887,210 of this debt will be paid from sewer rents, the entire amount is backed by the full faith and credit of the Town.

Town of Merrimack  
Long-Term Debt

	<u>06/30/08</u>	<u>06/30/09</u>
Land acquisition bonds	\$ 2,700,000	\$ 2,430,000
Drainage bond	1,677,300	1,600,000
Compost facility bonds	<u>2,154,847</u>	<u>1,887,210</u>
Total long-term debt	<u>\$ 6,532,147</u>	<u>\$ 5,917,210</u>

During 2008-09 the Town's total debt decreased by \$614,937. This decrease in principal payments.

Additional information on the Town's long-term debt can be found in Note 11 of the financial statements.

**Economic Factors and Next Year's Budget and Tax Rate**

The Town's financial position is good. The Town has sufficient cash flow, at this time, to meet its obligations. The economy in Southern New Hampshire seems to be in doing better compared to the rest of the State and The State of New Hampshire seems to be in better shape then the rest of the country's economy. In the next few years, the Town could see substantial growth due to the Airport Access Road being completed two years ahead of schedule in the north end of Town and the Outlet Mall being built in the southern end of Town. In addition the Town's unemployment rate is up to 7.0% from the previous year of 3.3%, and it still compares favorably with the state and national averages of 7.0% and 9.8%, respectively. Furthermore, it appears that the Outlet Mall project will begin within the year in addition to steady industrial, commercial, and residential growth that Merrimack has experienced in recent years. These factors will continue to increase the tax base and to provide diverse employment opportunities.

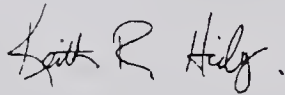
The 2009-10 budget has been adopted, and the 2009 property tax rate (Fiscal Year 2010) has been set. Municipal appropriations, net of non-tax revenues, have decreased slightly by \$17,150 (.12%) compared to 2008-09 net appropriations, and the municipal portion of the tax rate stayed level at \$4.23 per thousand. The use of fund balance for tax relief helped keep the municipal tax rate level. The Merrimack School District's portion of the tax rate increased by thirty-one cents however the County portion of the tax rate decreased by two cents while the State portion of the School tax decreased by six cents allowing the 2009 property tax rate to increase by approximately 1.2%.

### Requests For Information

This financial report is designed to provide a general overview of the Town's finances for all those with an interest in the Town's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be directed to the following address.

Town of Merrimack  
6 Baboosic Lake Road  
Merrimack, NH 03054

Respectfully submitted,



Keith R Hickey  
Town Manager



Paul T. Micali, CPA  
Finance Director



## TOWN OF MERRIMACK, NEW HAMPSHIRE

## STATEMENT OF NET ASSETS

JUNE 30, 2009

	Governmental Activities	Business-Type Activities	Total
<b>ASSETS</b>			
Current:			
Cash and cash equivalents	\$ 38,482,572	\$ 2,012,591	\$ 40,495,163
Investments	2,366,547	-	2,366,547
Taxes receivable, net	6,459,076	-	6,459,076
Accounts receivable, net	1,089,976	732,848	1,822,824
Prepaid expenses	68,751	-	68,751
Inventory	122,854	-	122,854
Noncurrent:			
Taxes receivable	403,784	-	403,784
Capital assets:			
Capital assets not being depreciated	18,395,540	1,240,811	19,636,351
Other assets, net of accumulated depreciation	47,658,133	41,057,651	88,715,784
<b>TOTAL ASSETS</b>	<b>115,047,233</b>	<b>45,043,901</b>	<b>160,091,134</b>
<b>LIABILITIES</b>			
Current			
Accounts payable	553,373	-	553,373
Accrued expenses	757,000	22,100	779,100
Retainage payable	22,754	4,384	27,138
Deferred revenue	5,884,046	22,508	5,906,554
Taxes collected in advance	24,515,090	-	24,515,090
Due to other governments	10,000	-	10,000
Internal balances	190,452	(190,452)	-
Other liabilities	634,409	-	634,409
Current portion of long-term liabilities:			
Bonds payable	355,000	280,034	635,034
Other liabilities	665,268	-	665,268
Noncurrent:			
Bonds payable, net of current portion	3,675,000	1,607,176	5,282,176
Other liabilities, net of current portion	1,918,875	128,884	2,047,759
<b>TOTAL LIABILITIES</b>	<b>39,181,267</b>	<b>1,874,634</b>	<b>41,055,901</b>
<b>NET ASSETS</b>			
Invested in capital assets, net of related debt	62,985,759	40,411,252	103,397,011
Restricted for:			
Permanent funds:			
Nonexpendable	1,577,531	-	1,577,531
Expendable	1,333,982	-	1,333,982
Unrestricted	9,968,694	2,758,015	12,726,709
<b>TOTAL NET ASSETS</b>	<b>\$ 75,865,966</b>	<b>\$ 43,169,267</b>	<b>\$ 119,035,233</b>

See notes to financial statements.

## TOWN OF MERRIMACK, NEW HAMPSHIRE

## STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED JUNE 30, 2009

	Program Revenues			Net(Expenses) Revenues and Changes in Net Assets		
	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-Type Activities	Total
<b>Governmental Activities:</b>						
General government	\$ 2,726,405	\$ 1,179,863	\$ -	\$ (1,441,116)	\$ -	\$ (1,441,116)
Public safety	10,475,816	1,014,775	-	(9,305,984)	-	(9,305,984)
Highways and streets	5,600,162	-	1,030,367	(4,569,795)	-	(4,569,795)
Health and welfare	185,287	880	-	(184,407)	-	(184,407)
Sanitation	1,340,978	261,636	-	(1,079,342)	-	(1,079,342)
Culture and recreation	2,956,611	184,614	-	(2,765,736)	-	(2,765,736)
Community development	858,755	3,104	-	(855,113)	-	(855,113)
Interest and fiscal charges	157,428	-	-	(157,428)	-	(157,428)
Total Governmental Activities	24,301,442	2,644,872	1,030,367	(20,358,921)	-	(20,358,921)
<b>Business-Type Activities:</b>						
Sewer	4,809,188	2,929,079	72,451	-	(1,807,658)	(1,807,658)
Total	\$ 29,110,630	\$ 5,573,951	\$ 1,102,818	(20,358,921)	(1,807,658)	(22,166,579)
<b>General Revenues and Transfers:</b>						
Property and other taxes				13,474,794	-	13,474,794
Licenses and permits				4,278,024	-	4,278,024
Grants and contributions						
State shared revenues				1,294,577	-	1,294,577
Investment income (loss)				(167,573)	24,204	(143,369)
Miscellaneous				46,059	-	46,059
Transfers				(447,781)	447,781	-
Total general revenues and transfers				18,478,100	471,985	18,950,085
Change in Net Assets				(1,880,821)	(1,335,673)	(3,216,494)
<b>Net Assets:</b>						
Beginning of year, as restated				77,746,787	44,504,940	122,251,727
End of year				\$ 75,865,966	\$ 43,169,267	\$ 119,035,233

See notes to financial statements.

## TOWN OF MERRIMACK, NEW HAMPSHIRE

## GOVERNMENTAL FUNDS

## BALANCE SHEET

JUNE 30, 2009

	General Fund	Capital Reserve Fund	Other Governmental Funds	Total Governmental Funds
<b>ASSETS</b>				
Cash and cash equivalents	\$ 30,749,319	\$ 6,334,359	\$ 1,398,893	\$ 38,482,571
Investments	-	58,206	2,308,341	2,366,547
Taxes receivable, net	6,826,660	-	36,200	6,862,860
Accounts receivable, net	1,042,764	-	47,212	1,089,976
Due from other funds	-	6,500	1,973,504	1,980,004
Prepaid expenses	68,751	-	-	68,751
Inventory	122,854	-	-	122,854
<b>TOTAL ASSETS</b>	<b>\$ 38,810,348</b>	<b>\$ 6,399,065</b>	<b>\$ 5,764,150</b>	<b>\$ 50,973,563</b>
<b>LIABILITIES AND FUND BALANCES</b>				
<b>Liabilities:</b>				
Accounts payable	\$ 553,373	\$ -	\$ -	\$ 553,373
Accrued expenses	686,002	-	-	686,002
Retainage payable	22,754	-	-	22,754
Deferred revenue	6,865,338	-	47,423	6,912,761
Taxes collected in advance	24,515,090	-	-	24,515,090
Due to other governments	10,000	-	-	10,000
Due to other funds	2,131,339	36,738	2,379	2,170,456
Accrued compensated absences payable	635,268	-	-	635,268
Other liabilities	634,409	-	-	634,409
<b>TOTAL LIABILITIES</b>	<b>36,053,573</b>	<b>36,738</b>	<b>49,802</b>	<b>36,140,113</b>
<b>Fund Balances:</b>				
<b>Reserved for:</b>				
Encumbrances and continuing appropriations	701,203	-	-	701,203
Perpetual (nonexpendable) permanent funds	-	-	1,577,531	1,577,531
Other specific purposes	191,605	-	-	191,605
<b>Unreserved:</b>				
<b>Undesignated, reported in:</b>				
General fund	1,863,967	-	-	1,863,967
Special revenue funds	-	6,362,327	1,840,749	8,203,076
Capital project funds	-	-	962,086	962,086
Permanent funds	-	-	1,333,982	1,333,982
<b>TOTAL FUND BALANCES</b>	<b>2,756,775</b>	<b>6,362,327</b>	<b>5,714,348</b>	<b>14,833,450</b>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b>\$ 38,810,348</b>	<b>\$ 6,399,065</b>	<b>\$ 5,764,150</b>	<b>\$ 50,973,563</b>

See notes to financial statements



TOWN OF MERRIMACK, NEW HAMPSHIRE

RECONCILIATION OF TOTAL GOVERNMENTAL FUND  
BALANCES TO NET ASSETS OF GOVERNMENTAL  
ACTIVITIES IN THE STATEMENT OF NET ASSETS

JUNE 30, 2009

<b>Total governmental fund balances</b>	<b>\$ 14,833,450</b>
<ul style="list-style-type: none"><li>• Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.</li></ul>	66,053,673
<ul style="list-style-type: none"><li>• Revenues are reported on the accrual basis of accounting and are not deferred until collection.</li></ul>	1,028,716
<ul style="list-style-type: none"><li>• In the statement of activities, interest is accrued on outstanding long-term debt, whereas in governmental funds interest is not reported until due.</li></ul>	(70,998)
<ul style="list-style-type: none"><li>• Long-term liabilities, including bonds payable, compensated absences, landfill liability, and other post employment benefits payable, are not due and payable in the current period and, therefore, are not reported in the governmental funds.</li></ul>	<u>(5,978,875)</u>
<b>Net assets of governmental activities</b>	<b>\$ <u>75,865,966</u></b>

See notes to financial statements.

## TOWN OF MERRIMACK, NEW HAMPSHIRE

## GOVERNMENTAL FUNDS

## STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES

FOR THE YEAR ENDED JUNE 30, 2009

	General Fund	Capital Reserve Fund	Other Governmental Funds	Total Governmental Funds
<b>Revenues:</b>				
Taxes	\$ 13,155,777	\$ -	\$ 76,276	\$ 13,232,053
Charges for services	2,541,510	-	103,362	2,644,872
Intergovernmental	2,063,558	528,668	-	2,592,226
Licenses and permits	4,137,795	-	140,229	4,278,024
Investment income (loss)	237,073	146,686	(551,333)	(167,574)
Miscellaneous	<u>1,525</u>	<u>-</u>	<u>44,535</u>	<u>46,060</u>
Total Revenues	22,137,238	675,354	(186,931)	22,625,661
<b>Expenditures:</b>				
Current				
General government	2,592,300	326,130	340,288	3,258,718
Public safety	10,008,406	17,881	71,857	10,098,144
Highways and streets	3,281,262	1,495,131	593,216	5,369,609
Health and welfare	184,279	-	-	184,279
Sanitation	1,294,583	-	-	1,294,583
Culture and recreation	2,506,527	-	357,697	2,864,224
Community Development	904,895	-	-	904,895
Debt service				
Principal retirement	347,300	-	-	347,300
Interest and fiscal charges	<u>182,381</u>	<u>-</u>	<u>-</u>	<u>182,381</u>
Total Expenditures	<u>21,301,933</u>	<u>1,839,142</u>	<u>1,363,058</u>	<u>24,504,133</u>
Excess (deficiency) of revenues over expenditures	835,305	(1,163,788)	(1,549,989)	(1,878,472)
<b>Other Financing Sources (Uses):</b>				
Transfers in	-	1,116,000	4,332	1,120,332
Transfers out	<u>(1,119,300)</u>	<u>(447,781)</u>	<u>(1,032)</u>	<u>(1,568,113)</u>
Total Other Financing Sources (Uses)	<u>(1,119,300)</u>	<u>668,219</u>	<u>3,300</u>	<u>(447,781)</u>
Change in fund balance	(283,995)	(495,569)	(1,546,689)	(2,326,253)
Fund Equity, at Beginning of Year, as reclassified	<u>3,040,770</u>	<u>6,857,896</u>	<u>7,261,037</u>	<u>17,159,703</u>
Fund Equity, at End of Year	<u>\$ 2,756,775</u>	<u>\$ 6,362,327</u>	<u>\$ 5,714,348</u>	<u>\$ 14,833,450</u>

See notes to financial statements

TOWN OF MERRIMACK, NEW HAMPSHIRE

RECONCILIATION OF THE STATEMENT OF REVENUES,  
EXPENDITURES, AND CHANGES IN FUND BALANCES OF  
GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED JUNE 30, 2009

**NET CHANGES IN FUND BALANCES - TOTAL GOVERNMENTAL FUNDS** **\$ (2,326,253)**

- Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense:

Capital outlay purchases, net of disposals	2,157,635
Depreciation	(2,422,144)

- Revenues in the Statement of Activities that do not provide current financial resources are fully deferred in the Statement of Revenues, Expenditures, and Changes in Fund Balances. Therefore, the recognition of revenue for various types of accounts receivable (e.g., property taxes) differ between the two statements. This amount represents the net change in deferred revenue. 242,778

- The issuance of long-term debt (e.g., bonds and leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the financial resources of governmental funds. Neither transaction, however, has any effect on net assets:

Repayments of debt	347,300
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- In the statement of activities, interest is accrued on outstanding long-term debt, whereas in governmental funds interest is not reported until due. 24,953

- Some expenses reported in the Statement of Activities, such as compensated absences, do not require the use of current financial resources and therefore, are not reported as expenditures in the governmental funds.

Compensated absences	132,948
Other post employment benefits liability	(68,038)
Landfill liability	<u>30,000</u>

**CHANGE IN NET ASSETS OF GOVERNMENTAL ACTIVITIES** **\$ (1,880,821)**

See notes to financial statements.



## TOWN OF MERRIMACK, NEW HAMPSHIRE

## GENERAL FUND

STATEMENT OF REVENUES AND OTHER SOURCES,  
AND EXPENDITURES AND OTHER USES - BUDGET AND ACTUAL

FOR THE YEAR ENDED JUNE 30, 2009

	Original Budget	Final Budget	Actual Amounts (Budgetary Basis)	Variance with Final Budget Positive (Negative)
<b>Revenues and other sources:</b>				
Property taxes	\$ 12,834,082	\$ 12,834,082	\$ 12,834,082	\$ -
Charges for services	3,010,642	3,010,642	2,543,035	(467,607)
Intergovernmental	1,879,123	2,178,684	2,063,558	(115,126)
Licenses and permits	4,560,515	4,560,515	4,137,795	(422,720)
Investment income	600,000	600,000	237,073	(362,927)
Other financing sources	971,734	971,734	971,734	-
Total Revenues	23,856,096	24,155,657	22,787,277	(1,368,380)
<b>Expenditures and other uses:</b>				
Current:				
General government	2,944,444	2,790,275	2,669,656	120,619
Public safety	10,529,590	10,528,441	9,872,547	655,894
Highways and streets	4,280,480	3,670,480	3,678,149	(7,669)
Health and welfare	184,998	184,998	183,520	1,478
Sanitation	1,555,908	1,465,908	1,303,738	162,170
Culture and recreation	2,712,672	2,627,251	2,544,278	82,973
Community development	1,118,319	1,118,319	985,270	133,049
Debt service	529,685	529,685	529,681	4
Other financing uses:				
Transfers out	-	1,240,300	1,119,300	121,000
Total Expenditures	23,856,096	24,155,657	22,886,139	1,269,518
Excess of revenues and other sources over expenditures and other uses	\$ -	\$ -	\$ (98,862)	\$ (98,862)

See notes to financial statements

## TOWN OF MERRIMACK, NEW HAMPSHIRE

## PROPRIETARY FUND

## STATEMENT OF NET ASSETS

JUNE 30, 2009

	<u>Sewer Fund</u>
<b><u>ASSETS</u></b>	
Current:	
Cash and investments	\$ 2,012,591
User charges receivable	585,481
Intergovernmental receivable	147,367
Due from other funds	<u>190,452</u>
Total current assets	2,935,891
Noncurrent:	
Nondepreciable capital assets	1,240,811
Other capital assets, net of accumulated depreciation	<u>41,057,651</u>
Total noncurrent assets	<u>42,298,462</u>
<b>TOTAL ASSETS</b>	<b>45,234,353</b>
<b><u>LIABILITIES</u></b>	
Current:	
Accrued liabilities	22,100
Retainage payable	4,384
Deferred revenue	22,508
Current portion of long-term liabilities:	
Bonds payable	<u>280,034</u>
Total current liabilities	329,026
Noncurrent:	
Bonds payable, net of current portion	1,607,176
Compensated absences	<u>128,884</u>
Total noncurrent liabilities	<u>1,736,060</u>
<b>TOTAL LIABILITIES</b>	<b>2,065,086</b>
<b><u>NET ASSETS</u></b>	
Invested in capital assets, net of related debt	40,411,252
Unrestricted	<u>2,758,015</u>
<b>TOTAL NET ASSETS</b>	<b>\$ <u>43,169,267</u></b>

See notes to financial statements.

TOWN OF MERRIMACK, NEW HAMPSHIRE

PROPRIETARY FUND

STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS

FOR THE YEAR ENDED JUNE 30, 2009

	<u>Sewer Fund</u>
<b>Operating Revenues:</b>	
Charges for services	\$ 2,908,144
Licenses and permits	1,250
Other	<u>19,685</u>
Total Operating Revenues	2,929,079
<b>Operating Expenses:</b>	
Personnel services	1,723,866
Non-personnel services	1,588,295
Depreciation	<u>1,400,314</u>
Total Operating Expenses	<u>4,712,475</u>
Operating Income (Loss)	(1,783,396)
<b>Nonoperating Revenues (Expenses):</b>	
Intergovernmental grants	72,451
Investment income	24,204
Interest expense	<u>(96,713)</u>
Total Nonoperating Revenues (Expenses), Net	(58)
Transfer In	<u>447,781</u>
Change in Net Assets	(1,335,673)
Net Assets at Beginning of Year, as restated	<u>44,504,940</u>
Net Assets at End of Year	<u><u>\$ 43,169,267</u></u>

See notes to financial statements.



TOWN OF MERRIMACK, NEW HAMPSHIRE  
 PROPRIETARY FUND  
 STATEMENT OF CASH FLOWS  
 FOR THE YEAR ENDED JUNE 30, 2009

	<u>Sewer Fund</u>
<b><u>Cash Flows From Operating Activities:</u></b>	
Receipts from customers and users	\$ 3,635,114
Payments of employee salaries and related expenses	(1,594,982)
Payments to vendors and suppliers	<u>(1,984,351)</u>
Net Cash Provided By (Used For) Operating Activities	55,781
<b><u>Cash Flows From Capital and Related Financing Activities:</u></b>	
Acquisition and construction of capital assets	(477,722)
Principal payments on bonds and notes	(267,637)
Interest expense	(96,713)
Transfer in	447,781
Intergovernmental subsidy	<u>72,451</u>
Net Cash Provided By (Used For) Capital and Related Financing Activities	(321,840)
<b><u>Cash Flows From Investing Activities:</u></b>	
Investment income	<u>24,204</u>
Net Cash Provided By Investing Activities	<u>24,204</u>
Net Change in Cash and Short-Term Investments	(241,855)
Cash and Short-Term Investments, Beginning of Year	<u>2,254,446</u>
Cash and Short-Term Investments, End of Year	<u><u>\$ 2,012,591</u></u>
<b><u>Reconciliation of Operating Income to Net Cash Provided by (Used For) Operating Activities:</u></b>	
Operating income (loss)	\$ (1,783,396)
Adjustments to reconcile operating income (loss) to net cash provided by (used for) operating activities:	
Depreciation	1,400,314
Changes in assets and liabilities:	
Accounts receivable	684,826
Interfund payables/receivables	24,425
Accounts payable	(350,545)
Accrued liabilities	(49,895)
Retainage payable	4,384
Unearned revenues	(3,216)
Compensated absences	<u>128,884</u>
Net Cash Provided By (Used For) Operating Activities	<u><u>\$ 55,781</u></u>

See notes to financial statements.

# TOWN OF MERRIMACK, NEW HAMPSHIRE

## Notes to Financial Statements

### 1. Summary of Significant Accounting Policies

The accounting policies of the Town of Merrimack (the Town) conform to generally accepted accounting principles (GAAP) as applicable to governmental units. The following is a summary of the more significant policies:

#### A. Reporting Entity

The Town of Merrimack, New Hampshire (the Town) was incorporated in 1746. The Town operates under the Town Meeting/Town Manager form of government and performs local governmental functions authorized by State law.

As required by generally accepted accounting principles, these financial statements present the government and applicable organizations for which the government is considered to be financially accountable, including the Town Trustees of Trust funds and the Trustees of the Merrimack Public Library.

In fiscal year 2009, it was determined that no other entities met the required GASB-39 criteria of component units.

#### B. Government-Wide and Fund Financial Statements

##### Government-Wide Financial Statements

The government-wide financial statements (i.e., the statement of net assets and the statement of changes in net assets) report information on all of the nonfiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. Program revenues include (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and (2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items

not properly included among program revenues are reported instead as *general revenues*.

#### Fund Financial Statements

Separate financial statements are provided for governmental funds and the proprietary fund. Major individual governmental funds and major enterprise fund are reported as separate columns in the fund financial statements.

### C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

#### Government-Wide Financial Statements

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as is the proprietary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met. As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

Amounts reported as *program revenues* include (1) charges to customers or applicants for goods, services, or privileges provided, (2) operating grants and contributions, and (3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as *general revenues* rather than as program revenues. Likewise, general revenues include all taxes and excises.

#### Fund Financial Statements

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers property tax revenues to be available if they are collected within 60 days of the end of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the government. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due. The government reports the following major governmental funds:



- The *general fund* is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.
- The *capital reserve fund* is used to report resources that are legally restricted to the extent that both earnings and principal may be used for purposes that support the reporting government's programs.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the enterprise fund are charges to customers for sales and services. Operating expenses for the enterprise fund include the cost of sales and services, administrative expenses and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

Private-sector standards of accounting and financial reporting issued prior to December 1, 1989 generally are followed in both the government-wide and proprietary fund financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board. Governments also have the *option* of following subsequent private-sector guidance for their business-type activities and enterprise funds, subject to this same limitation. The government has elected not to follow subsequent private-sector guidance.

The government reports the following major proprietary fund:

- The *sewer fund* accounts for all revenues and expenses pertaining to the Town's sewer operations.

#### D. Cash and Short-Term Investments

Cash balances from all funds, except those required to be segregated by law, are combined to form a consolidation of cash. Cash balances are invested to the extent available, and interest earnings are recognized in the General Fund. Certain special revenue, proprietary, and fiduciary funds segregate cash, and investment earnings become a part of those funds.

Deposits with financial institutions consist primarily of demand deposits, certificates of deposits, and savings accounts. A cash and investment pool is maintained that is available for use by all funds. Each fund's portion of this pool is reflected on the combined financial statements under the caption "cash and short-term investments". The interest earnings attributable to each fund type are included under investment income.

For purpose of the statement of cash flows, the proprietary funds consider investments with original maturities of three months or less to be short-term investments.

*E. Investments*

State and local statutes place certain limitations on the nature of deposits and investments available. Deposits in any financial institution may not exceed certain levels within the financial institution. Non-fiduciary fund investments can be made in securities issued by or unconditionally guaranteed by the U.S. Government or agencies that have a maturity of one year or less from the date of purchase and repurchase agreements guaranteed by such securities with maturity dates of no more than 90 days from the date of purchase.

Investments for the Trust Funds consist of marketable securities, bonds and short-term money market investments. Investments are carried at market value.

*F. Interfund Receivables and Payables*

Transactions between funds that are representative of lending/ borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due from/to other funds" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the non-current portion of interfund loans).

*G. Inventories*

Inventories are valued at cost using the first-in/first-out (FIFO) method. The costs of governmental fund-type inventories are recorded as expenditures when purchased rather than when consumed.

*H. Capital Assets*

Capital assets, which include property, plant, equipment, and infrastructure assets are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the government as assets with an initial individual cost of more than \$ 10,000 and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase

of capital assets of business-type activities is included as part of the capitalized value of the assets constructed.

Property, plant and equipment is depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Infrastructure	50
Improvements other than buildings	7 - 50
Buildings and systems	20 - 45
Machinery, equipment and furnishings	6 - 20

I. Compensated Absences

It is the government's policy to permit employees to accumulate earned but unused vacation and sick pay benefits. All vested sick and vacation pay is accrued when incurred in the government-wide, proprietary, and fiduciary fund financial statements. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

J. Long-Term Obligations

In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt, and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net assets.

K. Fund Equity

In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

L. Use of Estimates

The preparation of basic financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures for contingent assets and liabilities at the date of the basic financial statements, and the reported amounts of the revenues and expenditures/expenses during the fiscal year. Actual results could vary from estimates that were used.



*M. Reclassification*

Certain amounts in prior year were reclassified to conform to current year presentation.

**2. Stewardship, Compliance, and Accountability**

*A. Budgetary Information*

At the annual town meeting, the Finance Committee presents an operating and capital budget for the proposed expenditures of the fiscal year commencing the following July 1. The budget, as enacted by town meeting, establishes the legal level of control and specifies that certain appropriations are to be funded by particular revenues. The original budget is amended during the fiscal year at special town meetings as required by changing conditions. In cases of extraordinary or unforeseen expenses, the Finance Committee is empowered to transfer funds from the Reserve Fund (a contingency appropriation) to a departmental appropriation. "Extraordinary" includes expenses which are not in the usual line, or are great or exceptional. "Unforeseen" includes expenses which are not foreseen as of the time of the annual meeting when appropriations are voted.

Departments are limited to the line items as voted. Certain items may exceed the line item budget as approved if it is for an emergency and for the safety of the general public.

Formal budgetary integration is employed as a management control device during the year for the General Fund.

At year end, appropriation balances lapse, except for certain unexpended capital items and encumbrances which will be honored during the subsequent year.

*B. Budgetary Basis*

The general fund final appropriation appearing on the "Budget and Actual" page of the fund financial statements represents the final amended budget after all reserve fund transfers and supplemental appropriations. Original and final budget amounts also include \$ 971,734 carryforwards in grant revenue and related appropriations, which were budgeted in previous years.

*C. Budget/GAAP Reconciliation*

The budgetary data for the general fund is based upon accounting principles that differ from generally accepted accounting principles

(GAAP). Therefore, in addition to the GAAP basis financial statements, the results of operations of the general fund are presented in accordance with budgetary accounting principles to provide a meaningful comparison with budgetary data.

The following is a summary of adjustments made to the actual revenues and other sources, and expenditures and other uses, to conform to the budgetary basis of accounting.

<u>General Fund</u>	<u>Revenues and Other Financing Sources</u>	<u>Expenditures and Other Financing Uses</u>
Revenues, as reported on the accompanying financial statements	\$ 22,137,238	\$ 21,301,933
Other financing sources (uses) as reported on the financial statements	-	1,119,300
Subtotal (GAAP Basis)	22,137,238	22,421,233
To adjust property tax revenue to the budgetary basis	(321,695)	-
To reverse expenditures of prior year appropriation carryforwards	-	(236,297)
To book current year appropriation carryforwards	-	701,203
To add prior year budget carryforwards	971,734	-
Budgetary basis	\$ <u>22,787,277</u>	\$ <u>22,886,139</u>

### 3. Cash and Short-Term Investments

*Custodial Credit Risk - Deposits.* Custodial credit risk is the risk that in the event of a bank failure, the Town's deposits may not be returned to it. RSA 48:16 limits "deposit in any one bank shall not at any time exceed the sum of its paid-up capital and surplus, exception that a Town with a population in excess of 50,000 is authorized to deposit funds in a solvent bank in excess of the paid-up capital surplus of said bank." The Town's deposit in repurchase agreements of \$ 12,820,655 is held by the investment's counterparty, not in the name of the Town.

The Town's investment policy applies to all public funds held by the Town Treasurer in accordance with RSA 41:29 and to capital reserve funds held by the Trustees of Trust Funds in accordance with RSA 35:9. Deposits shall be made only in the New Hampshire Public Deposit Investment Pool (NHPDIP) and in New Hampshire banks that are FDIC insured. No more than \$ 2,000,000 shall be deposited without perfected collateral, in any one bank.

Unsecured deposits of more than \$ 100,000 in banks that do not meet at least six of the creditworthiness ratios adopted by the Town Council, are prohibited. Unsecured deposits of more than \$ 1,000,000 may be made only in banks that meet at least seven of the creditworthiness ratios adopted by the Council.

The NHPDIP is not registered with the United States Securities and exchange Commission as an investment company. The NHPDIP was created by State law and is administered by a public body of state, local and banking officials.

#### 4. Investments

##### A. Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. State law employs the prudent person rule whereby investments are made as a prudent person would be expected to act, with discretion and intelligence, to seek reasonable income, preserve capital, and, in general, avoid speculative investments. The Town does not have a credit risk policy.

Presented below are the investments of the Town, which are exempt from credit risk disclosure:

<u>Investment Type</u>	<u>Fair Value</u>
Corporate equities	\$ 2,346,453
Mutual funds	<u>20,094</u>
Total investments	<u>\$ 2,366,547</u>

##### B. Custodial Credit Risk

The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty (e.g. broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The Town's policy on custodial credit risk states that investments shall be made only in obligations of the United States, or no more than \$ 2,000,000 shall be invested, without perfected collateral, in any one financial institution. Unsecured investments of more than \$ 100,000 that do not meet at least six of the creditworthiness ratios adopted by Town Council, are prohibited. Unsecured investments of more than \$ 1,000,000 may be made only in financial institutions that meet at least seven of the adopted creditworthiness ratios. The Town's investments are exposed to custodial credit risk. The Town manages this risk with Securities Investor Protection Corporation (SIPC) and excess SIPC coverage.



### C. Concentration of Credit Risk

The Town places no limit on the amount the Town may invest in any one issuer. Investments in any one issuer that represent 5% or more of total investments are as follows:

Proctor & Gamble Co.	\$ 136,948
Kellogg Co.	\$ 160,201
AT&T	\$ 125,964

### D. Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. The Town does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

### E. Foreign Currency Risk

Foreign currency risk is the risk that changes in foreign exchange rates will adversely affect the fair value of an investment. The Town does not have policies for foreign currency risk.

## **5. Taxes Receivable**

The Town bills property taxes semi-annually, in May and November. Property tax revenues are recognized in the fiscal year for which taxes have been levied. Property taxes are due on July 1 and December 1. Delinquent accounts are charged 12% interest. In March of the next year, a lien is recorded on delinquent property at the Registry of Deeds. The Town purchases all the delinquent accounts by paying the delinquent balance, recording costs and accrued interest. The accounts that are liened by the Town will be reclassified from property taxes receivable to unredeemed tax liens receivable. After this date, delinquent accounts will be charged interest at a rate of 18%. The Town annually budgets amounts (overlay for abatements) for property tax abatements and refunds.

Taxes receivable at June 30, 2009 consist of the following (in thousands):

Real Estate		
Levy 2009	\$ 5,686	
Levy 2008	<u>7</u>	
		5,693
Current Use		72
Tax Liens		1,230
Deferred Taxes		<u>31</u>
Subtotal		7,026
Less Allowance for Doubtful Accounts		<u>(163)</u>
Total		\$ <u>6,863</u>

#### Taxes Collected for Others

The Town collects property taxes for the State of New Hampshire, the Merrimack School District and the County of Hillsborough. Payments to the other taxing units are normally made throughout the year. The ultimate responsibility for the collection of taxes rests with the Town.

#### **6. Interfund Fund Receivables/Payables**

Although self-balancing funds are maintained, most transactions flow through the general fund. In order to obtain accountability for each fund, interfund receivable and payable accounts must be utilized. The following is an analysis of the June 30, 2009 balances in interfund receivable and payable accounts:

<u>Fund</u>	<u>Due From Other Funds</u>	<u>Due To Other Funds</u>
General Fund	\$ -	\$ 2,131,339
Special Revenue Funds:		
Capital reserve fund	6,500	36,738
Fire protection fund	35,437	-
Cable television fund	333,167	-
Heritage commission fund	21,318	-
Conservation fund	-	2,154
Special conservation fund	41,899	-
Current use fund	647,247	-
Capital Project Funds:		
Drainage fund	894,436	-
Permanent fund	-	225
Enterprise Funds:		
Sewer	<u>190,452</u>	<u>-</u>
Total	\$ <u>2,170,456</u>	\$ <u>2,170,456</u>

## 7. Capital Assets

Capital asset activity for the year ended June 30, 2009 was as follows:

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
<b>Governmental Activities:</b>				
Capital assets, being depreciated:				
Buildings and systems	\$ 7,926,653	\$ 19,319	\$ -	\$ 7,945,972
Improvements other than buildings	1,733,989	-	-	1,733,989
Machinery, equipment, and furnishings	9,804,710	236,494	(148,451)	9,892,753
Infrastructure	<u>70,333,395</u>	<u>3,456,751</u>	<u>(502,462)</u>	<u>73,287,684</u>
Total capital assets, being depreciated	89,798,747	3,712,564	(650,913)	92,860,398
Less accumulated depreciation for:				
Buildings and systems	(2,984,679)	(181,667)	-	(3,166,346)
Improvements other than buildings	(665,175)	(59,533)	-	(724,708)
Machinery, equipment, and furnishings	(5,241,384)	(720,730)	105,728	(5,856,386)
Infrastructure	<u>(34,316,179)</u>	<u>(1,460,214)</u>	<u>321,568</u>	<u>(35,454,825)</u>
Total accumulated depreciation	<u>(43,207,417)</u>	<u>(2,422,144)</u>	<u>427,296</u>	<u>(45,202,265)</u>
Total capital assets, being depreciated, net	46,591,330	1,290,420	(223,617)	47,658,133
Capital assets, not being depreciated:				
Land	16,401,271	509,661	(421,712)	16,489,220
Construction in progress	<u>3,325,545</u>	<u>1,787,849</u>	<u>(3,207,074)</u>	<u>1,906,320</u>
Total capital assets, being depreciated, net	<u>19,726,816</u>	<u>2,297,510</u>	<u>(3,628,786)</u>	<u>18,395,540</u>
Governmental activities capital assets, net	<u>\$ 66,318,146</u>	<u>\$ 3,587,930</u>	<u>\$ (3,852,403)</u>	<u>\$ 66,053,673</u>
	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
<b>Business-Type Activities (Sewer):</b>				
Capital assets, being depreciated:				
Buildings and systems	\$ 56,969,697	\$ 233,500	\$ -	\$ 57,203,197
Machinery, equipment, and furnishings	9,210,540	-	-	9,210,540
Improvements other than buildings	<u>412,390</u>	<u>35,162</u>	<u>-</u>	<u>447,552</u>
Total capital assets, being depreciated	66,592,627	268,662	-	66,861,289
Less accumulated depreciation for:				
Buildings and systems	(18,402,894)	(995,460)	-	(19,398,354)
Machinery, equipment, and furnishings	(5,617,034)	(3,745)	-	(5,620,779)
Improvements other than buildings	<u>(383,397)</u>	<u>(401,109)</u>	<u>-</u>	<u>(784,506)</u>
Total accumulated depreciation	<u>(24,403,325)</u>	<u>(1,400,314)</u>	<u>-</u>	<u>(25,803,639)</u>
Total capital assets, being depreciated, net	42,189,302	(1,131,652)	-	41,057,650
Capital assets, not being depreciated:				
Land	238,770	-	-	238,770
Construction in progress	<u>787,761</u>	<u>447,782</u>	<u>(233,501)</u>	<u>1,002,042</u>
Total capital assets, not being depreciated, net	<u>1,026,531</u>	<u>447,782</u>	<u>(233,501)</u>	<u>1,240,812</u>
Business-type activities capital assets, net	<u>\$ 43,215,833</u>	<u>\$ (683,870)</u>	<u>\$ (233,501)</u>	<u>\$ 42,298,462</u>



Depreciation expense was charged to functions of the Town as follows (in thousands):

Governmental Activities:	
General government	\$ 52
Public safety	378
Highway and streets	1,760
Sanitation	145
Culture and recreation	77
Community development	<u>10</u>
Total depreciation expense - governmental activities	\$ <u>2,422</u>
Business-Type Activities:	
Sewer	\$ <u>1,400</u>

## 8. Accounts Payable and Accrued Expenses

Accounts payable represent additional 2009 expenditures paid after June 30, 2009.

## 9. Deferred Revenue

Governmental funds report *deferred revenue* in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period.

The balance of the General Fund *deferred revenues* account is equal to the total of all June 30, 2009 receivable balances, except property taxes that are accrued for subsequent 60 day collections.

## 10. Taxes Collected in Advance

Taxes collected in advance represent fiscal year 2010 taxes collected on or before June 30, 2009.

## 11. Long-Term Debt

### A. General Obligation Bonds

The Town issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities. General obligation bonds

have been issued for both governmental and business-type activities.  
General obligation bonds currently outstanding are as follows:

	Serial Maturities Through	Interest Rate(s) %	Amount Outstanding as of June 30, 2009
<u>Governmental Activities:</u>			
Green's Pond Land Bond	08/15/17	3.0 - 4.5%	\$ 2,430,000
Drainage Improvement Bond	08/15/22	4.0 - 4.75%	<u>1,600,000</u>
Total Governmental Activities:			<u>\$ 4,030,000</u>

	Serial Maturities Through	Interest Rate(s) %	Amount Outstanding as of June 30, 2009
<u>Business-Type Activities:</u>			
Organic Waste Composting Facility Bonds	04/01/15	4.63%	\$ <u>1,887,210</u>
Total Business-Type Activities:			<u>\$ 1,887,210</u>

#### B. Future Debt Service

The annual payments to retire all general obligation long-term debt outstanding as of June 30, 2009 are as follows:

<u>Governmental</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2010	\$ 355,000	\$ 168,335	\$ 523,335
2011	355,000	154,135	509,135
2012	360,000	139,835	499,835
2013	365,000	125,216	490,216
2014	370,000	110,137	480,137
2015-2019	1,655,000	306,359	1,961,359
2020-2023	<u>570,000</u>	<u>56,213</u>	<u>626,213</u>
Total	<u>\$ 4,030,000</u>	<u>\$ 1,060,230</u>	<u>\$ 5,090,230</u>

The general fund has been designated as the source to repay the governmental-type general obligation long-term debt outstanding as of June 30, 2009.

<u>Business-Type</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2010	\$ 280,034	\$ 87,416	\$ 367,450
2011	293,005	74,444	367,449
2012	306,577	60,872	367,449
2013	320,777	46,672	367,449
2014	335,635	31,813	367,448
2015	351,182	16,267	367,449
Total	<u>\$ 1,887,210</u>	<u>\$ 317,484</u>	<u>\$ 2,204,694</u>

### C. Changes in General Long-Term Liabilities

During the year ended June 30, 2009, the following changes occurred in long-term liabilities:

	<u>Total Balance 7/1/08</u>	<u>Additions</u>	<u>Reductions</u>	<u>Total Balance 6/30/09</u>	<u>Less Current Portion</u>	<u>Equals Long-Term Portion 6/30/09</u>
<u>Governmental Activities</u>						
Bonds payable	\$ 4,377,300	\$ -	\$ (347,300)	\$ 4,030,000	\$ (355,000)	\$ 3,675,000
Other:						
Landfill closure	750,000	-	(30,000)	720,000	(30,000)	690,000
Accrued employee benefits	1,810,179	-	(14,074)	1,796,105	(635,268)	1,160,837
OPEB obligation	-	68,038	-	68,038	-	68,038
Totals	<u>\$ 6,937,479</u>	<u>\$ 68,038</u>	<u>\$ (391,374)</u>	<u>\$ 6,614,143</u>	<u>\$ (1,020,268)</u>	<u>\$ 5,593,875</u>

	<u>Total Balance 7/1/08</u>	<u>Additions</u>	<u>Reductions</u>	<u>Total Balance 6/30/09</u>	<u>Less Current Portion</u>	<u>Equals Long-Term Portion 6/30/09</u>
<u>Business-Type Activities</u>						
Bonds payable	\$ 2,154,847	\$ -	\$ (267,637)	\$ 1,887,210	\$ (280,034)	\$ 1,607,176
Other						
Accrued employee benefits	-	128,884	-	128,884	-	128,884
Totals	<u>\$ 2,154,847</u>	<u>\$ 128,884</u>	<u>\$ (267,637)</u>	<u>\$ 2,016,094</u>	<u>\$ (280,034)</u>	<u>\$ 1,736,060</u>

## 12. Landfill Closure and Postclosure Care Costs

State and Federal laws and regulations require the Town to place a final cover on its landfill site when it stops accepting waste and to perform certain maintenance and monitoring functions at the site for thirty years after closure. The Town has been completing post-closure monitoring on the "Winter Dump" Landfill and the MSW Landfill since 2003. The estimated liability for post-



closure care costs has a balance of \$ 720,000 as of June 30, 2009, which is based on the amount that would be paid if all equipment, facilities and services required to monitor and maintain the landfill were acquired as of June 30, 2009. However, the actual cost of post-closure care may be higher due to inflation, changes in technology, or changes in landfill laws and regulations. The remaining post-closure care costs are expected to be financed in the General fund.

### **13. Restricted Net Assets**

The accompanying entity-wide financial statements report restricted net assets when external constraints from grantors or contributors are placed on net assets.

Permanent fund restricted net assets are segregated between nonexpendable and expendable. The nonexpendable portion represents the original restricted principal contribution, and the expendable represents accumulated earnings which are available to be spent based on donor restrictions.

### **14. Reserves of Fund Equity**

“Reserves” of fund equity are established to segregate fund balances which are either not available for expenditure in the future or are legally set aside for a specific future use.

The following types of reserves are reported at June 30, 2009:

Reserved for Encumbrances - An account used to segregate that portion of fund balance committed for expenditure of financial resources upon vendor performance.

Reserved for Perpetual Funds - Represents the principal of the nonexpendable trust fund investments. The balance cannot be spent for any purpose; however, it may be invested and the earnings may be spent.

Reserved for Other Purposes - Represents a reserve for prepaid expenses and inventory.

### **15. Subsequent Events**

On July 15, 2009, The Town entered into a loan agreement with the State of New Hampshire for a \$ 1,600,000 Water Pollution Control Revolving loan at an interest rate of 1% per annum, and the lesser of 2.34% or adjusted market rate upon completion of the project. The Town is eligible for up to 50%

forgiveness of the principal and related interest in the form of federal financial assistance from the American Recovery and Reinvestment Act of 2009.

## 16. Commitments and Contingencies

Outstanding Lawsuits - There are several pending lawsuits in which the Town is involved. The Town's management is of the opinion that the potential future settlement of such claims would not materially affect its financial statements taken as a whole.

Grants - Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount of expenditures which may be disallowed by the grantor cannot be determined at this time, although the Town expects such amounts, if any, to be immaterial.

## 17. Post-Employment Health Care and Life Insurance Benefits

### Other Post-Employment Benefits

During the year, the Town implemented GASB Statement 45, *Accounting and Financial Reporting by Employers for Post-Employment Benefits Other Than Pensions*. Statement 45 requires governments to account for other post-employment benefits (OPEB), primarily healthcare, on an accrual basis rather than on a pay-as-you-go basis. The effect is the recognition of an actuarially required contribution as an expense on the statement of revenues, expenses, and changes in net assets when a future retiree earns their post-employment benefits, rather than when they use their post-employment benefit. To the extent that an entity does not fund their actuarially required contribution, a post-employment benefit liability is recognized on the Statement of Net Assets over time.

#### A. Plan Description

In addition to providing the pension benefits described, the Town provides post-employment health care and life insurance benefits for retired employees through the Town's plan. The benefits, benefit levels, employee contributions and employer contributions are governed by RSA 100-A:50. As of July 1, 2008, the actuarial valuation date, approximately 49 retirees and 181 active employees meet the eligibility requirements. The plan does not issue a separate financial report.

#### B. Benefits Provided

The Town provides medical, prescription drug, mental health/substance abuse and life insurance to retirees and their covered dependents. All

active employees who retire from the Town and meet the eligibility criteria will receive these benefits.

*C. Funding Policy*

Retirees contribute 100% of the cost of the health plan, as determined by the Town. The Town contributes the remainder of the health plan costs on a pay-as-you-go basis.

*D. Annual OPEB Costs and Net OPEB Obligation*

The Town's fiscal 2009 annual OPEB expense is calculated based on the annual required contribution of the employer (ARC), an amount actuarially determined in accordance with the parameters of GASB Statement No. 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover the normal cost per year and amortize the unfunded actuarial liability over a period of thirty years. The following table shows the components of the Town's annual OPEB cost for the year ending June 30, 2009, the amount actually contributed to the plan, and the change in the Town's net OPEB obligation based on an actuarial valuation as of July 1, 2008.

Annual Required Contribution (ARC)	\$ 68,038
Interest on net OPEB obligation	-
Adjustment to ARC	-
Annual OPEB cost	<u>68,038</u>
Contributions made	<u>-</u>
Increase in net OPEB obligation	68,038
Net OPEB obligation - beginning of year	<u>-</u>
Net OPEB obligation - end of year	<u><u>\$ 68,038</u></u>

The Town's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation were as follows:

<u>Fiscal year ended</u>	<u>Annual OPEB Cost</u>	<u>Percentage of OPEB Cost Contributed</u>	<u>Net OPEB Obligation</u>
2009	\$ 68,038	0%	\$ 68,038

The Town's net OPEB obligation as of June 30, 2009 is recorded as a component of the "other long-term liabilities" line item.



E. Funded Status and Funding Progress

The funded status of the plan as of July 1, 2008, the date of the most recent actuarial valuation was as follows:

Actuarial accrued liability (AAL)	\$ 1,081,415
Actuarial value of plan assets	<u>-</u>
Unfunded actuarial accrued liability (UAAL)	<u>\$ 1,081,415</u>
Funded ratio (actuarial value of plan assets/AAL)	<u>0%</u>
Covered payroll (active plan members)	N/A
UAAL as a percentage of covered payroll	N/A

Actuarial valuations of an ongoing plan involve estimates of the value of reported amount and assumptions about the probability of occurrence of events far into the future. Examples included assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information following the notes to the financial statements, presents multiyear trend information that shows whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

F. Actuarial Methods and Assumptions

Projections of benefits for financial reporting purposes are based on the plan as understood by the Town and the plan members and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the Town and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

In the July 1, 2008 actuarial valuation the projected unit credit cost method was used. The actuarial value of assets was not determined as the Town has not advance funded its obligation. The actuarial assumptions included a 4.5% investment rate of return and an initial annual healthcare cost trend rate of 9% which decreases to a 5% long-term rate for all healthcare benefits after ten years. The amortization costs for the initial UAAL is a level percentage of payroll for a period of 30 years, on a closed basis. This has been calculated assuming the amortization payment increases at a rate of 3%.

## 18. Retirement System

The Town follows the provisions of GASB Statement No. 27, *Accounting for Pensions for State and Local Government Employees*, (as amended by GASB 50) with respect to the employees' retirement funds.

### A. Plan Description

Full-time employees participate in the State of New Hampshire Retirement System (the System), a multiple-employer contributory pension plan and trust established in 1967 by RSA 100-A:2 and is qualified as a tax-exempt organization under Sections 401(a) and 501(a) of the Internal Revenue Code. The plan is a contributory, defined benefit plan providing service, disability, death and vested retirement benefits to members and their beneficiaries. Substantially all full-time state employees, public school teachers and administrators, permanent firefighters and permanent police officers within the State of New Hampshire are eligible and required to participate in the system. Full-time employees of political subdivisions, including counties, municipalities and school districts, are also eligible to participate as a group if the governing body of the political subdivision has elected participation.

The New Hampshire Retirement System, a Public Employees Retirement System (PERS), is divided into two membership groups. State or local employees and teachers belong to *Group I*. Police officers and firefighters belong to *Group II*. All assets are held in a single trust and are available to each group, funding policies, vesting requirements, contribution requirements and plan assets available to pay benefits are disclosed in the System's annual report available from the New Hampshire Retirement System located at 4 Chenell Drive, Concord, New Hampshire 03301-8509.

### B. Funding Policy

Plan members are required to contribute a percentage of their gross earnings to the pension plan, which the contribution rates are 5% for employees and 9.3% for police and fire. The Town makes annual contributions to the pension plan equal to the amount required by Revised Statutes Annotated 100-A:16, and is 6.81% for all other covered employees. The Town's contributions to the System for the years ended June 30, 2009, 2008, and 2007 were \$ 1,216,169, \$ 1,338,043, and \$ 945,227, respectively, which were equal to its annual required contributions for each of these years.

The payroll for employees covered by the System for the year ended June 30, 2009, was \$ 10,751,911. Employee contributions for the year ended June 30, 2009 were \$ 776,450.

**19. Risk Management**

The Town is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the government carries commercial insurance. There were no significant reductions in insurance coverage from the previous year and have been no material settlements in excess of coverage in any of the past three fiscal years.

**20. Beginning Fund Balance Reclassification**

The Town's major governmental funds for fiscal year 2009, as defined by GASB Statement 34, have changed from the previous fiscal year. Accordingly, the following reconciliation is provided:

	Fund Equity 6/30/08 (as previously reported)	Reclassification	Fund Equity 6/30/08 (as restated)
Nonmajor funds	\$ 6,051,543	\$ 1,209,494	\$ 7,261,037
Capital reserve fund	8,067,390	(1,209,494)	6,857,896
Total	<u>\$ 14,118,933</u>	<u>\$ -</u>	<u>\$ 14,118,933</u>

**21. Beginning Fund Balance Net Assets Restatement**

The beginning (July 1, 2008) fund balances of the Town have been restated as follows:

Government-Wide Financial Statements:

	Governmental Activities	Business-Type Activities	
		Sewer Fund	Total
As previously reported	\$ 77,980,288	\$ 44,271,439	\$ 122,251,727
Reclass capital assets	(233,501)	233,501	-
As restated	<u>\$ 77,746,787</u>	<u>\$ 44,504,940</u>	<u>\$ 122,251,727</u>



TOWN OF MERRIMACK, NEW HAMPSHIRE  
SCHEDULE OF FUNDING PROGRESS  
REQUIRED SUPPLEMENTARY INFORMATION

June 30, 2009  
(Unaudited)

Other Post-Employment Benefits

Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) - Entry Age (b)	Unfunded AAL (UAAL) (b-a)	Funded Ratio (a/b)	Covered Payroll (c)	UAAL as a Percent- age of Covered Payroll [(b-a)/c]
07/01/08	\$ -	\$ 1,081,415	\$ 1,081,415	0.0%	N/A	N/A

See Independent Auditors' Report.

# EXPENDABLE TRUST FUNDS

JUNE 30, 2009

## **Fire Equipment Capital Reserve Fund**

Balance - 07/01/08	\$ 523,223.80
Transfer from General Fund	100,000.00
Investment income	10,708.40
Balance - 06/30/09	\$ 633,932.20

## **Ambulance Capital Reserve Fund**

Balance - 07/01/08	\$ 208,196.88
Transfer from General Fund	50,000.00
Investment income	3,309.89
Balance - 06/30/09	\$ 261,506.77

## **Highway Equipment Capital Reserve Fund**

Balance - 07/01/08	\$ 358,977.18
Expenditure: Dump Truck	(100,000.00)
Transfer from General Fund	150,000.00
Investment income	7,156.47
Balance - 06/30/09	\$ 416,133.65

## **Property Revaluation Capital Reserve Fund**

Balance - 07/01/08	\$ 6,652.06
Investment income	99.78
Balance - 06/30/09	\$ 6,751.84

## **Land Bank Capital Reserve Fund**

Balance - 07/01/08	\$ 484,859.23
Expenditure: Deposit on Bishop Street	(213,097.12)
Transfer from General Fund	129,000.00
Investment income	8,255.65
Balance - 06/30/09	\$ 409,017.76

## **Playground Equipment Capital Reserve Fund**

Balance - 07/01/08	\$ 58,789.92
Transfer from General Fund	10,000.00
Investment income	908.36
Balance - 06/30/09	\$ 69,698.28

## **Computer Equipment Capital Reserve Fund**

Balance - 07/01/08	\$ 112,134.52
Expenditure: New Finance Software	(93,144.00)
Transfer from General Fund	10,000.00
Investment income	2,137.59
Balance - 06/30/09	\$ 31,128.11

# EXPENDABLE TRUST FUNDS

JUNE 30, 2009

## **Sewer Line Extension Capital Reserve Fund**

Balance - 07/01/08	\$ 917,065.36
Transfer from General Fund	-
Investment income	18,253.77
Balance - 06/30/09	\$ 935,319.13

## **Library Building Maintenance Capital Reserve Fund**

Balance - 07/01/08	\$ 26,169.08
Transfer from General Fund	2,000.00
Investment income	385.03
Balance - 06/30/09	\$ 28,554.11

## **Road Infrastructure Capital Reserve Fund**

Balance - 07/01/08	\$ 1,108,617.79
Expenditures:	
Reeds Ferry Sewer and Road Improvements	(16,866.48)
Bedford Road Bridge	(601,087.61)
DW Corridor Study	(5,651.82)
DW Sidewalk	(87,394.76)
Turkey Hill Bridge	(71,660.76)
Phase II Storm Water	(68,000.00)
Manchester Street Bridge	(194.66)
Transfer from General Fund	150,000.00
Investment income	22,058.04
Balance - 06/30/09	\$ 429,819.74

## **Sewer Infrastructure Capital Reserve Fund**

Balance - 07/01/08	\$ 956,785.89
Expenditures:	
Reeds Ferry Sewer Project	(376,048.20)
Rate Study	(605.28)
HVAC	(54,627.28)
Design Phase	(2,031.02)
Transfer from General Fund	-
Investment income	20,727.27
Balance - 06/30/09	\$ 544,201.38

## **Salt Shed Capital Reserve Fund**

Balance - 07/01/08	\$ 15,058.21
Transfer from General Fund	5,000.00
Investment income	237.27
Balance - 06/30/09	\$ 20,295.48



# EXPENDABLE TRUST FUNDS

JUNE 30, 2009

## Communication Equipment Capital Reserve Fund

Balance - 07/01/08	\$ 38,984.92
Expenditure: Com Log Recorder	(17,881.78)
Transfer from General Fund	35,000.00
Investment income	808.23
Balance - 06/30/09	\$ 56,911.37

## Athletic Fields Capital Reserve Fund

Balance - 07/01/08	\$ 95,244.31
Transfer from General Fund	75,000.00
Investment income	2,438.84
Balance - 06/30/09	\$ 172,683.15

## Daniel Webster Highway Capital Reserve Fund

Balance - 07/01/08	\$ 780,724.83
Expenditure: Reeds Ferry Sewer Project	(306,584.72)
Transfer from General Fund	100,000.00
Investment income	15,968.87
Balance - 06/30/09	\$ 590,108.98

## Road Improvement Capital Reserve Fund

Balance - 07/01/08	\$ 783,265.75
Expenditure: Tinker Road Reconstruction	(272,159.60)
Transfer from General Fund	200,000.00
Private grant	20,000.00
Investment income	24,939.35
Balance - 06/30/09	\$ 756,045.50

## Traffic Signal Pre-Emption Capital Reserve Fund

Balance - 07/01/08	\$ 20,048.44
Transfer from General Fund	5,000.00
Investment income	312.33
Balance - 06/30/09	\$ 25,360.77

## Self Insurance Trust Funds

Balance - 07/01/08	\$ 15,540.68
Expenditure: Claims Paid	(20,863.12)
Transfer from General Fund	5,000.00
Investment income	1,345.23
Balance - 06/30/09	\$ 1,022.79

## Fire Station Improvement Capital Reserve Fund

Balance - 07/01/08	\$ 288,380.47
Transfer from General Fund	-
Investment income	5,564.19
Balance - 06/30/09	\$ 293,944.66

# EXPENDABLE TRUST FUNDS

JUNE 30, 2009

## **Solid Waste Equipment Capital Reserve Fund**

Balance - 07/01/08	\$ 49,130.01
Transfer from General Fund	90,000.00
Investment income	1,031.46
Balance - 06/30/09	\$ 140,161.47

## **Milfoil Expendable Trust**

Balance - 07/01/08	\$ 10,904.86
Transfer from General Fund	-
Investment income	163.60
Balance - 06/30/09	\$ 11,068.46

## **Special Conservation Trust Fund**

Balance - 07/01/08	\$ 26,823.84
Investment income	376.43
Balance - 06/30/09	\$ 27,200.27

## **80 Acres Conservation Trust Fund**

Balance - 07/01/08	\$ 10,025.17
Timber sales	41,139.05
Investment income	353.30
Balance - 06/30/09	\$ 51,517.52

## **Use Change Tax Conservation Trust Fund**

Balance - 07/01/08	\$ 1,173,650.72
Expenditures:	
Claims paid	(38,999.62)
Purchase of Property Old Blood RD	(290,700.00)
Land use change tax	66,264.18
Investment income	13,389.25
Balance - 06/30/09	\$ 923,604.53

## **Grand Total**

Balance - 07/01/08	\$ 8,069,253.92
Expenditures	(2,637,597.83)
Land use change tax	66,264.18
Sale of timber	41,139.05
Private Grants	20,000.00
Transfers from General Fund	1,116,000.00
Intergovernmental Transfers	-
Investment income	160,922.18
Balance - 06/30/09	\$ 6,835,981.50



## LONG-TERM DEBT PRINCIPAL AND INTEREST PAYMENT SCHEDULES

<b>\$4,725,549.33 1996 Organic Waste Composting Facility Bond</b>				
<b>4.632% Interest</b>				
Year Ending	Principal	Interest		
June 30	April 1	April 1		Total
2010	280,033.50	87,415.56		367,449.06
2011	293,004.65	74,444.41		367,449.06
2012	306,576.63	60,872.43		367,449.06
2013	320,777.26	46,671.80		367,449.06
2014	335,635.66	31,813.40		367,449.06
2015	351,182.17	16,266.76		367,448.93
	\$ 1,887,209.87	\$ 317,484.36	\$	2,204,694.23

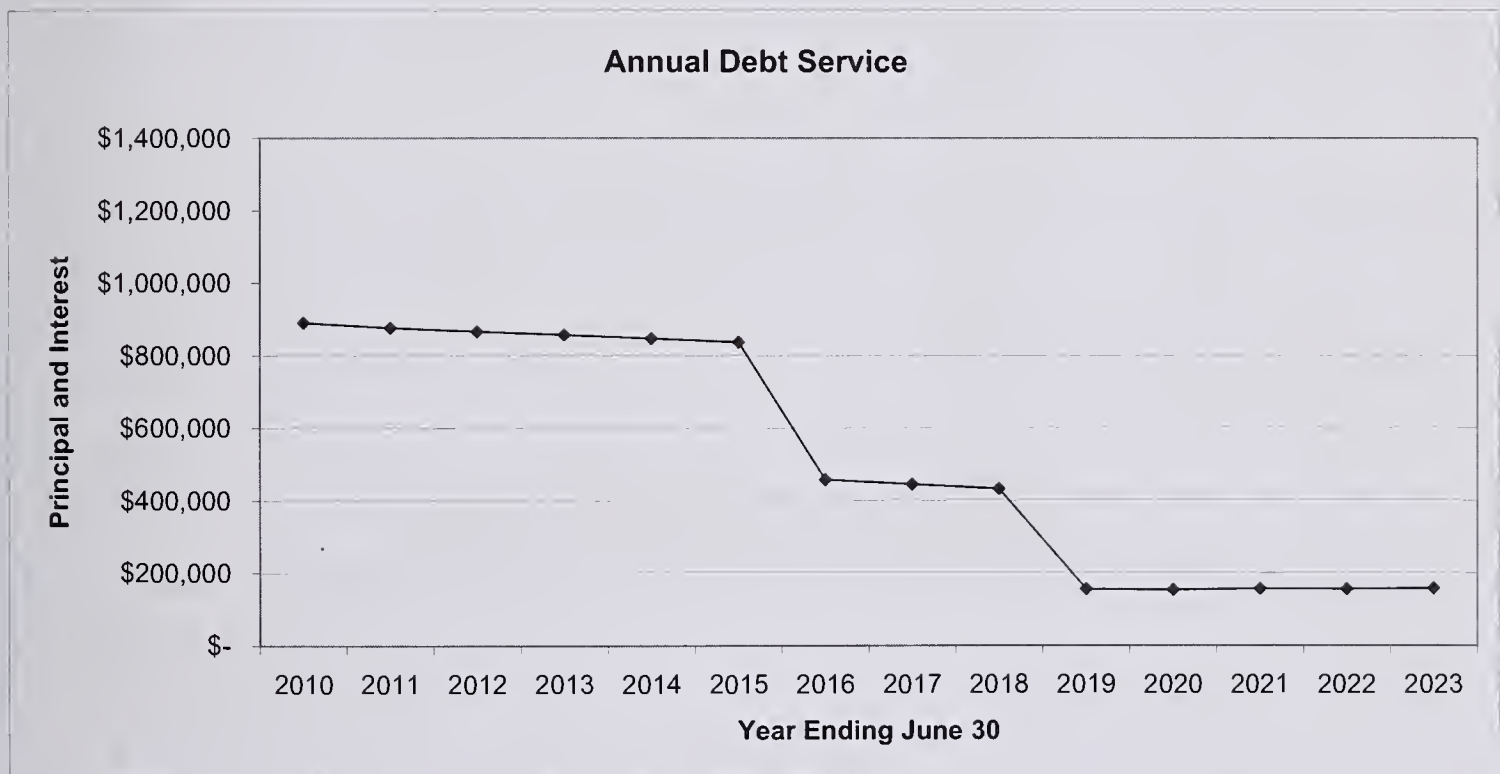
<b>\$4,075,000 2002 Greens Pond Land Acquisition Bonds</b>				
<b>4.08% Interest</b>				
Year Ending	Principal	Interest	Interest	
June 30	August 15	August 15	February 15	Total
2010	270,000.00	50,692.50	45,292.50	365,985.00
2011	270,000.00	45,292.50	39,892.50	355,185.00
2012	270,000.00	39,892.50	34,492.50	344,385.00
2013	270,000.00	34,492.50	29,092.50	333,585.00
2014	270,000.00	29,092.50	23,557.50	322,650.00
2015	270,000.00	23,557.50	17,820.00	311,377.50
2016	270,000.00	17,820.00	12,015.00	299,835.00
2017	270,000.00	12,015.00	6,075.00	288,090.00
2018	270,000.00	6,075.00	0.00	276,075.00
	\$ 2,430,000.00	\$ 258,930.00	\$ 208,237.50	\$ 2,897,167.50

<b>\$1,708,000 2007 Drainage Bond</b>				
<b>4.47% Interest</b>				
Year Ending	Principal	Interest	Interest	
June 30	August 15	August 15	February 15	Total
2010	85,000.00	37,025.00	35,325.00	157,350.00
2011	85,000.00	35,325.00	33,625.00	153,950.00
2012	90,000.00	33,625.00	31,825.00	155,450.00
2013	95,000.00	31,825.00	29,806.25	156,631.25
2014	100,000.00	29,806.25	27,681.25	157,487.50
2015	105,000.00	27,681.25	25,450.00	158,131.25
2016	110,000.00	25,450.00	22,700.00	158,150.00
2017	115,000.00	22,700.00	19,825.00	157,525.00
2018	120,000.00	19,825.00	16,825.00	156,650.00
2019	125,000.00	16,825.00	13,700.00	155,525.00
2020	130,000.00	13,700.00	10,450.00	154,150.00
2021	140,000.00	10,450.00	7,125.00	157,575.00
2022	145,000.00	7,125.00	3,681.25	155,806.25
2023	155,000.00	3,681.25	0.00	158,681.25
	\$ 1,600,000.00	\$ 315,043.75	\$ 278,018.75	\$ 2,193,062.50



## TOTAL DEBT SERVICE

Year Ending June 30	Principal	Interest	Total
2010	635,033.50	255,750.56	890,784.06
2011	648,004.65	228,579.41	876,584.06
2012	666,576.63	200,707.43	867,284.06
2013	685,777.26	171,888.05	857,665.31
2014	705,635.66	141,950.90	847,586.56
2015	726,182.17	110,775.51	836,957.68
2016	380,000.00	77,985.00	457,985.00
2017	385,000.00	60,615.00	445,615.00
2018	390,000.00	42,725.00	432,725.00
2019	125,000.00	30,525.00	155,525.00
2020	130,000.00	24,150.00	154,150.00
2021	140,000.00	17,575.00	157,575.00
2022	145,000.00	10,806.25	155,806.25
2023	155,000.00	3,681.25	158,681.25
	<u>\$ 5,917,209.87</u>	<u>\$ 1,377,714.36</u>	<u>\$ 7,294,924.23</u>



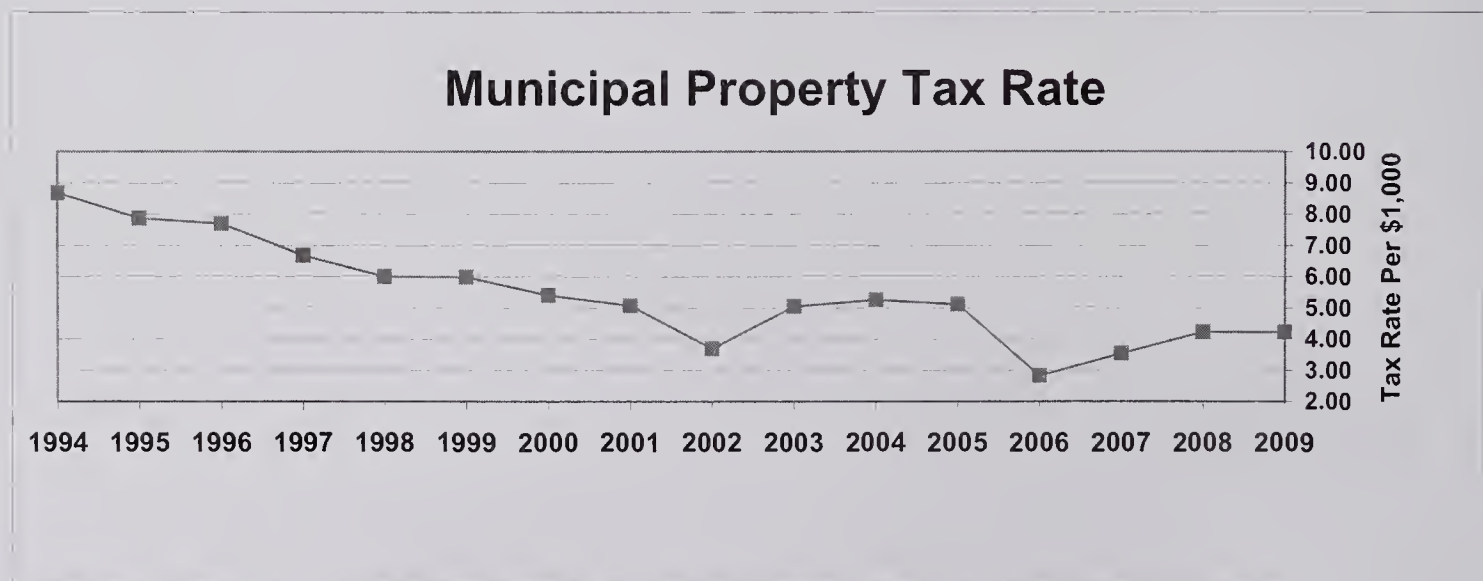
# TAX RATE HISTORY

<u>Year</u>	<u>School</u>	<u>Municipal</u>	<u>County</u>	<u>State</u>	<u>Total</u>	<u>Ratio</u>	<u>Equalized</u>
2009	11.81	4.23	0.99	2.14	19.17	1.08	20.70
2008	11.50	4.23	1.01	2.20	18.94	1.05	19.89
2007	10.83	3.54	1.00	2.27	17.64	1.00	17.64
2006B	11.31	2.82	1	2.33	17.46	0.98	17.11
2005	13.80	5.11	1.23	2.93	23.07	0.81	18.69
2004	12.80	5.26	1.18	3.12	22.36	0.88	19.68
2003B	9.77	5.04	1.21	4.22	20.24	0.95	19.23
2002B	8.94	3.70	1.38	4.49	18.51	0.96	17.77
2001B	9.00	5.07	1.56	5.67	21.30	0.88	18.74
2000 B	8.67	5.40	1.79	5.59	21.45	0.94	20.16
1999 A	8.99	5.99	2.12	7.48	24.58	0.76	18.68
1998	22.82	6.00	2.14	-	30.96	0.87	26.94
1997	22.19	6.68	2.20	-	31.07	0.92	28.58
1996	22.09	7.70	2.37	-	32.16	0.96	30.87
1995 B	21.44	7.87	2.50	-	31.81	0.97	30.86
1994	19.83	8.67	2.39	-	30.89	0.95	29.35
1993 C	18.98	7.44	2.39	-	28.81	0.94	27.08
1992	12.61	4.22	1.61	-	18.44	1.34	24.71
1991	12.71	4.14	1.59	-	18.44	1.23	22.68
1990	11.24	4.15	1.54	-	16.93	1.05	17.78
1989 B	11.46	4.16	1.37	-	16.99	1.00	16.99
1988	27.63	8.61	2.39	-	38.63	0.42	16.22
1987	23.77	7.42	2.99	-	34.18	0.43	14.70
1986	22.92	6.59	2.14	-	31.65	0.47	14.88
1985	22.19	5.61	2.05	-	29.85	0.58	17.31
1984	21.83	5.35	1.97	-	29.15	0.69	20.11
1983	21.10	6.39	1.99	-	29.48	0.73	21.52
1982	19.90	6.70	1.60	-	28.20	0.77	21.71
1981	20.90	6.70	1.40	-	29.00	0.81	23.49
1980	19.00	6.20	1.30	-	26.50	0.87	23.06

A - Reflects new state school tax and education adequacy grants

B - Reflects property revaluation

C - Reflects general 30% valuation reduction



## NET ASSESSED VALUATION HISTORY

Year	Net Assessed Valuation	Ratio	Estimated 100% Valuation
2009	3,223,417,530	108.2%	2,979,128,956
2008	3,219,721,756	105.1%	3,063,484,069
2007	3,198,769,863	100%	3,198,769,863
2006	3,183,586,101	97.5%	3,265,216,514
2005	2,597,832,640	81.2%	3,199,301,281
2004	2,564,980,115	88%	2,914,750,131
2003 B	2,518,345,722	95.1%	2,648,102,757
2002 B	2,277,836,112	95.6%	2,382,673,757
2001 B	1,899,727,513	88%	2,158,781,265
2000 B	1,643,048,010	94%	1,747,923,415
1999	1,231,725,151	76%	1,620,690,988
1998	1,191,204,781	87%	1,369,200,898
1997	1,148,689,607	92%	1,248,575,660
1996	1,094,869,695	96%	1,140,489,266
1995 B	1,071,829,370	97%	1,104,978,732
1994	1,116,283,912	95%	1,175,035,697
1993 A	1,140,969,487	94%	1,213,797,327
1992	1,634,805,805	134%	1,220,004,332
1991	1,631,537,851	123%	1,326,453,537
1990	1,623,054,803	105%	1,545,766,479
1989 B	1,609,532,654	100%	1,609,532,654
1988	628,790,284	42%	1,497,119,724
1987	590,884,826	43%	1,374,150,758
1986	536,460,879	47%	1,141,406,126
1985	476,434,301	58%	821,438,450
1984	433,028,396	69%	627,577,386
1983	403,180,435	73%	552,301,966
1982	388,767,938	77%	504,893,426
1981	363,434,663	81%	448,684,769
1980	359,864,537	87%	413,637,399

A - Reflects general 30% valuation reduction

B - Reflects property revaluation



# STATEMENT OF APPROPRIATIONS, ESTIMATED REVENUES, AND PROPERTY TAX ASSESSED FOR 2009

## Appropriations

Election and voter registration	19,604
Property revaluation	276,192
Community development	757,506
General government building maintenance	272,982
Other general government	1,847,118
Police	5,140,625
Fire and ambulance	4,534,731
Emergency management	4,380
Other public safety	722,243
Public works administration	334,773
Highways and streets	2,051,467
Other highways and streets	390,014
Solid waste disposal	1,235,401
Sewage collection and disposal	3,174,603
Health agencies	85,650
Welfare administration and direct assistance	97,941
Parks and recreation	1,171,796
Library	1,149,347
Patriotic purposes	37,500
Other culture and recreation	223,649
Principal - long-term bonds and lease obligations	635,034
Interest - long-term bonds and lease obligations	255,751
Interest - tax anticipation notes	1
Land	1
Machinery, vehicles, and equipment	394,806
Buildings	53,543
Improvements other than buildings	5,354,216
Transfer to capital projects	2,824,000
Transfer to capital reserve funds	1,377,000
Transfer to other expendable trust funds	-
<b>Total appropriations</b>	<b>\$ 34,421,874</b>

# STATEMENT OF APPROPRIATIONS, ESTIMATED REVENUES, AND PROPERTY TAX ASSESSED FOR 2009

## Estimated Revenues

Land Use Change Tax	50,000
Timber yield taxes	5,000
Cable television franchise tax	270,949
Interest and penalties on delinquent taxes	192,100
Excavation Tax	500
Motor vehicle permit fees	4,100,000
Building permits	90,000
Other licenses and permits	239,315
State shared revenue	-
State meals and rooms tax distribution	1,168,710
State highway block grant	504,936
State water pollution grants	155,771
Other state aid	6,377
Other from Other Governments	3,288,800
Charges for services	6,125,180
Sale of municipal property	15,000
Interest on deposits and investments	712,000
Payments in lieu of taxes	5,979
Trust funds	1,933,400
Proc. From Long-Term bond & Notes	2,824,000
General Fund fund balance	65,000
Other sources	147,525
<b>Total estimated revenues</b>	<b>\$ 21,900,542</b>

## Property Tax Assessed

Total appropriations	34,421,874
Total estimated revenues	21,900,542
Net municipal appropriations	12,521,332
Tax overlay	400,000
War service tax credits	699,750
Net municipal assessment	13,621,082
Net local school assessment	38,083,191
Net county assessment	3,204,592
State education assessment	6,833,660
<b>Total municipal, local school, and county assessments</b>	<b>\$ 61,742,525</b>

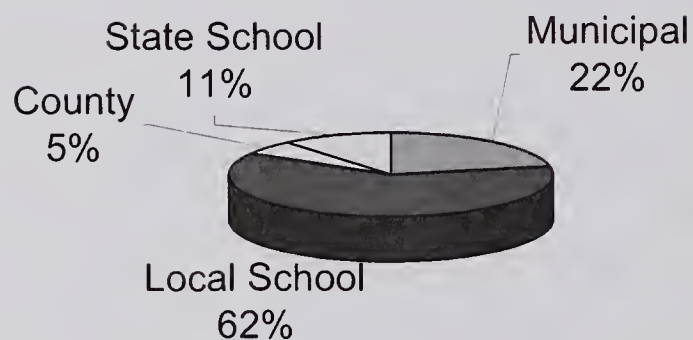
# STATEMENT OF APPROPRIATIONS, ESTIMATED REVENUES, AND PROPERTY TAX ASSESSED FOR 2009

## Tax Rate Computation

	Assessment	Assessed Valuation (\$1,000's)	Tax Rate*
Municipal	13,621,082	3,223,417.530	4.23
Local School	38,083,191	3,223,417.530	11.81
County	3,204,592	3,223,417.530	0.99
State School	6,833,660	3,191,808.130	2.14
<b>Total</b>	<b>\$ 61,742,525</b>		<b>19.17</b>

\* Tax rate = assessment divided by property valuation

## 2009 Property Tax Rate





## 2009 SUMMARY INVENTORY OF VALUATION

Land:	<u>Acres</u>	<u>Assessed Valuation</u>	
		<u>Taxable</u>	<u>Total</u>
Current use	3,179.99	450,330	
Discretionary Preservation Easement	0.07	100	
Residential	8,131.40	1,104,492,410	
Commercial/industrial	2,453.86	193,807,510	
Total taxable land	13,765.32	1,298,750,350	1,298,750,350
Tax exempt and non taxable	4,287.19		84,964,400
Buildings:			
Residential		1,493,635,410	
Manufactured housing		11,203,500	
Commercial/industrial		426,336,770	
Discretionary Preservation Easement		5,300	
Total of taxable buildings		1,931,180,980	1,931,180,980
Tax exempt and non taxable			158,813,700
Public utilities:			
Water		2,632,200	
Gas		7,361,700	
Electric		21,615,500	
Total public utilities		31,609,400	31,609,400
Total valuation before exemptions		3,261,540,730	3,505,318,830
Exemptions:			
	<u>Number</u>		
Blind	11	165,000	
Elderly	362	34,012,900	
Disabled - veterans	2	686,000	
Disabled - other	43	3,214,800	
Handicapped	4	44,500	
Total exemptions	422	38,123,200	
Net valuation on which municipal, county, and local school tax rates are computed		3,223,417,530	
Less public utilities		31,609,400	
Net valuation on which state school tax rate is computed		3,191,808,130	

# Tax Collector's Report - Merrimack, NH

## Summary of Tax Accounts

Fiscal Year Ended June 30, 2009

### Uncollected Taxes

Beginning of Fiscal Year:		2009	2008	Levies 2007
Property Taxes	#3110		\$ 6,342,036.86	\$ 3,007.63
Residential Sewer	#3189		\$ 78,659.36	\$ 175.00
Hydrant	#3189		\$ 11,691.02	
Current Use	#3120			\$ 10,000.00
Yield Tax	#3185			
Commercial Sewer	#3189		\$ 7,923.87	\$ 21,156.99
In Lieu of Taxes	#3110			
Excavation	#3187			

### Taxes Committed to Collector

#### During Fiscal Year:

Property Taxes	#3110	\$ 30,204,856.00	\$ 32,180,319.00	
Residential Sewer	#3189	\$ 481,089.00	\$ 447,528.00	
Hydrant	#3189	\$ 36,236.00	\$ 35,225.00	
Current Use	#3120		\$ 112,670.00	
Yield Tax	#3185	\$ 2,085.74	\$ 10,427.05	\$ 3,353.46
Commercial Sewer	#3189	\$ 30,690.88	\$ 235,232.49	
In Lieu of Taxes	#3110	\$ 2,990.00	\$ 3,194.00	
Excavation	#3187		\$ 867.50	

### Overpayments:

Property Taxes	#3110		\$ 111,483.77	
Residential Sewer	#3189		\$ 1,597.41	
Hydrant	#3189			
Current Use	#3120			
Yield Tax	#3185			
Commercial Sewer	#3189		\$ 244.98	\$ 14.69
Excavation	#3187			
Prepayments	#3110			

### Interest Collected on Delinquent Taxes:

			\$ 114,664.05	\$ 2,343.54
	#3190	\$ 5.50		

### Penalties Collected on Delinquent Taxes:

	#3190		\$ 11,339.00	\$ 1,000.00
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Prepayments #3110 \$ 31,670.00

Other Credits - Deed Reverse  
Discrepancy

Total Debits \$ 30,789,623.12 \$ 39,705,103.36 \$ 41,051.31

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# Tax Collector's Report - Merrimack, NH

## Summary of Tax Accounts

Fiscal Year Ended June 30, 2009

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Remitted to Treasurer	2009	2008	2007
<b>During Fiscal Year:</b>			
Property Taxes	\$ 24,546,759.52	\$ 37,891,095.68	
Residential Sewer	\$ 419,747.00	\$ 518,085.77	
Hydrant	\$ 29,253.00	\$ 46,070.00	
Current Use		\$ 52,237.26	\$ 10,000.00
Yield Tax	\$ 2,085.74	\$ 3,165.83	\$ 3,353.46
Commercial Sewer	\$ 13,687.68	\$ 222,279.66	\$ 9,636.92
In Lieu of Taxes	\$ 2,990.00	\$ 3,194.00	
Excavation		\$ 867.50	
Interest	\$ 5.50	\$ 58,692.20	\$ 976.19
Costs/Penalties		\$ 1,462.00	\$ 295.78
<b>Abatements Allowed:</b>			
Property Taxes	\$ 3,404.00	\$ 11,108.50	
Residential Sewer		\$ 262.00	
Hydrant		\$ 0.02	
Current Use		\$ 432.74	
Yield Tax		\$ 5,429.70	
Commercial Sewer			
In Lieu of Taxes			
Excavation			
<b>Tax Liens Executed During Year:</b>		\$ 800,401.75	\$ 16,788.96
<b>Deeds to Town During Year:</b>			
<b>Uncollected Taxes</b>			
<b>End of Fiscal Year</b>			
Property Taxes	\$ 5,686,362.48	\$ 7,191.55	
Residential Sewer	\$ 61,342.00	\$ 174.00	
Hydrant	\$ 6,983.00		
Current Use		\$ 60,000.00	
Yield Tax		\$ 1,831.52	
Commercial Sewer	\$ 17,003.20	\$ 21,121.68	
In Lieu of Taxes			
Excavation			
<b>Total Credits</b>	<b>\$ 30,789,623.12</b>	<b>\$ 39,705,103.36</b>	<b>\$ 41,051.31</b>



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# Tax Collector's Report - Merrimack, NH

## Summary of Tax Accounts

Fiscal Year Ended June 30, 2009

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	2008	2007	Prior
<b>Balance of Unredeemed Taxes</b>			
Beginning of Fiscal Year	\$	784,516.16	\$ 264,829.49
<b>Tax Liens Executed to Town</b>	\$ 800,401.75	\$ 16,788.96	
During Fiscal Year			
<b>Deed Reversal</b>			
<b>Interest Collected After Lien Execution</b>	\$ 685.52	\$ 42,224.83	\$ 45,484.56
<b>Collected Redemption Costs</b>	\$ 504.00	\$ 3,196.53	\$ 3,396.80
<b>Overpayments</b>		\$ 128.10	
<b>Total Debits:</b>	\$ 801,591.27	\$ 846,854.58	\$ 313,710.85
<b>Remittance to Treasurer During Fiscal Year</b>			
Redemptions	\$ 81,521.40	\$ 503,597.58	\$ 136,682.60
Interest and Costs	\$ 1,189.52	\$ 45,421.36	\$ 48,881.36
<b>Abatements Allowed:</b>	\$ 7,417.06	\$ 6,895.21	\$ 1,675.15
<b>Deeded to Town During Year</b>			
(Taxes, Interest, & Costs)			\$ 3,038.19
<b>Unredeemed Taxes End of Fiscal Year</b>			
#1110	\$ 711,463.29	\$ 290,940.43	\$ 123,433.55
<b>Total Credits:</b>	\$ 801,591.27	\$ 846,854.58	\$ 313,710.85

Respectfully Submitted,  
Diane Trippett, Town Clerk/Tax Collector

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# Town Clerk Report

Fiscal Year Ended June 30, 2009

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Town Agent Fee	\$ 73,865.00
Auto Registration Fees	\$ 3,865,637.78
Bad Check Fees	\$ 2,075.00
Boat Registrations	\$ 21,097.20
Boat Agent Fees	\$ 853.50
Certified Copies 1st - State	\$ 4,584.00
Certified Copies - Sub. State	\$ 4,840.00
Certified Copies - Town	\$ 5,196.00
Civil Forfeiture	\$ 7,575.00
State Dog License Fees	\$ 10,525.50
Town Dog License Fees	\$ 22,378.50
State Marriage License Fees	\$ 4,940.00
Town Marriage License Fees	\$ 910.00
Miscellaneous	\$ 5,266.03
Mail-in Program Fee	\$ 30,414.00
Cash Over	\$ 90.10
Parking Fines	\$ 85.00
Cash Short	\$ (164.80)
Title Application Fees	\$ 9,432.00
UCC	\$ 3,480.00
EC fee - due Interware	\$ 4,221.60
EL fee - due Interware	\$ 1,097.70
<b>Total Collected</b>	<b><u>\$ 4,078,399.11</u></b>
<b>Total Remitted to Treasurer</b>	<b><u>\$ 4,078,399.11</u></b>

Respectfully Submitted,  
Diane Trippett, Town Clerk/Tax Collector

# Treasurer's Report

## POOLED CASH ACCOUNT

<b>Balance - July 1, 2008</b>	<b>\$ 32,788,540.31</b>
<b>Receipts:</b>	
General Government	195,854.89
Fire Protection Area	75,390.60
Cable Television	407,464.24
Assessing	1,412.06
Fire and Ambulance	518,542.16
Police	480,468.56
Highway	501,699.03
Solid Waste Disposal	261,762.16
Wastewater Treatment	3,662,758.99
Parks and Recreation	141,807.55
Community Development	137,463.26
Town Clerk/Tax Collector	66,711,850.83
Welfare	879.68
Interest on Pooled Deposits and Investments	189,674.23
Bond Proceeds	5,000.00
Federal and State Aid	3,057,376.89
Private Grants	51,417.58
Trust Fund Reimbursements	2,012,308.31
Other Expense Reimbursements	<u>329,392.06</u>
Total Receipts	<u>\$ 78,742,523.08</u>
Total Cash Available	111,531,063.39
Less Orders Paid	<u>78,665,294.67</u>
<b>Balance - June 30, 2009</b>	<b>\$ 32,865,768.72</b>

The cash in each fund is pooled for investment purposes. Interest earned on pooled deposits and investments is allocated to each fund on the basis of its relative average monthly equity in the pooled account. Fund equities in pooled cash at June 30, 2009 and interest earned by each fund during the year then ended are as follows.

<u>Fund</u>	<u>Interest</u>	<u>Equity</u>
General Fund	237,073.02	28,086,176.62
Sewer Fund	24,204.44	2,148,415.64
CATV Fund	8,588.97	628,063.74
Fire Protection Area Fund	443.91	52,952.35
Special Conservation Fund	376.43	27,200.27
Bond Fund	13,486.89	962,086.61
80 Acres Conservation Fund	353.30	51,517.52
Use Change Tax Conservation Fund	13,389.25	886,398.69
Heritage Fund	<u>235.68</u>	<u>22,957.28</u>
<b>TOTAL</b>	<b>\$ 298,151.89</b>	<b>\$ 32,865,768.72</b>



# TRUSTEES OF TRUST FUNDS MS-9 REPORT

Capital Reserve Funds and Independently Invested Funds as of June 30, 2009

CREATION DATE	NAME OF TRUST FUND	%	PRINCIPAL					INCOME				GRAND TOTAL OF PRINCIPAL & INCOME END OF YEAR
			BALANCE BEGINNING YEAR	NEW FUNDS CREATED	CASH GAINS / (LOSSES) ON SECURITIES	WITH DRAWALS	BALANCE END OF YEAR	BALANCE BEGINNING OF YEAR	AMOUNT	EXPENDED DURING YEAR	BALANCE END OF YEAR	
	CAPITAL RESERVE FUND											2.59
	LAND BANK		484,859.23		(17.09)	213,097.12	271,745.02		8,272.74		8,272.74	280,017.76
	CASUALTY INSURANCE		56,703.43				56,703.43		891.23		891.23	57,594.66
	LIABILITY INSURANCE		30,365.21				30,365.21		454.00		454.00	30,819.21
	REVALUATION FUND		6,652.06				6,652.06		99.78		99.78	6,751.84
	SCHOOL ASBESTOS FUND		0.00	50,000.00			50,000.00		0.20		0.20	50,000.20
	AMBULANCE FUND		201,696.88	50,000.00	(32.70)		251,664.18		3,352.20	(9.61)	3,342.59	255,006.77
	HIGHWAY EQUIPMENT		358,977.18	150,000.00	(34.62)	100,000.00	408,942.56		7,210.32	(19.23)	7,191.09	416,133.65
	REMEDIAL READING AND MATH		86,818.56				86,818.56		1,592.12	(9.61)	1,582.51	88,401.07
	FIRE STATION IMPROVEMENT		288,380.47		(25.34)		288,355.13		5,608.75	(19.22)	5,589.53	293,944.66
	ROAD IMPROVEMENT		1,204,427.16	200,000.00	(69.58)	673,321.01	731,036.57		25,105.07	(96.14)	25,008.93	756,045.50
	SPECIAL EDUCATION		613,228.60		(43.70)		613,184.90		11,492.92	(28.84)	11,464.08	624,648.98
	DW HWY IMPROVEMENT		853,560.46	100,000.00	(114.24)	379,410.35	574,035.87		16,121.18	(48.07)	16,073.11	590,108.98
	ATHLETIC FIELDS		131,054.31	75,000.00		35,810.00	170,244.31		2,438.84	(9.61)	2,429.23	172,673.54
	SALT SHED		15,058.21	5,000.00			20,058.21		237.27		237.27	20,295.48
	PLAYGROUND EQUIP		58,789.92	10,000.00			68,789.92		908.36		908.36	69,698.28
	COMPUTER EQUIP		112,134.52	10,000.00	(39.98)	93,144.00	28,950.54		2,187.18	(9.61)	2,177.57	31,128.11
	SEWER INFRASTRUCTURE		1,171,663.22		20.96	593,561.83	578,122.35		20,744.77	(38.46)	20,706.31	598,828.66
	ROAD INFRASTRUCTURE		1,125,667.79	150,000.00	(103.55)	449,518.97	826,045.27		22,200.05	(38.46)	22,161.59	848,206.86
	MUNI SWRTHORT FERRY SCHOOL		11,326.26				11,326.26		169.76		169.76	11,496.02
	SCHOOL BLDG CONST		12,767.78				12,767.78		191.55		191.55	12,959.33
	LIBRARY BUILDING MAINTENANCE		26,169.08	2,000.00	(18.06)		28,151.02		412.70	(9.61)	403.09	28,554.11
	SEWER EXTENSION		917,065.36		(60.23)		917,005.13		18,371.69	(57.69)	18,314.00	935,319.13
	SCHOOL ROOF RECON		263,422.79	75,000.00	(5.19)	230,747.00	107,670.60		4,855.95	(9.96)	4,845.99	112,516.59
	SCHOOL REPAVEMENT		16,000.77	50,000.00			66,000.77		240.62	(0.35)	240.27	66,241.04
	EMERGENCY EQUIPMENT		3,960.09				3,960.09		59.45		59.45	4,019.54
	GREENLEAF SCHOLARSHIP *		13,597.88		35.22	350.00	13,283.10		588.31	(72.67)	515.64	13,798.74
	SCHOOL DISTRICT REPAIR		57,419.90				57,419.90		982.75		982.75	58,402.65
	MASTRACOLA RENOVATION		41,920.07				41,920.07		726.03	(9.61)	716.42	42,636.49
	WD EQUIPMENT & FACILITY		1,015,147.90	449,780.00	1.90	200,000.00	1,264,929.80		17,507.12	(39.51)	17,467.61	1,282,397.41
	COMMUNICATIONS EQUIP		38,984.92	35,000.00		17,881.18	56,103.74		808.23		808.23	56,911.97
	WD LAND AQUISITION		730,088.09	249,780.00	(2.38)		979,865.71		13,684.00	(38.81)	13,645.19	993,510.90
	TIM GIBSON MEMORIAL SCHOLARSHIP *		80,310.97	5,200.00		3,000.00	82,510.97		3,668.18	(657.37)	3,010.81	85,521.78
	MILFOIL EXP TRUST FUND		10,904.86				10,904.86		163.60		163.60	11,068.46
	SOLID WASTE FUND		49,130.01	90,000.00			139,130.01		1,041.07	(9.61)	1,031.46	140,161.47
	EMERGENCY TRAFFIC SIGNAL		16,088.35	5,000.00			21,088.35		252.88		252.88	21,341.23
	MHS SCHOLARSHIP FUND		9,393.92	6,000.00		5,858.60	9,535.32		161.47	(0.70)	160.77	9,696.09
	FIRE EQUIPMENT FUND		523,223.80	100,000.00	(32.19)		623,191.61		10,798.27	(57.68)	10,740.59	633,932.20

\* NOTE: The Greenleaf and Gibson scholarship funds have market value components. Statement of values on 6/30/09 were \$13,216.98 and \$74,996.32 respectively.

## TRUSTEES OF TRUST FUNDS MS-9 REPORT

Capital Reserve Funds and Independently Invested Funds as of June 30, 2009

CREATION DATE	NAME OF TRUST FUND	%	PRINCIPAL					INCOME			GRAND TOTAL OF PRINCIPAL & INCOME END OF YEAR
			BALANCE BEGINNING YEAR	NEW FUNDS CREATED	CASH GAINS / (LOSSES) ON SECURITIES	WITH DRAWALS	BALANCE END OF YEAR	AMOUNT	EXPENDED DURING YEAR	BALANCE END OF YEAR	
1952	<b>FUND A</b>										
1900	PERPETUAL CARE (cemetery)	48.18	261,075.04		(1,446.81)		259,628.24	21,189.70	7,801.47	135,543.26	395,171.49
1917-26-54	PATTERSON, LAWRENCE & CARROLL (library)	3.11	16,845.97		(93.36)		16,752.62	1,367.27	1,383.94	7,865.44	24,618.05
1854/1921	GAGE & LAWRENCE (school)	33.97	184,076.57		(1,020.10)		183,056.47	14,940.26		101,068.28	284,124.75
1951	GEORGE CARROLL (fire dept)	14.73	79,823.15		(442.36)		79,380.79	6,478.71		43,827.35	123,208.14
19585	SHEDD HARRIS (fire dept)	0.00	65.00		0.00		65.00	0.08		0.08	65.08
	<b>FUND A TOTALS</b>	<b>99.99</b>	<b>541,852.38</b>	<b>0.00</b>	<b>(3,002.80)</b>		<b>538,849.58</b>	<b>43,978.51</b>	<b>9,185.41</b>	<b>288,321.70</b>	<b>827,171.28</b>
1956+	<b>FUND B</b>										
1964	CEMETERY (perpetual care)	68.07	41,203.42				41,203.42	7,592.13	2,786.52	17,974.58	59,178.00
1960	LAWRENCE (library)	29.01	17,558.23				17,558.23	3,235.27	1,105.76	7,741.28	25,299.52
	STOCKLEY (school)	2.92	1,765.65				1,765.65	325.34	0.00	889.65	2,655.30
	<b>FUND B TOTALS</b>	<b>100.00</b>	<b>60,527.04</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>60,527.04</b>	<b>11,152.69</b>	<b>3,892.28</b>	<b>26,605.39</b>	<b>87,132.43</b>
1965	<b>FUND C</b>										
	HARRY WATKINS (school)	100.00	506,402.26	0.00	0.00	0.00	506,402.26	36,311.75	0.00	180,546.80	686,949.06
	<b>FUND C TOTALS</b>	<b>100.00</b>	<b>506,402.26</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>506,402.26</b>	<b>36,311.75</b>	<b>0.00</b>	<b>180,546.80</b>	<b>686,949.06</b>
1945	<b>FUND D</b>										
1945	HARRY WATKINS (prize speaking funds)	2.90	8,450.37				8,450.37	405.34		3,522.65	11,973.02
1945	HARRY WATKINS (prize spelling funds)	2.88	8,373.52				8,373.52	401.66	312.32	3,178.30	11,551.81
1969	EVERETT PARKER (cemetery general maint)	1.10	3,210.19				3,210.19	153.99		1,338.21	4,548.41
1970	GRIFFIN FENCE FUND (Reed Cemetery fence maint)	2.18	6,337.43				6,337.43	303.99		2,641.84	8,979.27
1970	GRIFFIN LOT CARE (perpetual care)	0.20	578.02				578.02	27.73		240.95	818.97
1950	MASTRICOLA FUND (school)	20.15	58,619.51				58,619.51	2,811.83		24,436.34	83,055.86
1965	WATKINS TOWN FOREST (school & town)	Forest	0.00				0.00	0.00		0.00	0.00
1965	WATKINS FOREST INCOME (school)	70.09	203,955.24				203,955.24	9,783.23	5,809.60	85,538.85	289,494.09
1925	SHEDD HARRIS FUND (fire prevention)	0.50	1,462.29				1,462.29	70.14		609.58	2,071.87
	<b>FUND D TOTALS</b>	<b>100.00</b>	<b>290,986.59</b>				<b>290,986.59</b>	<b>13,957.91</b>	<b>6,121.92</b>	<b>115,179.82</b>	<b>406,166.41</b>
1925	SHEDD HARRIS FUND* (fire prevention)		185,670.83	0.00	5,390.46	0.00	191,061.29	7,918.83		84,315.29	275,376.58
	<b>FUND D &amp; SHEDD-HARRIS FUND TOTALS</b>		<b>476,657.42</b>	<b>0.00</b>	<b>5,390.46</b>	<b>0.00</b>	<b>482,047.88</b>	<b>21,876.74</b>	<b>6,121.92</b>	<b>199,495.11</b>	<b>681,542.99</b>

\* NOTE This Fund is invested in mutual funds.



# TRUSTEES OF THE TRUST FUNDS MS-10 REPORT

Common Trust Fund Investments as of June 30, 2005

FUND A												
# SHARES /UNITS	INVESTMENT DESCRIPTION	PRINCIPAL					INCOME				GRAND TOTAL OF PRINCIPAL AND INTEREST	
		BEGINNING YEAR BALANCE	ADDITIONS		PROCEED FROM SALES	GAINS (LOSSES) FROM SALES	BALANCE YEAR END	BEGINNING YEAR BALANCE	INCOME FROM YEAR	EXPENDED DURING YEAR		BALANCE YEAR END
			BUYS	CAPITAL GAINS								
	AMERIPRISE	63,711.53					81,211.53	22,287.81	450.19	9,185.41	52,818.10	134,029.63
600.00	AFLAC	27,322.00					27,322.00	807.71	624.00		807.71	28,129.71
850.00	AMERICAN ELECTRIC POWER	1,304.02					1,304.02	2,511.03	1,045.50		2,511.03	3,815.05
1,000.00	AQUA AMERICAQ	21,664.00					21,664.00	574.93	530.00		574.93	22,238.93
0.00	BP AMOCO p.l.c.	0.00					0.00	2,271.15			2,271.15	2,271.15
1,200.00	CENTERPOINT ENERGY	9,525.69					9,525.69	1,508.86	666.00		1,508.86	11,034.55
1,200.00	CHEVRON TEXACO	13,049.50					13,049.50	18,635.50	3,120.00		18,635.50	31,685.00
1,176.03	DOMINION RESOURCES, INC	15,923.96					15,923.96	14,913.53	4,262.81		19,176.34	35,100.30
1,200.00	DUPONT deNEMOURS COMPANY	10,410.40					10,410.40	3,455.24	1,968.00		3,455.24	13,865.64
2,000.00	DUKE ENERGY COMPANY	11,367.37					11,367.37	3,627.25	1,840.00		3,627.25	14,994.62
700.00	ELECTRONIC DATA SYSTEMS CORP.	20,502.80			17,500.00	-3,002.80	0.00	261.76	35.00		261.76	261.76
2,000.00	ENTERPRISE PRODUCTS PARTNERS	16,910.76					16,910.76	34,272.20	4,210.00		34,272.20	51,182.96
62.00	FAIRPOINT (4/2/08)	447.02					447.02		47.91			447.02
1,950.00	GENERAL ELECTRIC CORP.	30,061.50					30,061.50	46,990.76	2,418.00		46,990.76	77,052.26
1,600.00	HERSHEY FOODS CORP.	14,775.69					14,775.69	3,395.41	1,904.00		3,395.41	18,171.10
500.00	JOHNSON & JOHNSON	0.00					0.00	28,856.80	690.00		28,856.80	28,856.80
3,440.00	KELLOGG COMPANY	11,726.88					11,726.88	7,731.07	4,678.40		7,731.07	19,457.95
1,000.00	PFIZER	28,382.00					28,382.00	1,907.11	1,120.00		1,907.11	30,289.11
0.00	PEPCO HOLDINGS, INC.	0.00					0.00	729.19			729.19	729.19
974.00	RAYTHEON COMPANY	60,006.08					60,006.08	537.12	1,120.10		537.12	60,543.20
1,400.00	SOUTHERN CO.	25,150.58					25,150.58	15,019.00	1,764.00		15,019.00	40,169.58
3,320.00	VERIZON	81,332.10					81,332.10	7,802.53	6,009.20		7,802.53	89,134.63
1,600.00	WAL MART STORES INC.	50,085.00					50,085.00	28,131.77	1,688.00		28,131.77	78,216.77
562.00	WEYERHEAUSER COMPANY	12,707.28					12,707.28	2,521.87	955.40		2,521.87	15,229.15
2,400.00	WYETH CORP.	15,486.22					15,486.22	4,779.00	2,832.00		4,779.00	20,265.22
TOTALS FUND A		541,852.38	0.00	0.00	17,500.00	-3,002.80	538,849.58	253,528.60	43,978.51	9,185.41	288,321.70	827,171.28



# TRUSTEES OF THE TRUST FUNDS MS-10 REPORT

Common Trust Fund Investments as of June 30, 2009

## FUND B

# SHARES /UNITS	INVESTMENT DESCRIPTION	PRINCIPAL					INCOME				GRAND TOTAL OF PRINCIPAL AND INTEREST	
		BEGINNING YEAR BALANCE	ADDITIONS		PROCEED FROM SALES	GAINS (LOSSES) FROM SALES	BALANCE YEAR END	BEGINNING YEAR BALANCE	INCOME FROM YEAR	EXPENDED DURING YEAR		BALANCE YEAR END
			BUYS	CAPITAL GAINS								
	AMERIPRISE	38,204.31					38,204.31	754.54	185.19	3,892.28	8,014.95	46,219.26
500	AMERICAN ELECTRIC POWER	8,409.22					8,409.22	1,187.64	820.00		1,187.63	9,596.85
300	ENERGY EAST CORP.	0.00					0.00	5,362.77	8,698.19		5,362.77	5,362.77
	FAIRPOINT (spinoff)	0.00					0.00	21.63	2.31		21.63	21.63
1,080	TECO ENERGY, INC.	7,003.51					7,003.51	1,856.83	800.00		1,856.83	8,860.34
200	VERIZON CORP.	0.00					0.00	9,867.65	362.00		9,867.65	9,867.65
300	XCEL ENERGY	6,910.00					6,910.00	293.91	285.00		293.90	7,203.90
	TOTALS FUND B	60,527.04	0.00	0.00	0.00	0.00	60,527.04	19,344.98	11,152.69	3,892.28	26,605.39	87,132.43

## FUND C

# SHARES /UNITS	INVESTMENT DESCRIPTION	PRINCIPAL					INCOME			GRAND TOTAL OF PRINCIPAL AND INTEREST		
		BEGINNING YEAR BALANCE	ADDITIONS		PROCEED FROM SALES	GAINS (LOSSES) FROM SALES	BALANCE YEAR END	BEGINNING YEAR BALANCE	INCOME FROM YEAR		EXPENDED DURING YEAR	BALANCE YEAR END
			BUYS	CAPITAL GAINS								
	AMERIPRISE BROKERAGE	207,953.33					207,953.33	58,463.74	1,243.28		94,775.49	302,728.82
507.00	AMERICAN ELECTRIC POWER	7,728.12					7,728.12	7,480.78	831.48		7,480.78	15,208.90
5,071.00	AT & T	29,982.25					29,982.25	7,689.26	8,215.02		7,689.26	37,671.51
460.00	CH ENERGY GROUP, INC.	10,295.59					10,295.59	993.60	993.60		993.60	11,289.19
1,200.00	FORTUNE BRANDS	9,743.67					9,743.67	1,872.00	1,812.00		1,872.00	11,615.67
6,000.00	GENERAL ELECTRIC COMPANY	9,681.65					9,681.65	6,360.00	7,440.00		6,360.00	16,041.65
861.47	INTERNATIONAL BUSINESS	14,547.28					14,547.28	11,506.24	1,830.69		11,506.24	26,053.52
500.00	MBIA, INC.	25,560.00					25,560.00	2,065.00	346.10		2,065.00	27,625.00
1,350.00	MOTOROLA, INC.	42,059.07					42,059.07	270.00	202.50		270.00	42,329.07
1,000.00	NISOURCE	23,614.00					23,614.00		920.00			23,614.00
700.00	PFIZER, INC.	0.00					0.00	31,192.00	3,024.00		31,192.00	31,192.00
600.00	PEPCO HOLDINGS	13,705.09					13,705.09	2,037.00			2,037.00	15,742.09
1,147.88	PROCTOR & GAMBLE	27,101.88					27,101.88	10,478.45	4,395.20		10,478.45	37,580.33
780.00	PROCTOR & GAMBLE	29,944.95					29,944.95	998.10			998.10	30,943.05
900.00	PROGRESS ENERGY	10,661.15					10,661.15	2,187.00	2,223.00		2,187.00	12,848.15
300.00	J.M. SMUCKER CO.	14,302.47					14,302.47	260.00	1,893.00		260.00	14,562.47
400.00	UPS	27,968.00					27,968.00	160.00	720.00		160.00	28,128.00
129.00	WHIRLPOOL CORP.	1,553.76					1,553.76	221.88	221.88		221.88	1,775.64
	TOTALS FUND C	506,402.26	0.00	0.00	0.00	0.00	506,402.26	144,235.05	36,311.75	0.00	180,546.80	686,949.06

# TRUSTEES OF THE TRUST FUNDS MS-10 REPORT

Common Trust Fund Investments as of June 30, 2009

## FUND D

# SHARES /UNITS	INVESTMENT DESCRIPTION	PRINCIPAL						INCOME			GRAND TOTAL OF PRINCIPAL AND INTEREST	
		BEGINNING YEAR BALANCE	ADDITIONS		PROCEED FROM SALES	GAINS (LOSSES) FROM SALES	BALANCE YEAR END	BEGINNING YEAR BALANCE	INCOME FROM YEAR	EXPENDED DURING YEAR		BALANCE YEAR END
			BUYS	CAPITAL GAINS								
	AMERIPRISE	73,809.16					73,809.16	5,927.95	371.05	6,121.02	13,764.84	87,574.00
1,200.00	AQUA AMERICA, INC.	27,059.00					27,059.00	1,572.28	636.00		1,572.28	28,631.28
1,134.55	AT&T CORP.	22,839.61					22,839.61	1,762.86	2,726.46		1,762.86	24,602.47
600.00	CITIGROUP, INC.	27,157.00					27,157.00	1,115.79	294.00		1,115.79	28,272.79
800.00	COLA COLA CO.	18,625.11					18,625.11	917.19	1,240.00		917.19	19,542.30
500.00	COLGATE PALMOLIVE CO.	25,164.00					25,164.00	595.81	820.00		595.81	25,759.81
1,200.00	DISNEY WALT CO.	17,156.32					17,156.32	335.82	420.00		335.82	17,492.14
500.00	FPL GROUP, INC.	0.00					0.00	17,642.79	917.50		17,642.79	17,642.79
500.00	HOME DEPOT, INC.	0.00					0.00	24,786.59	450.00		24,786.59	24,786.59
600.00	MINNESOTA MINING MANUFACTURING	15,092.83					15,092.83	1,018.29	1,212.00		1,018.29	16,111.12
500.00	PEPSICO, INC.	26,504.00					26,504.00	585.50	862.50		585.50	27,089.50
700.00	SYSCO CORP.	25,099.00					25,099.00	454.98	644.00		454.98	25,553.98
1,200.00	TECO ENERGY CORP.	4,661.56					4,661.56	24,001.75	960.00		24,001.75	28,663.31
462.00	CHEVRONTEXACO, INC.	0.00					0.00	32,187.81	2,402.40		32,187.81	32,187.81
200.00	WASHINGTON MUTUAL, INC.	6,244.00					6,244.00	366.37	2.00		366.37	6,610.37
	WATKINS TOWN FOREST	1,575.00					1,575.00	0.00			0.00	
	TOTALS FUND D	290,986.59	0.00	0.00	0.00	0.00	290,986.59	107,343.83	13,957.91	6,121.02	115,180.72	406,167.31
	SHEDD HARRIS FUND (Mutual Funds)	185,670.83		5,390.46			191,061.29	76,396.46	7,818.83		84,215.29	275,276.58
	TOTALS FUND D & SHEDD HARRIS FUND	476,657.42	0.00	5,390.46	0.00	0.00	482,047.88	183,740.29	21,776.74	6,121.02	199,396.01	681,443.89

\$5,628.85 moved from Principal Cash to Income Cash to correct error in MS10 D 2007.

## CAPITAL IMPROVEMENT PROGRAM MAJOR PROJECTS

Department	Project Description	Funding Source	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	Planning Board Recommendation
Fire	South Fire Station	Fire Station CRF	-	160,000	-	-	-	-	-	-
		Bond	-	-	1,335,000	-	-	-	-	Urgent
		Private Donation	-	-	650,000	-	-	-	-	-
Fire	Northwest Fire Station	Fire Station CRF	-	-	-	-	125,000	-	-	Urgent <sup>1</sup>
		Bond	-	-	-	-	-	2,145,000	-	-
Admin/Engineering	Sidewalk Chamberlain Bridge Pedestrian Guardrail-Inel	Road Infrastructure CRF	-	-	90,000	-	770,000	-	-	Did Not Rank <sup>2</sup>
Admin/Engineering	Sidewalk DW Highway (Wire Road to Shaws)	Road Infrastructure CRF	-	-	-	150,000	1,130,000	-	-	Did Not Rank <sup>2</sup>
Admin/Engineering	Sidewalk DW Highway (Chamberlain Bridge to Loop Road)	Road Infrastructure CRF	73,440	-	-	-	-	-	-	Did Not Rank <sup>3</sup>
		State Funding	293,760	-	-	-	-	-	-	-
Admin/Engineering	Sidewalk Baboosie Lake Road (M. Bennett to Joppa Road)	Road Infrastructure CRF	-	-	-	66,000	754,000	-	-	Urgent
Admin/Engineering	Bridge Replacement - Manchester Street	Road Infrastructure CRF	-	100,000	-	-	-	-	-	Urgent
Admin/Engineering	Bridge Replacement - Turkey Hill Road	Road Infrastructure CRF	61,913	40,000	-	-	-	-	-	Urgent
		State Funding	247,652	3,870,000	-	-	-	-	-	-
Admin/Engineering	Bridge Replacement - McGaw Bridge Road	Road Infrastructure CRF	-	-	-	-	-	-	12,000	Urgent
		State Funding	-	-	-	-	-	-	48,000	-
Admin/Engineering	Culvert Replacement - Wire Road over Baboosie Brook	Road Infrastructure CRF	135,000	-	-	-	-	-	-	Urgent
		State Funding	-	540,000	-	-	-	-	-	-
Admin/Engineering	Culvert Replacement - Bedford Road over Baboosie Brook	Road Infrastructure CRF	-	-	170,000	-	-	-	-	Urgent
		State Funding	-	-	-	680,000	-	-	-	-
Admin/Engineering	Culvert Replacement - Amherst Road	Road Infrastructure CRF	-	50,000	340,000	-	-	-	-	Urgent
Admin/Engineering	Stormwater Drainage Master Plan	Drainage Bond	843,000	-	-	-	-	-	-	Necessary
Highway	Intersection Improvement - Wire Road at DW Highway	Road Infrastructure CRF	-	300,000	200,000	200,000	200,000	200,000	200,000	Exploratory
Admin/Engineering	Intersection Improvement - Columbia Circle at DW Highway	DW Highway CRF	49,900	320,000	-	-	-	-	-	Exploratory
		Budget	280,817	785,000	896,000	896,000	898,000	898,000	895,000	Necessary <sup>4</sup>
Highway	Paving - Master Plan Infrastructure Improvements	Road Construction CRF	-	108,798	-	-	-	-	-	Desirable
Highway	Paving - DW Highway (Baboosie Lake Road to Griffin)	DW Highway CRF	-	-	-	525,000	-	-	-	-
		Budget	-	60,000	-	-	-	-	-	Urgent
Highway	Highway Garage Improvements & Fuel Station Upgrade	Bond	-	-	705,000	-	-	-	-	Did Not Rank <sup>5</sup>
Highway	Highway Garage & Fuel Station Upgrade/Replacement (Same Site)	Bond	-	-	3,064,320	-	-	-	-	Deferrable
Highway	Boat Ramp Access Road (Griffin St./North Ferry Road)	Budget	-	-	-	-	-	-	50,000	Necessary
Admin/Engineering	Sewer Line Extension	SLE CRF	-	40,000	875,000	-	-	-	-	Project in Process
Wastewater	Primary Effluent Pumps - Replacement	User Fees	200,000	-	-	-	-	-	-	Necessary
Wastewater	Conifer Street Sewer Siphon	User Fees	-	-	-	-	-	130,000	900,000	Project in Process
Wastewater	Belt Press (Replacement Technology)	User Fees State Loan SRF	2,824,000	-	-	-	-	-	-	Desirable
Wastewater	Compost Facility Improvements	User Fees State Loan SRF	-	-	-	-	2,100,000	-	-	Desirable
Wastewater	Wastewater Treatment Plant Phase II Upgrade	User Fees State Loan SRF	-	-	3,306,250	-	-	-	-	Desirable
Library	New Library	Bond	-	-	10,000,000	-	-	-	-	Necessary
<b>Total</b>			<b>\$ 5,009,482</b>	<b>\$ 6,373,798</b>	<b>\$ 21,631,570</b>	<b>\$ 2,517,000</b>	<b>\$ 5,977,000</b>	<b>\$ 3,373,000</b>	<b>\$ 2,165,000</b>	
CRF			320,253	1,118,798	1,675,000	941,000	325,000	200,000	272,000	
Funded through Budget			280,817	845,000	896,000	896,000	898,000	898,000	945,000	
2007-08 Drainage Bond			843,000	-	-	-	-	-	-	
Bonds			-	-	15,104,320	-	2,654,000	2,145,000	-	
Private Donation			-	-	650,000	-	-	-	-	
State Aid			541,412	4,410,000	-	680,000	-	-	48,000	
User Fees/Bonds			2,824,000	-	3,306,250	-	2,100,000	-	-	
User Fees			200,000	-	-	-	-	130,000	900,000	
<b>Total</b>			<b>\$ 5,009,482</b>	<b>\$ 6,373,798</b>	<b>\$ 21,631,570</b>	<b>\$ 2,517,000</b>	<b>\$ 5,977,000</b>	<b>\$ 3,373,000</b>	<b>\$ 2,165,000</b>	

<sup>1</sup> Planning Board ranked this project as Urgent and has advanced the funding by one year (to begin in 2012-13).

<sup>2</sup> Planning Board deferred any ranking of these items, pending receipt of additional information regarding the construction of a separate pedestrian way/bridge - exclusive of the associated roadway/bridge improvements.

<sup>3</sup> Planning Board did not rank this project as it is underway and being funded with TE Grant funds.

<sup>4</sup> Planning Board notes that this item, as proposed, is to be funded in the Department's operating budget.

<sup>5</sup> Planning Board notes the need for this item is obviated by the completion of the immediately-preceding item.



# CAPITAL IMPROVEMENT PROGRAM

## MINOR PROJECTS

Department	Year	Replace SCH	Model	Funding Source	Vehicle Replacement Year	Replacement Cost	Current YR 2009/10	YR 1 2010/11	YR 2 2011/12	YR 3 2012/13	YR 4 2013/14	YR 5 2014/15	YR 6 2015/16
Communications			Radio Base Stations	Comm CRF		95,000	-	-	95,000	-	-	-	-
Communications			CAD/RMS Server Replacement	Comm CRF		-	-	-	-	20,000	-	-	-
Communications			Alarm Panel Receiver	Comm CRF		-	-	-	-	-	25,000	-	-
Fire	1992	20 yrs	Renegade Pumper (KME) E1	Fire Equip CRF	2010/11	550,000	-	550,000	-	-	-	-	-
Fire	1995	10 yrs	F350 Ambulance (Road Rescue) A3	Fire Equip CRF	2012/13	195,000	-	-	-	195,000	-	-	-
Fire	1999	10 yrs	Emergency Breathing Air (SCBA) Replacements	Fire Equip CRF	2011/12	275,000	-	-	275,000	-	-	-	-
Fire	1988	15 yrs	Pickup (1 ton) Forestry Truck F1	Fire Equip CRF	2011/12	150,000	-	-	150,000	-	-	-	-
Fire	2003	10 yrs	Ford Focus (replace Crown Victoria)	Fire Equip CRF	2013/14	16,000	-	-	-	-	16,000	-	-
Fire	2003	10 yrs	Ford Focus (replace Crown Victoria)	Fire Equip CRF	2013/14	16,000	-	-	-	-	-	-	-
Fire	1994	20 yr	Pumper Engine International E4	Fire Equip CRF	2015/16	595,000	-	-	-	-	-	-	595,000
Fire	2005	10 yrs	F450 Ambulance A1	Fire Equip CRF	2014/15	195,000	-	-	-	-	-	195,000	-
Fire	1994	15 yrs	Rigid Hull B1	Fire Equip CRF	2013/14	20,000	-	-	-	-	20,000	-	-
Fire	1994	15 yrs	Inflatable B2	Fire Equip CRF	2014/15	15,000	-	-	-	-	-	15,000	-
Fire	1987	20 yr	Pumper (KME) E5	Fire Equip CRF	2012/13	565,000	-	-	-	565,000	-	-	-
Fire (Emergency Mngmnt)		10 yrs	Communications Alarm Receiver/Dispatch Upgrades	Fire Equip CRF	2009/10	25,000	-	-	-	-	-	-	-
Fire	1968	42 yrs	Pickup (1 ton) Forestry Truck F2	Fire Equip CRF	2013/14	125,000	-	-	-	-	125,000	-	-
Fire	1994	15 yrs	Fire Arson Investigation Vehicle U2 (1/2 ton)	Fire Equip CRF	2016/17	25,000	-	25,000	-	-	-	-	-
Fire		Safety	Opticom Replacement/ Repair	Opticom CRF	2009/10	25,000	-	-	-	-	-	-	-
Fire		Buildings	Station 1 Maintenance and Upgrade	Budget	2011/12	60,000			60,000				
Fire (Emergency Mngmnt)		Safety	Emergency Sand Bag Storage	Budget	2010/11	15,000		10,000					
Fire (Emergency Mngmnt)		Safety	Emerg Gen (Shelter) Wasserman or Adult Comm Cntr	Budget	2010/11	35,000			35,000				
Fire (Emergency Mngmnt)		Safety	Shelter Cots	Budget	2010/11	15,000	-	4,500					
Fire	1995		Command Vehicle Explorer (Deputy Chief)	Budget	2012/13	35,000	-	-	-	35,000	-	-	-
Fire	2000		Command Vehicle Explorer (Asst Chief)	Budget	2015/16	35,000	-	-	-	-	-	-	35,000
Fire	Var		Defibrillator (12/15 Lead Life Saver connect w/Hosp)	Budget	Ref Year >	25,000	-	25,000	-	-	-	25,000	-
Fire	Var		Computers up grade for apparatus	Budget	Ref Year >	18,000	-	18,000	-	-	-	-	-
Fire			Renovate Station 3 (Reeds Ferry)	Budget	2009/10	40,000	-	-	-	-	-	-	-
Fire			HVAC for Station 1	Budget	2009/10	38,000	-	38,000	-	-	-	-	-
Fire			Station 2 Maintenance and Upgrade	Budget	2010/11	95,000	-	95,000	-	-	-	-	-
General Government			Computer Equipment	Computer CRF		10,000	-	10,000	-	10,000	-	-	-
General Government			Town Hall Improvements	Budget			-	250,000	-	-	-	-	-
Highway	1982	25 yr	Roller, Steel Drum	Hwy Equip CRF	2008/09	18,000	-	18,000	-	-	-	-	-
Highway	1981	25 yr	Trailer, Roller	Hwy Equip CRF	2008/09	15,000	-	15,000	-	-	-	-	-
Highway	1984	12 yr	10 Wheel Dump H-33	Hwy Equip CRF	2008/09	190,000	-	-	-	-	-	-	-
Highway	1981	15 yr	Road Side Mower	Hwy Equip CRF	2009/10	120,000	-	120,000	-	-	-	-	-
Highway	1999	10 yr	1 T Dump H-7	Hwy Equip CRF	2009/10	55,000	-	55,000	-	-	-	-	-
Highway	1999	10 yr	3/4 T Pickup H-3	Hwy Equip CRF	2009/10	35,000	-	35,000	-	-	-	-	-
Highway	1987	20 yr	Utility Vehicle	Hwy Equip CRF	2009/10	10,000	-	-	-	-	-	-	-
Highway	1995	15 yr	Backhoe/Loader H-17	Hwy Equip CRF	2010/11	130,000	-	130,000	-	-	-	-	-
Highway	2000	10 yr	1 T Dump H-8	Hwy Equip CRF	2010/11	55,000	-	55,000	-	-	-	-	-
Highway	2000	10 yr	1 T Dump H-9	Hwy Equip CRF	2010/11	55,000	-	55,000	-	-	-	-	-
Highway	1990	10 yr	6 Wheel Truck H-29	Hwy Equip CRF	2010/11	120,000	-	-	120,000	-	-	-	-
Highway	1995	12 yr	3/4 T Pickup H-42	Hwy Equip CRF	2010/11	35,000	-	35,000	-	-	-	-	-

# CAPITAL IMPROVEMENT PROGRAM

## MINOR PROJECTS

Department	Year	Replace SCH	Model	Funding Source	Vehicle Replacement Year	Replacement Cost	Current YR	YR 1	YR 2	YR 3	YR 4	YR 5	YR 6
Highway	2000	10 yr	3/4 T Pickup H-5	Hwy Equip CRF	2010/11	35,000	-	-	35,000	-	-	-	-
Highway	2001	10 yr	6 Wheel Dump H-31	Hwy Equip CRF	2011/12	120,000	-	-	120,000	-	-	-	-
Highway	2002	10 yr	6 Wheel Dump H-21	Hwy Equip CRF	2012/13	120,000	-	-	120,000	-	-	-	-
Highway	2001	10 yr	1 T Dump H-10	Hwy Equip CRF	2011/12	55,000	-	-	55,000	-	-	-	-
Highway	2001	10 yr	1 T Dump H-11	Hwy Equip CRF	2011/12	55,000	-	-	55,000	-	-	-	-
Highway	1996	15 yr	Air Compressor	Hwy Equip CRF	2011/12	15,000	-	-	15,000	-	-	-	-
Highway	2002	10 yr	6 Wheel Dump H-24	Hwy Equip CRF	2012/13	120,000	-	-	-	120,000	-	-	-
Highway	2002	10 yr	6 Wheel Dump H-25	Hwy Equip CRF	2012/13	120,000	-	-	-	120,000	-	-	-
Highway	2002	10 yr	Farm Tractor H-41	Hwy Equip CRF	2012/13	90,000	-	-	-	90,000	-	-	-
Highway	1992	20 yr	Hotbox, Asphalt	Hwy Equip CRF	2012/13	25,000	-	-	-	25,000	-	-	-
Highway	2003	10 yr	Loader H-16	Hwy Equip CRF	2013/14	150,000	-	-	-	-	150,000	-	-
Highway	2002	10 yr	6 Wheel Dump H-26	Hwy Equip CRF	2012/13	120,000	-	-	-	-	120,000	-	-
Highway	2002	10 yr	6 Wheel Dump H-32	Hwy Equip CRF	2012/13	120,000	-	-	-	-	120,000	-	-
Highway	1988	25 yr	Trailer	Hwy Equip CRF	2013/14	15,000	-	-	-	-	15,000	-	-
Highway	2005	10 yr	6 Wheel Dump H-22	Hwy Equip CRF	2015/16	120,000	-	-	-	-	-	120,000	-
Highway	2005	10 yr	6 Wheel Dump H-27	Hwy Equip CRF	2015/16	120,000	-	-	-	-	-	120,000	-
Highway	1990	25 yr	Trailer, Paint	Hwy Equip CRF	2015/16	15,000	-	-	-	-	-	-	15,000
Highway	2000	15 yr	SUV H-1	Hwy Equip CRF	2015/16	35,000	-	-	-	-	-	-	35,000
Highway	2000	12 yr	3/4 T Pickup, M-1	Hwy Equip CRF	2012/13	35,000	-	-	-	35,000	-	-	-
Highway	2005	10 yr	Utility Vehicle L-8	Hwy Equip CRF	2015/16	125,000	-	-	-	-	-	-	125,000
Highway	2005	10 yr	6 Wheel Dump H-28	Hwy Equip CRF	2015/16	120,000	-	-	-	-	-	-	120,000
Highway	2005	10 yr	6 Wheel Dump H-34	Hwy Equip CRF	2015/16	120,000	-	-	-	-	-	-	120,000
Highway	1997	15 yr	6 Wheel Dump H-23	Hwy Equip CRF	2012/13	120,000	-	-	-	120,000	-	-	-
Solid Waste Disposal	2005	10 yr	100 CY Trailers (5)	Solid Waste CRF	Various	350,000	-	-	-	-	70,000	70,000	70,000
Solid Waste Disposal	1999	10yr	Truck Cab & Chassis - Tractor	Solid Waste CRF	2008/09	120,000	-	-	120,000	-	-	-	-
Solid Waste Disposal			Transfer Station Loader	Solid Waste CRF	2010/11	150,000	-	150,000	-	-	-	-	-
Solid Waste Disposal			Skid Steer Loader	Solid Waste CRF	2011/12	30,000	-	-	30,000	-	-	-	-
Solid Waste Disposal	1990		Stake-Body Truck	Solid Waste CRF	2008/09	30,000	-	-	30,000	-	-	-	-
Parks and Recreation		20 Yr	Kids Kove Playground	Playground CRF	2010/11	25,000	-	25,000	-	-	-	-	-
Parks and Recreation	2009	20 Yr	Tennis Court Reconstruction at O'Gara Drive	Budget	2010/11	85,000	-	85,000	-	-	-	-	-
Parks and Recreation	2009		Wasserman Park Repaving	Budget	2010/11	38,000	-	-	38,000	-	-	-	-
Parks and Recreation	2009		Engineering Study-Wasserman Park (water system)	Budget	2010/11	10,000	-	10,000	-	-	-	-	-
Police	Var		Detective Vehicles (1 per yr for 3 yr lease)	Budget	Every 5 yrs	20,000	-	-	-	25,000	-	-	-
Police	Var		Patrol Vehicles	Budget	Yearly	25,000	83,019	-	-	112,000	113,000	115,000	116,000
Community Development			Master Plan	Budget	Every 10 yrs	100,000	-	60,000	-	-	-	-	-
Community Development			Aircal Pictures (GIS)	Budget	Every 3 yrs	35,000	-	-	35,000	-	-	35,000	-
Highway	2003		Mower, Exmark	Budget	2011/12	10,000	-	-	10,000	-	-	-	-
Highway	2004		Mower, Exmark	Budget	2012/13	10,000	-	-	-	10,000	-	-	-
Highway	2007		Mower, Exmark	Budget	2015/16	10,000	-	-	-	-	-	-	10,000
Highway	2002		Cement Mixer	Budget	2012/13	4,000	-	-	-	4,000	-	-	-
Bld & Grounds	2004		450 4x4	Budget	2014/15	40,000	-	-	-	-	-	40,000	-
Bld & Grounds			100 KW Emergency Generator - Town Hall Complex	Budget	2010/11	65,000	-	65,000	-	-	-	-	-
Parks and Recreation	2005		F-250	Budget	2015/16	30,000	-	-	-	-	-	-	30,000



# CAPITAL IMPROVEMENT PROGRAM MINOR PROJECTS

Department	Year	Replace SCH	Model	Funding Source	Vehicle Replacement Year	Replacement Cost	Current YR 2009/10	YR 1 2010/11	YR 2 2011/12	YR 3 2012/13	YR 4 2013/14	YR 5 2014/15	YR 6 2015/16
Wastewater Treatment	2001		F250	User Fees	2011/12	30,000	-	-	30,000	-	-	-	-
Wastewater Treatment	2005		Explorer	User Fees	2015/16	30,000	-	-	-	-	-	-	30,000
Wastewater Treatment	2005		F250	User Fees	2015/16	32,000	-	-	-	-	-	-	32,000
Wastewater Treatment	2006		S-150 Skid Steer Loader	User Fees	2011/12	26,000	-	-	26,000	-	-	-	-
Wastewater Treatment	2006		S-150 Skid Steer Loader	User Fees	2011/12	26,000	-	-	26,000	-	-	-	-
Wastewater Treatment			1985 Exmark mower	User Fees		12,000	-	12,000	-	-	-	-	-
Wastewater Treatment			1990 Simplicity lawn tractor	User Fees		12,000	-	-	12,000	-	-	-	-
Wastewater Treatment			CMOM-X Country Sewer System Recovery-Phase I	User Fees		87,500	-	87,500	-	-	-	-	-
Wastewater Treatment			CMOM-X Country Sewer System Recovery-Phase II	User Fees		87,500	-	-	87,500	-	-	-	-
Wastewater Treatment			CMOM-X Country Sewer System Recovery-Phase III	User Fees		52,000	-	-	-	52,000	-	-	-
Wastewater Treatment			Facilities Study-Phase III	User Fees		90,000	-	90,000	-	-	-	-	-
Wastewater Treatment			Sewer Line Rehabilitation	User Fees	2008/09	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Wastewater Treatment			Sewer Line Camera	User Fees		14,000	-	-	14,000	-	-	-	-
Wastewater Treatment			Overhead Replacement Doors (3)	User Fees	2010/11	20,000	-	20,000	-	-	-	-	-
Wastewater Treatment			Generator Replacement @ Souhegan Pump Station	User Fees		26,000	-	26,000	-	-	-	-	-
Wastewater Treatment			Scale Replacement	User Fees		60,000	-	60,000	-	-	-	-	-
Cable Television			Public Access Center Video Server	Franchise Fees		15,000	15,000	-	-	-	-	-	-
Cable Television			Web Streaming Equipment and Software Upgrades	Franchise Fees		10,000	-	10,000	-	10,000	-	10,000	-
Cable Television			Public Access Center File Storage Network Expansion	Franchise Fees		10,000	-	10,000	-	10,000	-	-	-
Cable Television			Upgrade Broadcast and Playback Devices	Franchise Fees		10,000	10,000	-	10,000	-	10,000	10,000	-
Cable Television			Public Access Center Lighting	Franchise Fees		10,000	-	-	-	-	10,000	10,000	-
Cable Television			Public Access Center Editing Systems	Franchise Fees		20,000	20,000	-	-	-	-	20,000	-
Cable Television			Remote Travel Studio	Franchise Fees		20,000	20,000	-	-	-	-	-	-
Cable Television			Other CATV Equipment	Franchise Fees		10,000	10,000	10,000	10,000	10,000	10,000	10,000	-
Cable Television			Conference Room/Courtroom Video/Audio Systems	Franchise Fees		25,000	-	25,000	-	-	-	-	-
Cable Television			INET Video/Networking Equipment	Franchise Fees		30,000	-	10,000	-	-	-	-	-
Cable Television			Conference Room Improvements	Franchise Fees		250,000	-	250,000	-	-	-	-	-
Town Clerk/Tax Collector			Computer Equipment	Computer CRF		15,000	-	-	15,000	-	-	-	-
<b>TOTAL PROJECT COSTS</b>							<b>\$ 443,019</b>	<b>\$ 2,574,000</b>	<b>\$ 1,765,500</b>	<b>\$ 1,610,000</b>	<b>\$ 830,000</b>	<b>\$ 820,000</b>	<b>\$ 1,358,000</b>

Cap Reserve	220,000	1,278,000	1,235,000	1,316,000	661,000	520,000	1,080,000
Funded through Budget	123,019	660,500	290,000	187,000	114,000	215,000	191,000
User Fees WWTF	25,000	320,500	220,500	77,000	25,000	25,000	87,000
Franchise Fees	75,000	315,000	20,000	30,000	30,000	60,000	-
	<b>\$ 443,019</b>	<b>\$ 2,574,000</b>	<b>\$ 1,765,500</b>	<b>\$ 1,610,000</b>	<b>\$ 830,000</b>	<b>\$ 820,000</b>	<b>\$ 1,358,000</b>





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# Adopt-A-Road 2009 Annual Report

Submitted by Kyle Fox, Highway Operations Manager

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I am pleased to provide this report of the volunteer Adopt-A-Road Program. Adopt-A-Road allows persons, organizations, or businesses to “adopt” all or parts of Town roads for the purpose of litter pick up. Sponsor plates recognizing the volunteers are posted at each of the adopted spots and areas of roadway. Adopt-A-Road sponsors are asked to perform their roadside litter clean-up every spring and fall. Many sponsors perform ongoing pickup during daily or weekend exercise walks. The current list of sponsors is:

American Legion Post (Baboosic Lake Road)  
American Legion Post Auxillary (Hillside Terrace and Church Street)  
Bailey’s Towing & Autobody (Back River Road)  
Bob Ferguson (Bedford Road)  
Boy Scouts of America, Troop 15 (Naticook Road)  
Boy Scouts of America, Troop 401 (Pearson Road)  
Charlie McCaffery, Carlson/GMAC Real Estate (Wire Road)  
College Mums (Baboosic Lake Road)  
Cub Scout Pack 48 (Amherst Road)  
Darlene (Hubbard) Kelsey (Woodbury Street)  
The Debelis Family (Meetinghouse Road)  
The F. Thornton Family (Atherton Road)  
Heron Cove Homeowners (Manchester Street)  
Hickory Hollow Farm (County Road)  
Knights of Columbus, Queen of Peace Council (Baboosic Lake Road)  
Merrimack Conservation Commission (Lawrence Road)  
Merrimack Crimeline (Daniel Webster Highway)  
Merrimack High School FIRST Robotics (O’Gara Drive & McElwain Street)  
NH Right Riders (Wire Road)  
Reagh Greenleaf, Sr. (Camp Sargent Road)  
Steven Miller (Belmont, Bristol, Raymond, Bradford & Bow Roads)  
Transupport, Inc. (Wright Avenue)  
The Trippett Family (Depot Street & Mill Street)  
Nancy Pease (Peaslee Road)  
The Whitney Family (Trowbridge Drive)

For past participants of the program, we offer them and all of our continuing participants a very big THANK YOU!

The Adopt-A-Road program has been very successful, but we do have more “orphans” that need “parents”. For further information and applications, persons, businesses, or groups may contact me at 603-423-8551 or to obtain and print the necessary forms, visit our website at [http://www.merrimacknh.gov/dpw/highway/adopt\\_a\\_road\\_program](http://www.merrimacknh.gov/dpw/highway/adopt_a_road_program).

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# Agricultural Commission 2009 Annual Report

Submitted by John Lastowka, Chairman

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The MERRIMACK AGRICULTURAL COMMISSION (MAC) has just completed its first full year in operation. The MAC advises the Merrimack Planning Board on agricultural pursuits on land uses in of Town of Merrimack. This includes helping citizens to get information on best management practices, including land management, arboriculture, fertilizer/pesticide applications and animal husbandry. The MAC is charged with keeping an inventory of agricultural resources and the number of farms in Merrimack and promoting locally grown produce. The MAC monthly meetings are held on the second Wednesday of every month from 7:00 PM to 9:00 PM.

The Agricultural Commission provides educational information to citizens interested in any type of agriculture. At the monthly meeting, we generally have speakers on various subjects, health and food safety, laws and regulations, government agricultural programs, state representatives and how to handle produce at Farmers Markets. The MAC is a member of the NH Farm Bureau. The MAC has one subcommittee that guides and operates the Merrimack Farmers Market and there are six members on the committee. This committee ran the first Farmers Market in the Town of Merrimack.

The Agricultural Commission worked closely with the Merrimack Planning Board, Town Manager Keith Hickey and the owners of the Merrimack Commons/Tractor Supply to have a site review to hold a Farmers Market at the Merrimack Commons located at 515 D.W. Highway. The Planning Board let the MAC hold trial Farmers Markets from July to October 31, 2009 as a test to see if there would be a good turnout of vendors and customers. It was a great success for both vendors and customers and it will continue in 2010. John Lastowka represented the MAC and the Merrimack Commons owners at a Planning Board meeting held on October 9, 2009 for site approval to operate the Farmers Market at the Commons and the plan was granted final approval. In 2010, the Farmers Market will open on the first Wednesday in May and operate until the last Wednesday in October depending on the availability of vendors.

The MAC is working with the Town Manager, the Parks and Recreation Committee, and the Conservation Commission to locate a suitable site for a community garden on town property.

The MAC is composed of twelve members - seven full members, five alternate members, and one guest advisor. New members and/or volunteers are welcome. The public is welcome to attend meetings to comment and participate in any items of interest.

The MAC participated in the Business EXPO in 2008 and 2009.

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## Agricultural Commission Members

Chairman John Lastowka, Vice Chairman Larry Lenderman, Members Bess Parks, Eber Currier, Ken Coleman, Ronald Therrien, and Robert McCabe; Alternate Members Arthur Gagnon, Garth Adams, Fern Jones, Allen Lindahl, and Cynthia Warhola; Guest Advisor Allen Swenson; and Acting Secretary Trudy Currier

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# Assessing Department 2009 Annual Report

Submitted by Tracy Doherty, Administrative Assessor

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Greetings from the Assessing Department! It's time once again to bring you some news regarding property values in Merrimack.

The Assessing Department has reviewed all of the sales data from October 1, 2008 (six months before the assessment date of April 1, 2009) to the present date. These dates are utilized by the State of New Hampshire in determining Merrimack's sales ratio for the year. Following our analysis using arms-length transactions, it has been determined that the market has shown only a slight decline of 2% from the previous year. Therefore, the Assessing Department did not adjust values for this year. The State of New Hampshire requires that the level and uniformity of assessments be between 90% and 110% of the market value. Our quarterly review of the properties in Town is on schedule and we will have inspected all properties for our five year revaluation cycle by next year. Therefore, new values for all properties in Town will be ready for the assessment date of April 1, 2011.

The average home assessment this year is \$309,200. We granted 420 exemption applications including blind, improvements to assist persons with disabilities, elderly and disabled taxpayers. In 2009, there were 1,310 residents receiving a Veteran's tax credit. There are 160 parcels under the current use program with the latest rule change (grade, location, and site quality) in the forest category from the State of New Hampshire Current Use Advisory Board. The Town of Merrimack will continue to review assessment procedures with the Department of Revenue using the standards set in place by the Assessing Standards Board. This provides the Town with a fair assessment/tax base; remember, you decide the level of spending at the polls at the Town meeting. The Assessors are responsible for accurate and proportionate assessments, so when the tax is levied, each pays his/her fair share of the determined amount.

This year, we lost the Town Assessor Brett Purvis, who passed away in January 2009. Brett was a Vietnam veteran serving as a US Marine. Besides his love for New Hampshire and his country, he enjoyed hunting and ice fishing. Brett was an avid Red Sox and Patriots fan. He left behind his wife Allison and four children. Brett came to Merrimack as a contract Assessor in 2000 bringing more than 30 years of experience. He was well known and respected throughout the State. Those of us who had the privilege to work with Brett, remember him every day for his honesty and dedication. His first priority in the Assessing Department was to work as a team serving the residents of Merrimack. He regularly met with residents and appreciated their input. He worked hard to inform Merrimack residents of changes that impacted Assessing operations. Brett will truly be missed by the Assessing staff. We will continue to honor him by serving the Town of Merrimack to the standards that he set for the Assessing Department. We welcomed Mr. Dave McMullen Sr. as the new contract assessor from Purvis & Associates.

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## Assessing Department Staff

Assessor Dave McMullen, Administrative Assessor Tracy Doherty,  
Assistant Assessor Michael Rotast and Assessing Coordinator Maureen Covell

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# Building/Code Enforcement 2009 Annual Report

Submitted by David Mark, Building Health Official

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In 2009, 632 permits were issued. The total value of permitted improvements was just over \$20.4 million dollars, of which \$14.1M was residential improvements, \$2.5M in industrial projects, and \$3.8M in commercial work.

The fees collected for permits remained steady at \$85,915 with \$69,436 in residential, \$4,558 in industrial, and \$11,921 for commercial projects.

New home starts increased from 17 in 2008 up to 28 for this year, despite the continuing decline in housing starts nationwide.

The final statistics were as follows:

- 552 residential permits
- 28 new single family homes
- 1 Accessory Dwelling Unit
- 15 commercial permits (renovations)
- 12 industrial permits (renovations)
- No new industrial buildings

There are currently 60 approved town house units, and 56 single family home lots that are approved and 'to be built'.

This year, the State Building Code Review Board has recommended adoption of the 2009 ICC codes, and intends to begin enforcement of the new codes April 1, 2010. The Town continues to enforce the International Code Council (ICC) family of codes for building, as well as the NFPA 70 Electrical Code and NFPA 101 Life Safety Code. These codes assist us in performing the role of 'First Preventer' in protection of life and property of the community.

In addition to answering questions from owners, contractors and others, the Department conducted over 1,250 inspections, investigated numerous complaints and performed Health Officer related functions as needed.

As always, residents and contractors are encouraged to call or visit your local Building Department '*before* you build', to ensure you follow all the applicable required codes! Our objective is to assist all homeowners and contractors in 'doing it right the first time'.



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# **Cable TV Advisory Committee**

## **2009 Annual Report**

**Submitted by Joel Levine, Chairman**

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This was the year that a new Franchise Agreement was reached with Comcast. Probably the biggest highlight was that unfortunately, as one of the concessions made, we lost our local office. Customers will now have to travel to Nashua, Manchester, or Londonderry if they require the services of a business center.

The Committee has improved its collaborations with the school system with the addition of Jody Vaillancourt as the School Board Representative.

Additional appointments to the Committee this year are Mark Himes and Mark Buda. The additions have helped us to achieve a quorum for our meetings, but due to the many outside commitments we all have, we are still struggling with dates when it is possible for a quorum to meet.

Our goals for 2010 are:

1. Update Merrimack's PEG Policy.
2. Better understanding of the school system's needs, along with continuation of relationship improvement.
3. Discussing with Comcast what lies ahead for the Town in 2010.
4. Looking at other communities PEG offerings to better understand how we can improve Merrimack TV's offerings.

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### **Cable TV Advisory Committee Members**

Chairman Joel Levine, Vice Chair Richard Morrissey, Pam Tinker, Mark Himes, Mark Buda, Town Council Representative Brian McCarthy, and School Board Representative Jody Vaillancourt, and Alternate Jennifer Thornton

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# Community Development Department

## 2009 Annual Report

Submitted by Walter Warren, Community Development Director

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The Mission of the Community Development Department is: 1) to **maximize** Town revenue by ensuring that development is of a high quality and (taxable) value; 2) to **guide** the physical changes associated with “growth” considering the enjoyment and prosperity of current and future residents of the community; and 3) to **educate** property owners, residents, investors, and visitors, about the Town’s history and future plans. Our goal is to make sure Merrimack continues to be a desirable location to live, work, play, and invest.

As the economy and new development initiatives continue to struggle, the Department has been able to attend to updating our regulations and pursuing planning initiatives to posture the Town to benefit from the eventual economic recovery. One example is the North End Land Use Study currently underway, which will evaluate zoning options by which the Town can capitalize on the much anticipated completion of the Manchester Airport Access Road in 2011/12.

New residential construction activity has slowed significantly – with only 11 new lots approved, reflecting national economic trends. The Town continues to maintain an inventory of approved-yet-to-be-constructed residential lots/units; however, the sagging residential real estate market is expected to begin to recover in 2010. Although interest in commercial and industrial real estate, development, and associated investment, has also slowed due to national economic forces – Merrimack is expected to continue to be a “hot spot” for creative (re)development opportunities on key parcels of property in Town as (when) the economy recovers.

Department staffing underwent several changes this year in response to budget requirements. Alfred Turner joined the Department as part-time Health Inspector, replacing our previous full-time Health Officer. Jeff Morrisette joined the Department as Assistant Planner, replacing Scott McPhie (Community Resource Planner) and Steve Laurin (Planning & Zoning Assistant). Becky Thompson left the Department to join the Town Manager’s staff, and Maureen Atwood joined the staff as Secretary.

I would like to thank all the Board, Commission, and Committee members who work tirelessly to make Merrimack a better place to live, work, and play. Thank you for your thoughts and insights, and your efforts to define Merrimack’s true “Community Development”.

Last, I would like to thank my staff for their dedication and commitment in support of the Department’s mission. The Town has been fortunate to have employees of such caliber.

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### Community Development Department Staff

Director Walter Warren, Planning & Zoning Administrator Nancy Larson,  
Building/Health Official David Mark, Assistant Planner Jeffrey Morrisette,  
Building Inspector Joseph Comer, Health Inspector Alfred Turner,  
Office Manager Evelyn Gillis, Building Secretary Carol Miner,  
Secretary Maureen Atwood, Secretary (Interim) Diane Semales,  
And Recording Secretaries Zina Jordan and Christie Moore

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# Conservation Commission 2009 Annual Report

Submitted by Andy Powell, Chairman

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The MERRIMACK CONSERVATION COMMISSION (MCC) is responsible for the protection of the natural and environmental resources in Merrimack. The MCC advises the Planning Board and the NH Department of Environmental Services on projects affecting the natural resources in our Town. The MCC reviews the impact of development projects on wildlife habitat, water resources, wetlands, open space resources and works to minimize negative impacts on our Town's environment.

The MCC also manages over 1,500 acres of Town-owned open space land. Two subcommittees, staffed by dedicated volunteers, oversee our largest and most visited parcels, Horse Hill Nature Preserve (560 acres) and Grater Woods Conservation Area (485 acres). Other managed parcels include Wildcat Falls Conservation Area, the open space portion of Wasserman Park and Mitchell Woods. The MCC volunteers build and maintain the trails, provide maps and conduct educational walks such as the "Logs To Lumber" and the highly successful "Walk About In Merrimack". Close coordination is maintained with the schools to enhance the educational value of our forests. The completion of the first phase of the Outdoor Educational Center adjacent to the Middle School is an example of our dedication to educating the citizens, both young and old, on the natural resources available right here in Merrimack.

During 2009, Moosewood Ecological, an environmental consulting firm, has been gathering natural resource data with the help of citizen participation. We have discovered a wide variety of wildlife and natural communities previously unknown. A Town-wide Natural Resources Conservation Plan will be completed in 2010 which will assist in the understanding and protection of our important natural assets for the future generations.

The MCC completed negotiations to purchase, and arranged a donation of, land that added 94 acres to the Grater Woods Town forest without the use of property tax dollars. The MCC continues to review actions that will enhance, protect and maintain our open spaces without impacting the tax rate.

The MCC is composed of six volunteer members and an ex officio Town Council member. The public is encouraged to attend our twice-monthly meetings and to comment/participate in any items of interest. The Horse Hill Nature Preserve and Grater Woods volunteer subcommittees are open to all interested residents. Volunteers are necessary and everyone is welcome to assist in trail work, staff committees or just to provide ideas.

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## Conservation Commission Members

Chairman Andy Powell, Vice Chairman Robert Croatti, Eber Currier, Doug Starr, Phil Straight, John Diggins, and Town Council Representative Tim Tenhave

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# Economic Development Citizens Advisory Committee 2009 Annual Report

Submitted by Susan B. Lee, Chairman

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The Economic Development Citizens Advisory Committee (EDCAC) is an eleven (11) member committee with a charter to provide input and advice on matters relating to the town's strategic economic development opportunities and initiatives.

2009 saw a continuation of the EDCAC's progress in taking stock of the features, services, and opportunities found in Merrimack that make it a desirable place for businesses to become established and grow. Despite the recent dramatic changes in the world-wide economy, which has made it more difficult to look into the future and envision the direction Merrimack will take, the Committee stayed positive and successfully completed several tasks it had set as priorities for the year.

- In February, the Committee was presented with the results of the NU Self Assessment Survey. The NU Self Assessment survey is a tool that allows a community to identify their strengths and weaknesses when compared to similar communities.
- In May, the Committee presented the 2009 policy and action recommendations report to the Town Council.
- In August, the Committee reviewed the recommendation list and selected the items to be incorporated into the action plan for the Committee's future activities.
- In September, the Committee members once again acted as volunteer goodwill ambassadors at the Fall Festival/Business Expo. This activity provided the membership with the opportunity to reach out to our local businesses.
- On October 1st, the Committee launched new Economic Development web content on the Town website. The goal of the new Economic Development content is to provide tools and assistance that encourage business retention and attract new commercial and industrial projects to our Town.
- One of the charges from the Committee's charter was to develop "The Merrimack Message". To create the tagline, the committee considered Merrimack's many strengths and unique characteristics, Merrimack's ability to change with the times, the place it holds in the national and world economy and the expectation Merrimack will maintain this position in the future. This led to the introduction of the newly created tagline on the Economic Development pages:

**Merrimack....Local Spirit, Global Impact.**



- During the month of October, the Committee conducted a brief online survey of Merrimack businesses utilizing the business contacts compiled during of the Fall Festival/ Business Expo. The results of the survey will be used to help direct future committee activity and it is expected it will lead to more requests for feedback from our local businesses.
- In November, after a public presentation of the Merrimack Town Center Pedestrian and Trail Master Plan, the EDCAC formally accepted the Master Plan and the Town Center Master Plan Committee's recommendation that the Town Council should create a Town Center Committee to implement the Master Plan. The Town Center Master Plan Committee, a sub-committee of the EDCAC was chaired by EDCAC member Peter Flood. The work was accomplished under the auspices of the NRPC's Integrated Transportation and Community Program (iTRaC). The Committee's mission was to *"coordinate the development of a safe and inviting town center for Merrimack town residents and visitors to patronize local businesses and key destinations."*

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**Economic Development Citizen Advisory Committee Members**

Chairman Susan B. Lee, Vice Chairman Linda Bonetti, Secretary Alicia Nelson,  
Dick Barry, William W. Boyd III, John Carpenter, Douglas C. Dowell,  
Peter Flood, Richard Tucker

Staff Support: Community Development Director Walter Warren

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# Fire Department 2009 Annual Report

## FIRE PROTECTION / EMERGENCY MEDICAL SERVICE / TECHNICAL RESCUE / HAZARDOUS MATERIALS

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Submitted by Michael Currier, Fire Chief

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### *A Message from the Fire Chief*

On behalf of the men and women of the Merrimack Fire Department, it is my pleasure to provide you the Merrimack Fire Department 2009 Annual Report. This report has been abridged containing only general information. If you would like to read the full version of this report, please proceed to the Fire Department web site (<http://www.merrimacknh.gov/fire>) under Reports/Newsletters and download the complete document. Contained in this document, you will gain knowledge about emergency personnel, facilities, equipment, and programs that serve you our residents and customers. I am sure that once you examine this document, you will agree that Merrimack Fire Rescue is an exceedingly educated, skilled, and a professional organization, providing quality customer oriented service based on the department's mission, core values of respect, trust, and support.

Your Fire Department is a leader in innovation by going further with reductions from this economic environment and its effective approaches to firefighting, fire prevention, and emergency medical services. All of us in the Department can take pride that our work is helping set the standard for the modern fire-rescue service.

First and foremost, we at the Merrimack Fire Department take pride in the fact that our skills and training, our courage, determination and professionalism are serving and protecting the community of Merrimack. Our mission said simply is public safety and customer service. This community puts its trust in us as emergency first responders and as emergency managers, and expects that when we answer a "911" call we are prepared, professional, and able to perform as a team in order to prevent harm, preserve life, and protect property. It is a tribute to everyone in the Department that day-in and day-out, we meet that challenge and that we do so under conditions that can be difficult and dangerous. Continuing to meet that challenge will take a commitment from all of us in the Department to never rest on our laurels and to be willing to do what is often the hardest thing of all: **change**. We must be diligent in working to bring new knowledge and competencies to bear on old problems. We must focus not only on where the problems are, but also on where the solutions can be found. Change is a series of steps, within a continuous evolution. As we make changes and move forward, all of a sudden after steps that might not feel like much movement, you find a that new paradigm emerges and a new way of doing things is suddenly the way things are being done. Over the past few years, we have worked hard to stay true to our fundamental mission while discarding old beliefs that no longer serve us well. This, then, is the Merrimack Fire Department of 2009: Inspired by history, but not bound by it knowing that we are poised for the future.

The management staff of the Department consisting of a Fire Chief, an Assistant Fire Chief and a Deputy Fire Chief who must use our managerial and professional skills to ensure that the best personnel possible staff this Department. Emergency planning is done and ensure



that we create an environment in which people are respected for who they are, for what they do, and for their skillful thinking. We must encourage teamwork and instill discipline. We must keep in mind the big picture: every action of this Department is a display of our commitment to internal and external customer service; and as leaders, we are responsible for making sure that all the parts work together to create an organization capable of serving the public and meeting the public's expectation.

We must continue to learn together and to value compassion, honesty, integrity, and teamwork on the job. We must keep those values in balance with the traditional focus in the Fire (Emergency) Service, which is raw strength and courage. We must continue to respect, understand and trust one another in order to do our jobs better, to protect the public better, and to make this Department better. Every firefighter/EMT/ must have confidence in the men and women working beside him or her. As an organization, we must give the grass roots workforce in the field the tools and the support they need to work together comfortably and effectively.

Looking ahead to the coming year and into the future with the economic climate what it is, we in the Fire Department can do so with the knowledge that we have a history of success and with the confidence that we have the ability and the will to build a future that is as bright as the past has been proud.

## **DEPARTMENT STATEMENTS**

### **Mission**

As members of Merrimack Fire Rescue, we will provide the highest standard of emergency care and loyal service to our community, help others, show you care, and go home safe through CUSTOMER SERVICE.

**C**ontinuous fire prevention education for the community  
**U**nderstanding and compassion to all we encounter  
**S**afety in everything we do  
**T**raining to the highest degree practical  
**O**utstanding commitment to service  
**M**aintaining our equipment for any emergency  
**E**ver-Ready supporting all calls for assistance  
**R**especting all individuals and treating them as our customer

**S**uppression and support services  
**E**mergency medical and rescue services  
**R**apid response  
**V**igilant pursuit of our vision  
**I**ntegrity in all we do  
**C**ompassion and caring for our citizens and visitors  
**E**thics, education, and excellence in everything we do



## **Vision**

Through a combination of team-orientation, compassion, educated and dedicated professionals, in conjunction with state-of-the-art technology and equipment, Merrimack Fire Rescue strives to be an organization to which others will benchmark their efforts.

We will provide quality, customer-oriented service, provided in a safe, caring, professional, and consistent manner.

## **Values**

### **For the Department:**

We strive for excellence through knowledge, motivation, and education.

### **For the Community:**

We provide an outstanding service through teamwork, confidence, and performance.

### **For Ourselves:**

We maintain honesty and loyalty through effective communication and mutual respect.

## **Human Dignity**

We commit to treat human life in a manner that most people would desire and consider acceptable. Respect, dignity, honesty, compassion, understanding, and trust are fundamental to the strength of Merrimack Fire Rescue.

## **Department Slogan**

**Striving for Excellence, Exceeding Expectations, Customer Service**

Included in the slogan are the Latin words

**Salus Populi Suprema Lex**

“The Safety of the People is the Supreme Law”

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**Merrimack Fire Department Career Division Personnel**

**~ Ready 24 Hours Every Day ~**

### **Administration**

Fire Chief Michael Currier, Assistant Fire Chief for Support Services David Parenti,  
Deputy Fire Chief of Operations Anthony Stowers,  
Office Manager Cathy Nadeau

### **Fire Prevention**

Code Enforcement, Inspection, Fire Investigation John Manuele  
Fire Inspector Leo LeBlanc (Part Time 24 hours per week)

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## **CAREER FIRE RESCUE AND EMERGENCY MEDICAL SERVICES**

Career Firefighter/Emergency Medical Technicians work a 24-hour shift, totaling 42 hours each week (straight time). These shifts provide emergency personnel coverage 24 hours each day 365 days each year at Station #1 and Station #2, with a goal of reaching all emergencies within 5 minutes or less 90 percent of the time. There are only nine emergency personnel assigned to the 24 hour shift (depending on vacations and personnel time where it will drop to eight) operating 5 engines, 3 ambulances, 1 ladder, 2 rescues, 3 forestry units, and 2 boats. The career personnel start the initial needed apparatus to the emergency scene when a call for help is received. The volunteer (On-Call Personnel) and off duty career personnel return to the stations to deploy additional supporting apparatus providing additional personnel support to the original emergency and/or standing by at the stations in anticipation of additional calls for assistance.

### **SHIFT A**

#### **Station 1 Souhegan River**

##### **Engine 1**

Driver Mark Akerstrom

Firefighter/EMT Mark Bickford

Captain Rich Pierson

##### **Ambulance 1**

Firefighter/Paramedic John Chisholm

**Cross-manning Ambulance 2, Rescue 1,**

**Forestry 1, Ladder 1**

Firefighter/Paramedic Jeremy Penerian

Firefighter/Paramedic Robert Panit

#### **Station 2 Thornton's Ferry**

##### **Engine 2**

Firefighter/EMT-B Ryan Thomas

Firefighter/EMT-B Shawn Farrell

Lt Brian Dubreuil

### **SHIFT B**

#### **Station 1 Souhegan River**

##### **Engine 1**

Driver Bruce Cornelius

Firefighter/EMT Shawn Kimball

Captain Shawn Allison

##### **Ambulance 1**

Firefighter/Paramedic William Pelrine

**Cross-manning Ambulance 2, Rescue 1,**

**Forestry 1, Ladder 1**

Firefighter/Paramedic John Demyanovich

Firefighter/EMT Daniel Newman

#### **Station 2 Thornton's Ferry**

##### **Engine 2**

Driver Thomas Dalton

Firefighter/EMT Brennan McCarthy

Lt Richard Barrows

### **SHIFT C**

#### **Station 1 Souhegan River**

##### **Engine 1**

Driver Norman Carr Jr.

Firefighter/EMT Richard Ducharme

Captain Scott Simpson

##### **Ambulance 1**

Firefighter/Paramedic Scott Bannister

**Cross-manning Ambulance 2, Rescue 1,**

**Forestry 1, Ladder 1**

Firefighter/Paramedic Shawn Brechtel

Firefighter/EMT Michael Kiernan

#### **Station 2 Thornton's Ferry**

##### **Engine 2**

Driver David Joki

Firefighter/EMT Phillip Comeau

Lt Mathew Duke

### **SHIFT D**

#### **Station 1 Souhegan River**

##### **Engine 1**

Driver Marc Bechard

Firefighter/EMT Kip Caron

Captain Brian Borneman

##### **Ambulance 1**

Firefighter/Paramedic Kevin Chambers

**Cross-manning Ambulance 2, Rescue 1,**

**Forestry 1, Ladder 1**

Firefighter/Paramedic Paul Kelly

Firefighter/EMT Keith Hines

#### **Station 2 Thornton's Ferry**

##### **Engine 2**

Driver David Trepaney

Firefighter/EMT Richard Gagne

Lt Jason Marsella

## **PART TIME PER-DIEM AMBULANCE ATTENDANTS**

Michelle Othot, EMT-I  
Gordon Othot, EMT-P  
Rob Basha, EMT-I  
John O'Neil, EMT-B

Krystle Pelletier, EMT-I / RN  
Christine Bell, EMT-B  
Mark Quinno, EMT-I  
Craig Masi, EMT-B

A per-diem ambulance attendant will work Monday through Friday covering seven hour first shift and seven hour second shift. Saturday and Sunday are covered by one ten hour shift each day. This coverage is needed to provide ambulance attendant coverage during higher response demands at times when volunteers are not available maximizing emergency medical needs to the community.

## **ON-CALL/EMERGENCY PERSONNEL**

The On-Call personnel are part of the Operations Division and are citizens of Merrimack who want to give back and help their community. The On-Call personnel are trained to the same standards as the career personnel but respond to emergencies from their home. This results in the career personnel arriving on the scene first and the On-Call personnel supporting the response actions. The On-call personnel are paid per hour per call. Documentation has shown that due to other outside employment responsibilities and commitments, most volunteers are not available to assist until after 7:00PM and usually do not respond after 3:00AM.

### **Administration (On-Call)**

Manny Marcel (Support Only)  
Joseph Comer (Support Only)

### **Lieutenant (On-Call)**

Chris Wyman (Call Fire Lieutenant)  
Wayne Perkins (Call Fire Lieutenant)  
Paul Mondoux (EMS Lieutenant)

### **Call Firefighter**

Roland Blanchette, Firefighter  
Michael Comer, Firefighter  
James Bailey, Firefighter  
Joe Hebert, Firefighter/EMT-B  
Aaron McAneney, Firefighter  
Matt Manuele, Firefighter/EMT-B  
Eric Bell, Firefighter  
Shawn Sullivan, Firefighter/EMT-B  
Matt Whelan, Firefighter  
Ryan Bourque, Firefighter  
Bryan Sparks, Probationary  
Nathan Schofield, Probationary

### **On-Call EMS**

Thomas Arnold, EMT-B  
Timothy Dutton, EMT-B  
James Elkins, EMT-B  
John O'Neil, EMT-B  
Gene Kuczewski, EMT-B  
Mark Leo, EMT-B  
Christine Bell, EMT-B  
Craig Masi, EMT-B

## **DIVISIONS**

### ***Operations Division***

The Operations Division is under the direct supervision of Deputy Chief Anthony Stowers. This division is responsible for responding to all emergency requests for assistance; Equipment Maintenance; Emergency Planning; State of New Hampshire Fire and Incident Reporting; Special Teams; Grants; Fire Suppression; and Training for fire, rescue, and emergency medical.



### ***Fire Rescue Staffing and Coverage***

The Merrimack Fire Department currently operates out of three fire stations located throughout the town with a staffing of nine personnel (can be reduced to eight due to sick or vacation time) on duty each day. Station One (Souhegan River Station) located on 432 Daniel Webster Highway staffed with one captain, two paramedics, and three firefighter/EMT's. Station Two (Thornton's Ferry Station,) located on 196 Naticook Road staffed with one Lieutenant and two Firefighter/EMT's. These two stations are staffed twenty-four hours, 365 days each year. Station Three (Reed's Ferry) is not manned but is covered mainly by the Call Division who are trained firefighter/EMT's that respond from their homes to the fire station or the scene when available to staff the emergency apparatus and then respond to the scene of the emergency. There are five engines of which two engines, one ladder engine, and one rescue engine are staffed 24 hours each day; three ambulances that are crossed staffed by the two firefighter/EMT's depending on the need and incident type; and command staff vehicles in service every day to serve the citizens and visitors to the Town of Merrimack.

In 2009, the Merrimack Fire Department answered to 6,942 calls for service and emergency response actions. The largest single type of emergency incident points directly to emergency medical calls, which is rapidly approaching 70 percent.

### ***Training for Fire and Emergency Medical)***

Training and Emergency Medical Services (EMS) Division under the supervision of Deputy Chief Anthony Stowers is responsible for coordinating activities for fire and EMS company standards, firefighter and EMS skills assessment, firefighter and medical personnel certification, Special Operations (Hazardous Materials and Technical Rescue), and policy implementation on how the Department responds to calls for service. The Training Division also works directly with the Merrimack Police Dispatch Center to help train new dispatchers in how the Merrimack Fire Department "does its job", making their dispatch position more effective.

The Training Division also liaisons with various local organizations, surrounding community fire departments, and regional entities to assure clear communications between the Merrimack Fire Department and its internal and external customers.

### ***Hazardous Materials (HazMat) Program***

This program provides hazardous materials emergency response capabilities within Merrimack as well as with the Souhegan Valley Mutual Aid Hazardous Materials Response Team (SMART). The "SMART" operates and maintains equipment provided to each town in the mutual aid agreement area, and responds to incidents involving hazardous materials when requested. This type of incident is usually beyond the capabilities of the single fire department where specialized trained personnel are needed. Merrimack Fire Department has 32 Hazardous Materials Technicians (career firefighter/EMT's) available to respond to emergencies involving hydrocarbon and/or chemical releases up to and including level "B" incidents. Any level "A" incident would necessitate the activation of the SMART organization for additional resources.

### ***Technical Rescue Program***

The Technical Rescue Program encompasses firefighters within the Department who have attended specialized training programs on special rescue techniques. The Program consists of Rope Rescue, Swift Water Rescue, Ice Rescue, Confined Space Rescue, Trench Rescue, and Structural Collapse. All of the necessary equipment needed to perform these rescues is carried on Rescue 1, which makes the vehicle a valuable tool in the community.

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# **Fire Department 2009 Annual Report**

## **SUPPORT SERVICES / OFFICE OF THE FIRE MARSHAL**

**Submitted by Michael Currier, Fire Chief**

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### **SUPPORT SERVICES**

The Support Services Division is under the supervision of Assistant Chief David Parenti. This Division oversees all computer incident reporting to the State of New Hampshire, Office of the Fire Marshal, grants, fire prevention, information technologies (computer systems), building construction, fire codes, GIS, and street naming and numbering.

### **OFFICE OF THE FIRE MARSHAL**

The Office of the Fire Marshal is under the direction of the Assistant Fire Chief and consists of one full-time Administrative Officer, Captain John Manuele, and one part-time Fire Inspector, Lieutenant Leo LeBlanc. The Office of the Fire Marshal is responsible for the following:

- Fire and Arson Investigations
- Buildings Construction and Site Plan Reviews
- Bureau of Fire Prevention
  - Industrial, Manufacturing and Place of Assembly Inspection
  - Life Safety Inspection
  - Fire Prevention Education
  - Fire Safety Education
  - Juvenile Firesetter Intervention Program
- New Construction and Renovation Plan Reviews for:
  - Initial Building Site Plan Review
  - Sprinkler Systems
  - Fire Alarm Systems
  - Fire Prevention Codes, Ordinances, and Regulations
  - Life Safety Codes, Ordinances, and Regulations
- Final Inspection for Certificate of Occupancy
- Oil Burner and Propane System Inspections
- Above and Under Ground HazMat Storage Tanks
- Blasting Requirements and Permitting
- Fireworks Permits and Inspection

### ***Fire Prevention***

The Fire Prevention staff consists of Captain John Manuele and Fire Inspector Leo LeBlanc. This group of dedicated individuals logged over 925 inspections in existing businesses, schools, and institutions in our jurisdiction. The inspections are generated through new construction, remodels, and tenant improvements of single-family residence to large commercial properties. They are broken into the major categories of sprinkler and standpipe inspections, as well as State regulated inspections, which encompass child day care facilities, foster homes, and adult care facilities. They also include fire alarm system inspections and tests; fire sprinkler flow tests; flammable liquid storage areas (HazMat); code enforcement/complaints; and fire department required inspections, which include emergency vehicle access, access gates, and keys to access locked facilities; and periodic reviews of property owner lists to be able to contact someone in



the event of an emergency. During these inspections, 432 violations were found and 327 of these violations were corrected within 30 days. There were over 925 fire and life safety inspections performed to ensure that the businesses in our community are safe and ready to serve their customers.

As with any inspection, the key elements evaluated by the Fire Prevention staff include adequate exits, functioning fire alarm systems, the presence and maintenance of fire extinguishers, the proper protection of hood and duct ventilation systems in restaurants, appropriately used electrical outlets, and the general care and maintenance of the premises to help prevent the spread of fire if one should occur.

The number one priority of the Fire Department is to protect life and our Fire Prevention staff is a key component of this priority by helping to prevent incidents before they start.

### ***Public Education***

Fire safety education continued to be a large part of the Department's activity during the year. The Department participated in appearances and programs, which have a positive effect on children and adults. Some of the special events include the school DUI assembly, interacting with the Merrimack High School Senior Class, Reeds Ferry Elementary School Fun Day water slide, the Police Department Open House, Fire Department Open House, Rib Fest at Anheuser Busch and Safety Day at St. Gobain and Home Depot, delivering important fire safety messages to all involved.

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# **Fire Department 2009 Annual Report**

## **EMERGENCY MANAGEMENT / TERRORISM / BIOLOGICAL HAZARDS / RADIOLOGICAL / WEATHER EVENTS**

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**Submitted by Michael Currier, Fire Chief**

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### **EMERGENCY MANAGEMENT**

#### ***Mission Statement***

To strengthen the Town of Merrimack's ability to readily, effectively, and efficiently prepare for, respond to, recover from, and mitigate all types of natural or man-made emergencies and disasters through coordinating resources of local, state, and federal agencies.

#### ***The Role of Emergency Management***

Emergency Management is a coordinated effort between governmental agencies and non-governmental organizations to prepare for, respond to, and recover from disasters. The foundation for emergency management programs begins at the federal level. Homeland Security and State and Federal Emergency Management create the framework for the development and administration of disaster preparedness and response programs at the federal, state, and local level. The legislation clearly indicates that emergency management is a shared responsibility of federal, state, and local governments; however, history has proved that stronger local emergency management programs result in a better educated and more prepared and cooperative population in regards to disasters.

The Fire Department provides critical coordination and administration for the Town's Emergency Management Program and the Emergency Operations Center (EOC). The Emergency Management Director (Fire Chief) is responsible for ensuring that the Town's Emergency Management Plan is current and that the Town's staff is prepared to respond to disasters that may occur. The emphasis during 2009 was on preparedness. Much of this was accomplished through policy, plan, and training program reviews. A key component in preparedness is planning and providing key concepts to the emergency operations plan and needed education for Merrimack to be prepared.

The Emergency Management Program has identified ten specific functions to accomplish the mission and to satisfy state and federal law. These functions are:

- Develop, evaluate, and updated the emergency plan;
- Develop and conduct training and education programs for government officials, responders, and the public;
- Develop and coordinate disaster exercises
- Implement the National Incident Management System by activating the Emergency Operation Center, Incident Command Post(s), coordinating the deployment of resources, and provided multiple discussion based exercises to test the preparedness of emergency operations center staff;
- Provide warning and emergency public information to government officials and the general public;
- Prepare and coordinate the public assistance process following federally declared disasters;

- Provide training and coordination for search and rescue missions;
- Provide coordination and liaison between local governments and the state and federal agencies;
- Develop and serve as administrative point of contact and fiscal agent for citizen corps program;
- Administer the Local Emergency Planning Committee for chemical preparedness; and
- Provide representation with the Merrimack Public Schools on Advisory Committees.

## **CONCLUSION**

The members of the Merrimack Fire Department are dedicated to serving our residents and our profession. We had another challenging year. We increased the amount and complexity of our training programs, acquired new apparatus, and improved the process of training and orientation for probationary On Call firefighters and EMS personnel. Our staff participated in meetings at the state and local levels to secure grant funding for current and future programs.

As we look forward to the upcoming year, we anticipate the purchase and replacement of a fire engine and ambulance to meet the needs of our community.

As we look into the future, the planning process will continue for the upgrade or replacement/move of Thornton's Ferry Fire Station 2 at 196 Naticook Road to Continental Boulevard, major maintenance and upgrades to Reed's Ferry Fire Station 3, and future planning for a needed fire station in the northwest section of town. This will include pursuit of federal grant funding to increase our staffing numbers to meet the growing needs of our changing community. Career development and education for new employees is always a priority. We will continue to prepare our officers and firefighters for advancement in our organization. This is necessary to maintain consistent operations during transitional times.

We also understand that the economic environment is not as good as it has been in the past. We understand that there are wants and needs in this environment and we will continue to be budget aware and reduce spending as much as possible while providing the needed emergency response and care to the citizens of this community.

The most important issue to communicate to our residents is that the men and women of the Merrimack Fire Department stand ready to protect our community from threats to life, property, and the environment.

I am proud of the accomplishments of the Department. It takes tremendous teamwork, from not only the members of the Department, but others who contribute to our ability to provide a high quality of service.

This year due to cost savings, the report has been abridged containing only general information. If you would like to read the full version of this report, please proceed to the Fire Department web site (<http://www.merrimacknh.gov/fire>) under Reports/Newsletters and download the complete document.



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# Health Division 2009 Annual Report

Submitted by Alfred F. Turner, Jr., Health Inspector

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The Health Division is responsible for the inspection and licensing of all food service facilities, day care, foster care, adoption, septic system and public bathing facility inspections. The Health Division also investigates health safety related complaints. In addition the Health Division is responsible for food recall notices that may involve on-site inspections or contact with food vendors; and disseminating EEE, West Nile Virus, H1N1 and seasonal influenza information. The Health Division submitted amendments to the Town of Merrimack 1982 Food Safety Ordinance and the Town Council passed these amendments on December 17, 2009.

Day Care and foster homes are inspected prior to licensing by the State. Public bathing areas are inspected before licensing and additional inspections are done in warm weather as required.

All new or replaced septic systems are inspected to ensure compatibility with the respective soils, compliance with approved plans and use of proper methods and materials as prescribed by NHDES. Service requests (complaints) related to food poisoning, improper handling of trash, violations of minimum housing standards, sanitation in public buildings or actions which compromise the public health in any way, are also addressed by the Health Division.

The Health Officer has the authority to condemn a building, revoke a food service license, or close a public bathing area when unhealthy conditions warrant. Various state and federal agencies use the local health officer as a primary contact to conduct a local investigation into an outbreak of a contagious disease, food-borne illness or other health issue.

## Statistics (2009)

Food Service Licenses	113
Public Bathing Area Licenses	19
Day Care Centers and Private Homes	22
Foster Homes	17
Test Pits for Septic Systems	51
Bed Bottom for Septic Systems	56
Final Inspection for Septic Systems	28
Food Recalls by FSIS (FDA)	47
Training Sessions for EEE, WNV, H1N1, & Avian Flu	12

NOTE: The Health Officer's job has been reorganized into the part time position of Health Inspector. The duties described above are split between the Health Inspector, Deputy Health Officer/Building Inspector and the Building and Health Official. The H1N1 pandemic influenza has required a large amount of time to be directed at this new emerging public health threat.



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# Heritage Commission 2009 Annual Report

Submitted by Anita Creager

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2009 has been a challenging year with the retirement of long-time Chairman Florence Brown, health issues of Vice Chair Connie Kreider, and the departures of Dave Nichols and our Staff support person Scott McPhie. Before their departure, the Commission planned and canceled a "Bridgefest" program to support Chamberlain Bridge improvements.

An award for adaptive reuse of historical business structures was planned, but not completed. Work was completed on the brochure for Thorntons Ferry, but it was not published. Partial work was done on a South Merrimack brochure.

The Demolition Ordinance submitted was not approved by the Town. This would have required anyone planning to demolish a building with historical significance to meet with the Heritage Commission to consider non-binding alternatives during the waiting period for Planning Board approval.

Approval was obtained to purchase a display case for the Town Hall and this will be done when renovations are finished, after the new Courthouse is opened. The Merrimack Historical Society will rotate displays in this case.

Signs have been posted along the trails for the existing portion of the Old King Highway.

The Commission manned booths at the Merrimack Business Expo and Knights of Columbus Craft Fair, at which the "Christmas in Merrimack" cards and Images of Merrimack books were sold.

The plaque from the Bedford Road (Robbins Mill) Bridge was mounted and presented to the Town Council, to be stored at the Historical Society.

Inquiries made to the Heritage Commission are currently being forwarded to the Historical Society for action. We feel an exploration of a possible merger with the Historical Society is in order. New volunteers are needed for the Commission and a new chairman chosen.

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## Heritage Commission Members

Vice Chairman Constance Kreider, Peyton Hinkle, Anita Creager,  
Frank Clark, Alternate Leatrice LeBaron, and  
Town Council Representative Finlay Rothhaus

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# Merrimack Public Library 2009 Annual Report

Submitted by Barbara Tucker, Library Board of Trustees Chair  
and Janet D. Angus, Library Director

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The Merrimack Public Library has completed another year in its long history. Merrimack's first publicly funded library opened January 1, 1893. By March 1, 1893 there were 64 cards given out and 186 books loaned. Libraries have changed a great deal since that time and if you haven't been to the library within the past five years, you'd be surprised at what you can find here and what you can do with your library card.

The library loans books, DVDs, CDs, museum passes, large print books, books on CD, and other materials for all ages. Your card also gives you access to downloadable audio books for use on your iPod or MP3 player. The library subscribes to several online research tools which include Auto Repair Reference Center, Newsbank to find articles from newspapers around the country, and Learning Express Library to help you prepare for tests such as the SATs. Children can also use TumbleBook Library to have fun learning to read. The library presents programs for adults, teens, and children that are both educational and entertaining. Museum passes and program reservations are now automated so you can sign up for both the passes and the programs from your home or office computer.

We want to thank everyone who donated to the library this year. Merrimack Friends & Families donated \$875.00 which was used to bring two special presenters to the library. Our many thanks go to Papergraphics for printing *Library Link*, our bi-monthly newsletter, to the Garden Club for their book donations, and to Merrimack Flower Shop for their beautiful flower arrangements. We greatly appreciate all who donated to the library in memory of beloved Merrimack 5th grade teacher, Barbara Goebel. With these donations many books are being purchased for the Children's Room.

In October, we held our fifth "**One Book, One Town**" event which featured *Abigail Adams: Witness to a Revolution* by Natalie Bober. To celebrate this event which encourages the whole town to read the same book during the month, we held six programs: a musical performance by Random Acts of Harmony; Balladeer John Perrault presented a program on Thomas Jefferson; Michaeline Della Fera, author of *Women at the Table*, led a panel discussion with Debora Pignatelli and Maureen Mooney who were among those featured in the book; a book discussion of the month's featured title; Soap Making for Kids; and a visit from John Quincy Adams featuring character actor Jim Cooke.

The members of the Library Building Development and Marketing Committee continue looking into the various possibilities to alleviate the space issues at the library. They have also visited libraries that have either been renovated or are new in order to gain a broader perspective of library buildings and programs in the 21st century. They formed a Marketing sub-committee which is looking into ways to promote the wonderful services that are provided for the residents of Merrimack.



In 2009, Ellen Knowlton, Head of Reference and Adult Services, completed five years of service to the Merrimack community and is eager to have you come to the Reference Desk with your particular question and she will do her very best to find the answer. In January 2009, Madeline Bennett retired from the Library where she had served as a Library Aide for twenty years. She is greatly missed, but we keep in touch with her and hope she is enjoying this time of retirement.

We hope the library will be of service to you and your family during the coming year.

### **Value Calculator July 2008 – June 2009**

The value calculations below are based on the usage by library patrons in 2008-2009. Each one is given a dollar value. These dollar value estimates were conservatively based on figures provided by the New Hampshire State Library.

77,972	Adult Books Borrowed	\$20 each	\$1,559,440
93,795	Children/Teen Books Borrowed	\$12 each	\$1,125,540
42,491	Movies Borrowed	\$3 each	\$127,473
9,305	Music CDs Borrowed	\$10 each	\$93,050
15,279	Audio Books Borrowed	\$30 each	\$458,370
6,775	Large Print Books Borrowed	\$25	\$169,375
7,852	Magazines Borrowed	\$2 each	\$15,704
1,342	Inter-Library Loans Filled	\$25 each	\$33,550
1,301	Adult Program Attendees	\$15 each	\$19,515
7,714	Children/Teen Program Attendees	\$10 each	\$77,140
19,251	Hours of Computer Use	\$12 each	\$231,012
27,614	Use of Online Databases	\$2.50 each	\$69,035
8,091	Reference Questions Answered	\$5 each	\$40,455
54	Community Use of Meeting Room	\$50 each	\$2,700
51	Computer Class Attendees	\$25 each	\$1,275

**VALUE TO THE COMMUNITY**

**\$4,030,770**

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**Merrimack Library Board of Trustees**

Ann Burrows, Susan Gustafson, Robert Kelley, Patrick McGrath, Barbara Tucker

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**Merrimack Public Library Trustees Accounts**  
**Fiscal Year 2008-2009**

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**SPECIAL**

**FINES**

**Balance as of July 1, 2008                      \$8,820.22**

**Balance as of July 1, 2008                      \$7,160.67**

**Receipts**

**Receipts**

Book Sale	6,122.46
Food for Fines	556.78
Food for Fines, Pets	428.00
Gifts	1,910.06
Grants	880.00
Interest	6.28
Miscellaneous	361.25
Transfer from Fidelity	776.79
Trust Fund	2,489.70
Watson Interest Deposit	792.38
	<hr/>
	<b>\$14,323.70</b>

Copies	1,867.76
Copy Machine	436.91
Fines	16,729.38
Interest	8.74
Miscellaneous	0.00
Non-Resident	140.00
Out-of-State ILL	6.00
Transfer from Fidelity	64,374.12
	<hr/>
	<b>\$83,562.91</b>

**Disbursements**

**Disbursements**

Book Sale (Friends)	(0.00)
Equipment (Gifts)	(0.00)
Food for Fines	(556.78)
Food for Fines, Pets	(428.00)
Hospitality	(1,705.78)
Materials (Gifts)	(0.00)
Materials (Trust Fund)	(1,237.30)
Memberships	(1,021.00)
Merrimack PL Dev Fund	(1,725.00)
Miscellaneous	(971.75)
Programs	(5,475.05)
Supplies (Gifts)	(0.00)
Training	(100.00)
Transfer to DCU	(776.79)
Travel Reimbursement	(99.00)
Watson Book Purchases	(792.38)
	<hr/>
	<b>(\$14,888.83)</b>

Equipment	(0.00)
Maintenance, Building	(0.00)
Materials	(10,901.28)
Miscellaneous	(35.00)
Supplies	(306.52)
Transfer to DCU	(64,374.12)
	<hr/>
	<b>(\$75,616.92)</b>

**Balance as of June 30, 2009                      \$15,106.66**

**Balance as of June 30, 2009                      \$8,255.09**

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**Merrimack Public Library Trustees Accounts**  
**Fiscal Year 2008-2009**

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**Fidelity Special**

Balance as of 7/01/2008	5,041.08
Withdrawal from Account	(792.38)
Investment (losses)/gains	(724.94)
<b>Balance as of 6/30/2009</b>	<b>\$3,523.76</b>

**Fidelity (Building)**

Balance as of 7/01/2008	2,850.22
Investment (losses)/gains	49.14
<b>Balance as of 6/30/2009</b>	<b>\$2,899.36</b>

**Fidelity (Watson)**

Balance as of 7/01/2008	2,146.19
Withdrawal from Account	(1,808.32)
Investment (losses)/gains	(337.87)
<b>Balance as of 6/30/2009</b>	<b>\$0.00</b>

**Fidelity Fines**

Balance as of 7/01/2008	86,432.55
Withdrawal from Account	(64,374.12)
Investment (losses)/gains	(21,057.83)
<b>Balance as of 6/30/2009</b>	<b>\$1,000.60</b>

**Digital Credit Union Share Account**

Balance as of 7/01/2008	5.20
Deposit	0.00
Investment (losses)/gains	0.00
<b>Balance as of 6/30/2009</b>	<b>\$5.20</b>

**DCU (Certificate 2) (Fines)**

Balance as of 7/01/2008	28,672.73
Investment (losses)/gains	284.19
Withdrawal (closed 10/29/2008)	(28,956.92)
<b>Balance as of 6/30/2009</b>	<b>\$0.00</b>

**DCU (Certificate 3) (Watson)**

Balance as of 7/01/2008	31,629.94
Investment (losses)/gains	313.50
Withdrawal (closed 10/29/2008)	(31,943.44)
<b>Balance as of 6/30/2009</b>	<b>\$0.00</b>

**DCU (Certificate 4) (Building)**

Balance as of 7/01/2008	8,717.74
Investment (losses)/gains	23.61
Withdrawal (closed 10/29/2008)	(8,804.15)
<b>Balance as of 6/30/2009</b>	<b>\$0.00</b>

**DCU (Certificate 5) (Watson)**

Balance as of 7/01/2008	0.00
Deposit (10/29/2008)	776.79
Investment (losses)/gains	20.54
Withdrawal (closed 6/28/09)	(797.33)
<b>Balance as of 6/30/2009</b>	<b>\$0.00</b>

**DCU (Certificate 6) (Fines)**

Balance as of 7/01/2008	0.00
Deposit (10/29/2008)	64,674.12
Investment (losses)/gains	1,702.04
Withdrawal (closed 6/28/08)	(66,076.16)
<b>Balance as of 6/30/2009</b>	<b>\$0.00</b>

**DCU (Savings 10) (Fines)**

Balance as of 7/01/2008	0.00
Deposit (6/28/09)	66076.16
Investment (losses)/gains	2.72
<b>Balance as of 6/30/2009</b>	<b>\$66,078.88</b>

**DCU (Certificate 7) (Fines)**

Balance as of 7/01/2008	0.00
Deposit (10/29/2008)	28,956.92
Investment (losses)/gains	867.93
<b>Balance as of 6/30/2009</b>	<b>\$29,824.85</b>

**DCU (Certificate 8) (Watson)**

Balance as of 7/01/2008	0.00
Deposit (10/29/2008)	31,943.44
Investment (losses)/gains	957.41
<b>Balance as of 6/30/2009</b>	<b>\$32,900.86</b>

**DCU (Certificate 9) (Building)**

Balance as of 7/01/2008	0.00
Deposit (10/29/2008)	8,804.15
Investment (losses)/gains	263.88
<b>Balance as of 6/30/2009</b>	<b>\$9,068.03</b>

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## Merrimack Public Library Statistical Report

### 2008-2009

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#### Circulation

Adult Fiction	41,498
Adult Non-Fiction	27,809
Large Print	6,775
Young Adult	13,382
Books to Go	3,093
Paperback	5,572
Children's Fiction	21,094
Children's Non-Fiction	19,806
Children's Audiovisual	2,329
Children's CD ROMs	413
Children's Periodicals	264
Easy Books	40,233
Toys	71
Periodicals	7,588
Sound Recordings	10,870
Video Recordings	7,446
DVD	35,045
Compact Discs	9,305
CD ROMs	31
Museum Passes	892
Inter-Library Loan	1,342
GMILCS	27,634
Other	29
<b>Total</b>	<b>281,801</b>

#### Telecommunication Access

Database Usage	27,614
Website Usage	241,137
Network Users in Library	19,251

**Total Library Card Holders      13,051**

#### 2008-2009 Collection Report

*Number of Items per Collection  
as of June 30, 2009*

#### Books

Adult Fiction	32,137
Adult Non-Fiction	18,890
Teen Books	4,646
Children's Fiction	5,539
Children's Non-Fiction	11,966
Easy Books	8,861
Videocassettes	1,384
DVDs	1,927
Books on Cassette	648
Books on CD	949
Music CDs	2,127
CD ROMs	17
Children's Sound Recordings	548
Children's CD ROMs	119
Children's Toys	0
<b>Total Collection</b>	<b>89,758</b>

Magazine Subscriptions	182
Newspaper Subscriptions	9
Museum Passes	14

#### Programs and Meetings

Children's Programs	232
Young Adult's Programs	33
Adult Programs	64
Library Meetings	67
Community Groups	54
Outreach Programs	4



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## Merrimack Public Library Staff

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### **Administration**

*Library Director:* Janet Angus

*Assistant Director:* Diane Arrato Gavrish

*Administrative Assistant:* Joanne Marston

### **Circulation**

*Library Aide II:* Jane Loughlin

*Library Aide I:* Natasha Bairamova, Madeline Bennett, Gail Dahl, Benjamin Hastie, Sheila Lippman, Sandra Meehan, Patricia Radwan, Robin Spencer

*Library Page:* Marguerite Kidder, Lisa Mandela, Sally Ann Trepanier

### **Reference and Adult Services**

*Head of Reference:* Ellen Knowlton

*Reference/Teen Librarian I:* Alex Estabrook

*Librarian I:* Jan Conover, Deb Covell

*Library Assistant II:* Lee Gilmore

### **Technical Services**

*Head of Technical Services:* Nancy Vigezzi

*Library Assistant II:* Darcy LaBrosse

*Library Aide I:* Kathy Starr, Jennifer Stover

### **Children's Services**

*Head of Children's Services:* Jennifer Hartshorn (July 2008 – January 2009)

*Library Aide II:* Suzanne Wall

*Library Aide I:* Victoria Bullard, Patricia Flynn, Michele Houle

*Page/Aide:* Patricia Glavin

### **Maintenance**

*Custodian:* Daniel Hastie

*Custodial Aide:* Marguerite Kidder

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# Lower Merrimack River Local Advisory Committee 2009 Annual Report

Submitted by Kathryn Nelson, Vice Chairman

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The Lower Merrimack River Local Advisory Committee was created in 1990 after the Lower Merrimack was designated a protected river in the State of NH. As a designated river, the Lower Merrimack is protected under RSA 483, administered by the New Hampshire Department of Environmental Services (NH DES) Rivers Management and Protection Program.

Members are nominated by each riverfront municipality and are approved by the DES Commissioner. Representatives come from a broad range of interests, including, but not limited to, local government, business, conservation, recreation, agriculture and riparian landowners. All members are volunteers. This diversity helps bring a variety of perspectives to bear on resource protection and development issues.

The main responsibilities of the LACs are: 1) develop and implement a local river corridor management plan; 2) advise local, state, and federal governing bodies and agencies of activities which may affect the water quality or flow of the protected river or segment; and 3) review and comment on any federal, state or local governmental plans within 1,320 feet of either side of the designated river that would alter the resource values and characteristics for which the river or segment is designated.

Meetings are held at the Nashua Public Library on the 4th Thursday of the month at 7pm. This year, 400 volunteer hours were contributed for river protection activities, which included the review of nine (9) permits.

In 2009, LMRLAC meetings included the following topics:

- Recreational Trail Inventory/Plan completed by NRPC.
- GI Stone Suppliers, 55 Turbine Way, Merrimack. There is an existing Heritage Trail easement on the site, which will not be disturbed. LMRLAC requested pedestrian access through the site to access the existing pedestrian easement.
- Interaction with Planning Staff. Members welcomed Lucy St. John from Nashua and Scott McPhie from Merrimack to a meeting and discussed the interaction between planning staff and LMRLAC on plans submitted within the corridor.
- Boating Access. LMRLAC sponsors the MRWC canoe trip from Merrimack to Nashua.
- Meeting with Tracie Sales, Merrimack River Watershed Council.
- Meeting with Hudson Planning Board. LMRLAC met with the Hudson Planning Board to discuss their comments on the Plan. Trails and recreation space were discussed at some length.
- Application – Hudson, Pelham Road Dam Repairs, Second Brook. A letter about the project, recommending a box culvert with the same hydraulics as the existing structure was sent to the town and DES.
- Manchester-Boston Regional Airport. Smart Associates, environmental consultants, worked on the 2009 Airport Master Plan Update. Smart Associates is seeking input for

the environmental inventory and assessment for the airport. LMRLAC met with the airport and is continuing to encourage less stormwater discharge to the Merrimack River.

- Merrimack River Sampling – E. coli Levels. There were high E. coli readings at the Sagamore and Tyngsborough bridges. George stated the Merrimack has typically been clean for the last number of years and will keep an eye on this.
- Technical and Review Session - Fluvial Geomorphic Assessment
- The preliminary fluvial geomorphic assessment of a portion of the Merrimack River adjacent to and north of the Thoreau's Landing condominium complex in Nashua was reviewed.
- DES Alteration of Terrain – Litchfield. LMRLAC recommend keeping all structures at least 50 feet back from the top of bank or beyond. LMRLAC is concerned with how the jurisdictional wetland buffer and CSPA are measured given the steep bank and shelf of the Merrimack. The history of severe erosion means structures are at risk if built too close.
- HB2 Sunset Clause. LMRLAC sent letters and called state reps regarding the sunset provision for “all non-regulatory boards, commissions, councils, advisory committees, and task forces”.

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**Lower Merrimack River Local Advisory Committee**

Chairman Bob Robbins (Hudson), Vice Chairman Kathryn Nelson (Nashua),  
Secretary Karen Archambault (Nashua), Treasurer Jim Barnes (Hudson),  
Glenn McKibben (Litchfield), George May (Merrimack),  
and Associate Member Millie Mugica (Nashua)

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# Media Division 2009 Annual Report

Submitted by Nicholas Lavalley, Media Services Coordinator

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In 2009, Merrimack Public, Education and Government Television continued to grow in volunteerism and programming. The growth is due, in part, to the implementation of new procedures, a logical scheduling grid for broadcasts, and continuing a community outreach program aimed towards a wide variety of Merrimack residents and nonprofit groups. The three channels are branded simply as “Merrimack TV,” to make them more identifiable to residents. Marketing the three channels begins with staff and official volunteers becoming more visible within the community. In the past five years, Merrimack TV has moved from being present in Town, to establishing itself as a presence throughout the community. Many residents consider Merrimack TV a vital resource of information, in addition to being a means of self expression through cable television.

In 2009, there were 428 programs that broadcast on the three channels, which broadcast over 18,000 hours of programming. The Government Channel featured 60 live broadcasts of meetings. Added to the Merrimack TV website ([www.merrimack.tv](http://www.merrimack.tv)) this year was our “video on demand” service. From June until the end of the year, 80 programs, mostly meetings of boards and committees were uploaded for residents to review online. Embedded within the site itself, Merrimack TV’s flash-video player enables residents to view meetings at their will. This service is helpful to those who are not able to catch cablecasts of programs or may not subscribe to cable television services in town.

Throughout 2009, community volunteers demonstrated the many possibilities that residents have with the resource, specifically having the ability to share your opinions using cable television. Resident Jeanine Notter taped her 100th program. “Chattin’ with Jeanine” features a very diverse group of guests ranging from state senators, authors, exercise instructors, health and nutrition specialists, discussions about religion, spirituality and more. State Representative Peyton Hinkle has taped over 60 programs since 2005. Hinkle’s show, “Peyton’s Place”, is focused on political discussion in the State of New Hampshire, but often times National and Merrimack topics are also discussed. Jeanine and Peyton’s dedication to producing original programming defines the spirit of community television.

The Alliance for Community Media’s Northeast Region awarded Merrimack TV with a first place award, Science and Nature Programming, for “Lost: NH”, produced by MHS Videography Teacher Jeff Capone. The Town received additional awards in second and third place for videos for “Education Programming” and “Community Impact”. These awards, given annually by the Alliance at their “Northeast Hometown Video Festival”, honor the best in Community Media programming from New England and New York State. This was the Town’s fifth consecutive year winning awards for the Merrimack TV channels. The awards are on display at the Public Access TV Studio.

A Merrimack TV favorite “Star Sports”, largely produced in 2006-2007 but often seen on the Education Channel, was the recipient of 2009’s Best Parody video in the Atom Films and George Lucas’s “Star Wars Fan Movie Challenge”. Using production equipment from and occasionally the Merrimack TV studio itself, the program was the collective work and talents of students and staff at Merrimack High School, directed by Videography Teacher Jeff Capone. Merrimack TV proudly cablecasts the video annually over Thanksgiving and Christmas school vacations as it’s seemingly popular among our residents.

In September of 2009, Adam McCune was hired as the full time Assistant Media Services Coordinator. Adam has a background in broadcasting with WZID 95.7FM and the Mill 96.5FM. McCune is also an experienced video editor, photographer, and an accomplished award winning writer. His experience in broadcast, video production, and community relations has proven that he is a great addition to the Media Division staff.

The Media Division plans to deliver greater production quality of Committee meetings with the emphasis on the future, high definition, and more web-accessible content. Merrimack TV plans to bring additional content from throughout the country using a server-based media resource featuring material from other Community Television stations.

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## **Media Division Staff and Volunteers**

### **Media Division Staff**

Media Services Coordinator Nicholas Lavallee  
Assistant Media Services Coordinator Adam McCune  
Media Technician Christopher Gentry

### **Resident Volunteer Producers of Submitted Community Channel Programming**

Bob Bevill, Pastor Cisco, Pete Hinkle, Bob L’Heureux, Mike Loce, Mike Malzone,  
James Martin, Brian McCarthy, Dave McCray, Donny “Mack” MacIntyre, Mike Mills,  
Ron Moore, Jeanine Notter, Pat Olmand, Gene Ordway, Tony Pellegrino,  
Lisa Pombrio, Barbara Publicover, Dave Rogers, Justin Slez,  
Bill Spinney, Bob Wallace, Ken Williams, Tom Young

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## Miscellaneous Committees

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### **Athletic Field Needs Committee**

MYA Representatives Jim Taylor, Gary Keay, and Terry Benhardt; MVD Representatives Tom Nutting; Town of Merrimack Representatives Town Council Vice Chair Tom Koenig, Town Councilor Tim Tenhave, Town Manager Keith Hickey, and Parks and Recreation Director Sherry Kalish; and Merrimack School District Representative Emily Coburn

### **Ethics Committee**

Chairman Fran L'Heureux, Vice Chairman Richard Barry, Robert Kelley, Michelle Mackey, and Anthony Pellegrino

### **Highway Safety Committee**

Chairman – Police Chief Michael R. Milligan, Vice Chairman – Deputy Chief Mark Doyle, Secretary Jennifer Lavigne, Town Councilor Finlay Rothhaus, Fire Chief Michael Currier, Deputy DPW Director Dave Lent, Building Inspector Joseph Comer, Paul Konieczka, Fran L'Heureux, Robert L'Heureux, Norman Peppin, and Glenn Wallace

### **Merrill's Marauders Bridge Trails Committee**

Town Councilor Nancy Harrington, Jay Brule, Andy Powell, and Constantine Halvatzes

### **Trustees of the Trust Funds**

John Balcom, Chris Christensen, and John Lyons



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# Nashua Regional Planning Commission

## 2009 Annual Report

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### Report of Activities for the Town of Merrimack

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#### Land Use and Environment

- ***Merrimack Town Center Project*** – NRPC, through its innovative iTRaC program, began working with the Town of Merrimack to move the Town Center Plan into implementation. In 2009, NRPC staff began working with the Merrimack iTRaC Committee to develop a Town Center Sidewalk and Pedestrian Master Plan. This action plan and associated map outline recommendations to enhance the Town Center and create an inviting location for residents and visitors to enjoy. This plan is anticipated to be completed by the end of the year.
- ***Lower Merrimack River Corridor Management Plan*** – During 2009, NRPC assisted in publicizing the completion of the Lower Merrimack River Corridor Management Plan. This plan analyzes the lands surrounding the Merrimack River in Hudson, Litchfield, Merrimack and Nashua and provides recommendations for policies, programs and projects that will protect water quality and the river habitat as well as improve public enjoyment of the river. This project was completed by NRPC free of charge to the Town using grant funds from the NH Department of Environmental Services.
- ***Merrimack River Trails Inventory*** – During 2009, NRPC completed the Merrimack River Trails Inventory in Hudson, Litchfield, Merrimack and Nashua. This study identifies the existing trails that allow access to the river and identifies issues with the use of the trails. The study also identified several significant challenges that exist to opening access to the river to the public and will help town and state officials as they consider policies related to river access.
- ***NRPC Energy Program*** – NRPC's energy program is a multi-year project to provide support to local energy committees. The NRPC will assist these committees in conducting an inventory of the energy use of town facilities and buildings. The NRPC will then assist the town in identifying strategies that can save energy at each facility and develop a road map of the steps the energy committee should be taking to achieve energy and cost savings at town facilities and buildings. This project will extend through 2010.
- ***Water Quality*** – During 2009, a pilot project was carried out in Pelham by NRPC on educating business owners and operators on best management practices for protecting groundwater quality in sensitive areas. Water testing data shows that similar water quality issues exist in Merrimack and a workshop on the program was provided to the members of the Merrimack Planning Board and Conservation Commission.
- ***Legislative Services*** – On an annual basis, NRPC is actively engaged with members of the Legislature on issues that concern member communities. During the 2009 session, NRPC was actively engaged in legislative issues related to land use law, workforce housing, transportation funding and commuter rail.

- ***Workforce Housing*** – During 2009, NRPC updated the Regional Housing Needs Assessment. This document is a planning tool for the Merrimack Planning Board that identifies the amount of housing that will be needed in the community by 2015. The Town Planning Board can use the Regional Housing Needs Assessment to determine if it is planning for an adequate supply of housing for all income groups in the community. NRPC also provided tools that the Town can use in updating its housing policies, including assessment tools and model ordinances.
- ***Innovative Land Use Planning Guidelines*** – NRPC, working with the other NH regional planning commissions and NH Department of Environmental Services, completed development of the Innovative Land Use Planning Guidelines. This document provides background research, case studies and model ordinances for the application of innovative land use techniques in New Hampshire communities.
- ***Majestic Motors Phase I and II Brownfields Assessment*** – NRPC completed the Phase I and II brownfields assessments for the Majestic Motors property in Merrimack. These studies identified specific issues related to contamination on the site and approaches to site cleanup. Though the assessments of the property was targeted for additional funding from the State of New Hampshire which will help further categorize the contamination issues on the property.
- ***Brownfields*** – NRPC continued its regional brownfield assessment process. This process is identifying brownfields throughout the region that qualify for federal and state funding programs. NRPC staff worked with local officials to identify qualifying brownfields in each of the member communities. Staff then directed NRPC's consultant in preparing Phase I and Phase II brownfields assessments for each of the sites. NRPC staff also worked with town staff members and affected property owners to provide education on the brownfield process and on potential funding sources for cleanup activities. This year NRPC completed an assessment of petroleum related brownfields and began assessing brownfields related to all other pollutants.
- ***Regional Stormwater Coalition*** – The Regional Stormwater Coalition has been working together under NRPC's leadership to help communities required to meet NPDES Phase II stormwater mandates by sharing information and resources. This year the stormwater coalition focused its efforts on developing educational curriculum that will be used in the schools to train elementary and secondary school children.
- ***Resources and Training*** – Through the innovative iTRaC (Integrating Transportation and Community Planning) program, the NRPC provided a wide array of resources to Town volunteers and staff. Resource cards and information sheets were developed to include RSA updates, septic design, site plan review and porous pavement. Training workshops were conducted on an update on NH legal issues for land use, Planning Board basics, and Zoning Board Basics.
- ***iTRaC E-News*** – NRPC sends out iTRaC E-News which provides bi-monthly updates on projects, training and resources available through the NRPC iTRaC program.
- ***Household Hazardous Waste Program*** – The Household Hazardous Waste (HHW) Program provides residents of the region with the opportunity to dispose of common household chemicals in an appropriate fashion so that pollution of the region's watersheds and groundwater can be avoided. An electronics recycler also participates in these events enabling attendees to dispose of high tech items such as old computers, phones, TV's and other appliances that include hazardous materials. Six HHW events were held this year that were attended by 83 Merrimack households.



## Transportation

NRPC functions as the designated Metropolitan Planning Organization (MPO) for the region and is responsible for developing and maintaining the region's transportation planning program. This includes soliciting, prioritizing and making recommendations on regional and local transportation projects that are funded through Federal or State sources. NRPC is responsible for developing the region's portion of the State's Transportation Improvement Program (STIP), maintaining the regional traffic model, and performing required air quality analyses. In addition, NRPC MPO funds are used to provide municipal technical assistance on transportation issues.

- ***Buildout Traffic Study*** – This year NRPC, consultant FST and the Town of Merrimack began the Merrimack Buildout Traffic Study. In this project, NRPC and Town staff have reviewed the potential buildout of remaining developable properties in the Town. Using NRPC's travel demand model, the impact of the traffic on the Town's circulation system will be analyzed. The project consultant, FST, will then use the data to identify road and intersection improvements that will be necessary. This study will allow Town staff and the Planning Board to anticipate improvements that will be necessary from potential future developments.
- ***Tinker Road Speed Analysis*** – Based on a request from the Town Public Works Department, NRPC conducted a one week speed study on Tinker Road. This study identified vehicle speeds for seven consecutive days for each hour of the day. The data provides Town officials with specific information on how the speed of traffic compares with posted speeds and the number of vehicles that exceed the speed limit by time of day and day of the week.
- ***Traffic Data Collection*** – Conducted 49 traffic counts in Merrimack in the past year. These traffic counts are available for use by the Town and NRPC can conduct special counts upon request. The count data is available to anyone through the NRPC website and more detailed data from each count is available upon request.
- ***Capital Corridor Rail Project*** – During the course of 2009, NRPC continued to push forward the Capitol Corridor Rail project. Activities this year included participation on the New Hampshire Rail Transit Authority, and working with the State NH DOT to submit an application for the rail project using Federal ARRA funds.
- ***Road Inventory*** – During 2009, NRPC staff prepared and updated the data in the Town Road Inventory. This data set allows officials from the Town and NH DOT to have the most up to date information on the Town's roads and will be used for planning road improvements in the community. NRPC's maintenance of the road inventory data ensures that the communities receive the Highway Aid Block Grant Aid money they are entitled to receive through NH DOT.
- ***Transportation Emergency Preparedness Plan*** – This project identified the impacts of emergencies on the region's transportation system and identified methods to prepare for and mitigate the impact of those emergencies. Members of the Town staff, including Police, Fire and Planning, participated in this effort.
- ***Environmental Planning for Transportation Projects*** – This project assessed the environmental impacts of all transportation projects that are planned for the Souhegan Valley watershed and identified approaches to coordinating the mitigation process to achieve the greatest environmental benefit. Members of the Town Conservation Commission and non-profit groups located in the community actively participated in the development of this project.



- ***Regional Traffic Model*** – NRPC is updating the regional traffic model to provide morning and afternoon peak hour traffic forecasts. This will allow NRPC to provide more specific information to the Town when assessing the impact of traffic from new development. This capability is available for Town use whenever there is interest, without cost, and the Town staff has utilized NRPC traffic expertise on several occasions during 2009 to help study critical intersections and development issues.
- ***Long Range Transportation Plan*** – During 2009, NRPC completely updated the region's Long Range Transportation Plan, Transportation Improvement Program and Air Quality Conformity Analysis. These documents identify transportation priorities for the region and each of the municipalities and are required to receive funding for transportation improvement projects.

### **Geographic Information Systems (GIS)**

The GIS staff at NRPC continues to maintain a diverse collection of spatial databases including local roads, real property parcels, zoning, land use, and environmental conditions. This data is applied extensively to provide mapping and analysis for local and/or regional projects.

- Updated NRPC Standard Map Library for Merrimack. These four standard maps show the Town's Roads and Town Facilities, Environmental and Conservation Areas, Existing Land Use and an Aerial Image of the Town. Two sets of these maps have been provided to the Town.
- This year NRPC worked with the Town Assessor and the Registry of Deeds database to update the Town digital parcel map to include all changes to property data. This item is a critical component of many projects conducted in the town and is always available to the Town from NRPC free of charge.
- Provided town volunteers with all the existing GIS data on CD for use on Town projects. This data has been developed and maintained by NRPC and would have cost many thousands of dollars for the Town to develop on its own.
- Completed regular maintenance tasks and performed updates to the Merrimack GIS data which is maintained by NRPC, including digitizing new roads, parcels, protected lands, zoning changes, trails, social service or child care providers, land use, and other baseline data.
- Mapped and analyzed trends relative to real estate transactions for the year to maintain a tool for monitoring sales trends.
- Addressed numerous mapping requests from Town officials and the public.
- Continued to update and expand the regional annotation layers for improved clarity, accuracy, and detail in mapping tasks.

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**Nashua Regional Planning Commission Members Representing Merrimack**  
 Full Members Karin Elmer, Finlay Rothhaus, and Donald Wunderlich  
 Alternate Robert Kelley

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# **Parks & Recreation Committee 2009 Annual Report**

**Submitted by Janet Cormier, Chairman**

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The Merrimack Parks and Recreation Committee serves as an advisory board to the Town Manager and the Town Council. It recommends the utilization of all Town recreation property and formulates a Town Recreation Master Plan.

Its membership includes representatives from the Merrimack citizen volunteers, the Town Council, the School Board, the Merrimack Youth Association, the Merrimack Seniors Club, and a high school student.

In conjunction with Parks and Recreation Department staff, Committee members partnered with civic and religious organizations to present several events. These included the Haunted Halloween Walk in October (which was reconfigured this year to include several venues), the Candlelight Walk in November, the Holiday Parade in December, the Winter Carnival in February, and the Easter Egg Hunt in the Spring.

During 2009, in addition to their annual responsibilities, Committee members in conjunction with volunteers and Town staff, completed the updating of the Master Plan for Wasserman Park. The report recommended improvements to accessibility, safety and building usage. It also recommended inclusion of monies in the 2010 and 2011 budget for engineering studies for changes in the roadway, wastewater system, and upgrades to the Function Hall along with the creation of a community garden, parking pods closer to the waterfront and additional recreation areas.

The Committee is currently authorized to have twelve regular members with two alternates. Any citizen of Merrimack interested in any aspect of recreation within the Town is welcome to attend and express their ideas, concerns and opinions. There are openings for additional members.

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## **Parks & Recreation Committee Members**

Chairman Janet Cormier, Member-At-Large; Vice Chairman Chris Christensen, Member-At-Large; Members-At-Large Nathan Fisher and Laura Jaynes; Seniors Club Representative Lorraine Lessard; MYA Representative John Joseph; Town Council Representative Brian McCarthy; School Board Representative Jennifer Thornton; and Student Representative Drew Ploss

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# **Parks & Recreation Department**

## **2009 Annual Report**

**Submitted by Sherry Kalish, Director**

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Department Events in 2009 included:

- The 17th Annual Winter Carnival on Saturday, February 21st.
- The Annual Easter Egg Hunt on Saturday, April 4th at Wasserman Park co-sponsored with Merrimack Friends and Families.
- The Merrimack Skateboard Park, located on O’Gara Drive, received surfacing replacements as it was maintained and staffed for its ninth season from April through October.
- Wasserman Park facilities were available for rent throughout the year for a variety of functions. Girl Scouts, Boy Scouts and area schools visited the park throughout the year.
- Lifeguards were on duty at Naticook Lake for public swimming from June through August. The water quality was tested weekly during the swimming season.
- ACA Accredited Naticook Day Camp held three two-week sessions and three single week camps from June 22nd through August 21st.
- Summer programs included: Red Cross Life-guarding and Swimming Lessons, Camps in Basketball, Tennis, Lacrosse, Soccer, Golf and Skate Boarding.
- Summer Concerts returned to the Abbie Griffin Park Bandstand for the 9th year. Youth Concerts in June were followed by traditional concerts in July and August.
- The 17th annual Halloween Haunted Walk was held on Saturday, October 24th. Co-host included the Police Department’s Halloween Fun Day and Merrimack Friends and Families sponsored the Haunted House.
- The Candlelight Walk & Tree Lighting Ceremony was held on November 28th at Abbie Griffin Park. Brian Moore and the Mastricola Upper Elementary School Chorus, Girl Scouts and Boy Scouts made the night special.
- The 17th annual Holiday Parade with the theme “PEACE let it begin with me” was co-sponsored with the Merrimack Chamber of Commerce on December 6th.
- December 15th and 16th, the 15th annual Santa Calling Program delighted children pre-school through 2nd grade. Special thanks to Santa’s helpers!

Special thanks for their outstanding community and department support goes to the Parks and Recreation Committee; Ruth Liberty, Fran L’Heureux. Girl Scouts, Boy Scouts, and the Merrimack School District.

I would like to thank the Merrimack Town Council, Town Manager Keith Hickey, and the residents of Merrimack for your continued support.

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**Parks & Recreation Department Staff**  
Director Sherry Kalish, Maintenance Manager Patrick Davis,  
and Secretary Kelly Valluzzi

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# Planning Board 2009 Annual Report

Submitted by Nelson R. Disco, Chairman

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The Merrimack Planning Board held twenty-one regular meetings during 2009, primarily for the review of site plans and discussions of regulation and Zoning changes. The Board reviewed and approved two residential development plans, which created a total of eleven new conventional residential building lots, compared to eleven lots on 2008, thirty lots in 2007 and twenty-five lots in 2006. These subdivision approvals consisted of the nine-lot Bartlett/Phillips Subdivision on Lawrence Road and the four-lot Clare Properties/Greens Pond Preserve on Greens Pond Road. Also, four lot line adjustments and three bond reductions or releases were approved.

The Planning Board approved six commercial and one industrial site plan during the year. The major approved commercial plans were: a new 2,690 square foot Burger King Restaurant on Continental Boulevard, an expansion of the Whitney Street Car Wash, changes to the plan for F.W. Webb building on D.W. Highway, and redevelopment of the former Good Times Roller Rink on D.W. Highway.

At year-end, there were no major site plans accepted by the Board for residential, commercial or industrial sites. Preliminary discussions were held with developers for re-development of the former Merrimack Hotel for elderly housing.

The only industrial plan approved during the year was for the redevelopment of the Good Times Roller Rink on D. W. Highway. A site plan for Gas Producer Realty/G.I. Stone was withdrawn by the applicant after some review by the Board.

Approvals were granted for two home occupations and the Board granted six waivers of full site plan review for minor changes to previously approved site plans.

Members of the Planning Board worked with the Nashua Regional Planning Commission (NRPC) and the Souhegan River Local Advisory Commission on issues related to regional planning and watershed management and members attended several planning workshops and law lectures during the year. Members of the Board worked with the NRPC Sponsored iTrac Committee which developed a Master Plan for Pedestrian walkways in the Town Center area.

Throughout 2009, the Planning Board, our consultants, Town Counsel and the Community Development Department Staff worked with the Chelsea Group in reviewing the fulfillment of conditions placed on the Site Plan for the Outlet Village Shopping Center development at Exit 10 off of the F.E. Everett Turnpike. The Board approved the Site Plan in September, 2008, with 19 conditions, and Chelsea is in process of fulfilling all the conditions required prior to sign off of the plan. It is expected that the plan will be ready for sign-off in early 2010.

The Merrimack Town Council, in accordance with the Town Charter, adopted a Planning Board proposed change to the Zoning Ordinance in 2009 to bring the Merrimack Zoning Ordinance into conformance with the latest Federal Floodplain Regulations.

The Planning Board, working with consulting engineers from Stantec, Inc., developed regulations for lighted advertising signs which take account of the new sign technologies available with LED powered advertising displays. The regulations are intended to limit the intensity of sign lighting used for advertising. These regulations await action by the Town Council at year-end. The Town's Subdivision Regulations were amended in October to bring the Subdivision Regulations into conformance with the latest Federal Floodplain Regulations. Changes to incorporate EPA Phase II drainage requirements into the Subdivision Regulations have still not been made due to funding shortages in the Community Development Department.

At the request of the Town Council, the Planning Board began discussions of possible amendments to the town regulations for Temporary Signs.

In April, Nelson Disco was re-elected Chairman and Arthur (Pete) Gagnon was re-elected Secretary to the Board. The Board also amended its by-laws this year to move the Annual Organization Meeting and election of officers to June, to allow time for the Town Council representative to take part in the elections.

Planning Board member Thomas Koenig resigned from the Board in April after being elected to the Town Council. He was re-appointed to the Board in June as the Town Council's representative to the Board. Mr. William Boyd III was appointed as a full member of the Board in May. Mr. Robert Best was re-appointed as an alternate member of the Board and Dr. John Segedy was re-appointed as a full member of the Board in November. At the year-end, the Board consists of seven full members and two alternates (see list below).

Walter Warren, Community Development Director, Nancy Larson, Planning and Zoning Administrator, Stephen Laurin, Planning and Zoning Assistant, Zina Jordan, Recording Secretary, the clerical staff of the Community Development Department, CLD engineering consultants, and the staff of the Merrimack Building and Health Division provided invaluable support to the Planning Board. Reorganization of the Community Development Department in September resulted in the hiring of Mr. Jeffrey Morrisette to replace Mr. Steve Laurin as Assistant Planner. The Department of Public Works, the Fire Department, and the Nashua Regional Planning Commission also provided technical assistance to the Board. The team of Taintor & Associates provided special assistance with the review of the Conditional Use Permit and site plan for Chelsea Properties.

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### **Planning Board Members**

Chairman Nelson R. Disco, Secretary Arthur (Pete) Gagnon, Dr. John Segedy,  
Stanley Bonislowski, Alastair Millns, William Boyd III,  
Alternates Robert Best and Lynn Christensen

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# Police Department 2009 Annual Report

Submitted by Michael R. Milligan, Chief of Police

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To the Honorable Town Council, Town Manager, and the citizens of Merrimack, I hereby submit my report for the Merrimack Police Department for the 2009 calendar year.

This report will identify the dedicated men and women who serve the Merrimack community. Some of our activities will also be listed here with more detailed accounts available online or by simply requesting the data.

As I submit this report, I am reminded that in order to accomplish our mission to be a community based law enforcement agency, we work in partnership with all segments of our community. It is the goal of the Merrimack Police Department to anticipate and prevent problems, to seek innovative solutions, and respond to all matters with fairness, sensitivity, and compassion. We further pledge to never stop working for the people we serve and to always be open to new ideas and methods by which we may improve our delivery of service.

During 2009, your Police Department handled a record number of calls for service. A call for service can be any contact with the public that generates a report. We handled 34,039 calls for service (a 4.7% increase) and affected 902 arrests (a 6.7% increase).

In late December, our new Canine Unit graduated from the Boston Police Canine Academy. Officer Greg Walters and his partner "Gunny" have begun patrolling the streets of our community. It was through generous donations from our citizens that made the unit possible. Officer Walters and "Gunny" will be featured at our annual open house on May 10, 2010 here at your Police Station. Please mark your calendars to attend. All are welcome.

If you wish to learn more about our statistics, our 35 community service programs, join our Police Academy, or sign up for our e-mail update list, please visit the Town web site at [www.merrimacknh.gov](http://www.merrimacknh.gov) and click on the link to the Police Department.

On behalf of all the men and women of the Department, we appreciate the continued support of Town Council, Town Manager, the other Town departments, and most of all the citizens of Merrimack.



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## **Merrimack Police Department Personnel**

Michael R. Milligan, Chief of Police

### **Patrol Division**

Deputy Chief Mark E. Doyle – Patrol Commander

Captain Michael Dudash – Assistant Patrol Commander

Lt. Paul Poirier – Shift Supervisor

Lt. Daniel Edmonds – Shift Supervisor

Lt. Dean Killkelley – Shift Supervisor

Sgt. Matt Tarleton – Shift Supervisor

Sgt. Brian Levesque – Shift Supervisor

Sgt. Joseph Goodridge – Shift Supervisor

Sgt. Dennis Foley – Shift Supervisor

Sgt. Theodore Dillion – Shift Supervisor

Sgt. Edward Pane – Shift Supervisor

Ofc. John Dudash

Ofc. Richard McKenzie

Ofc. Ryan Milligan

Ofc. Kenneth Macleod

Ofc. Daniel Lindbom

Ofc. James Sullivan

Ofc. Gregory Walters

Ofc. Sean Cassell

Ofc. Michael Marcotte

Ofc. William Vandersyde

Ofc. Christopher Spillane

Ofc. Sean McGuire

Ofc. William Gudzinowicz

Ofc. Daniel Jacques

Ofc. Benjamin Williams

Ofc. Phillip Landsteiner

Ofc. Paul Wells

Ofc. Stephen Wallin

### **Animal Control Unit**

Animal Control Officer Elizabeth Geiger

### **Special Police Officers**

S/O David Mercer

S/O John Demyanovich

S/O John Pelletier

S/O Timothy St. Cyr

S/O Michael Lambert

S/O Scott Avedisian

### **School Crossing Guards**

Ken Stimson, Sr.

Arthur Ducharme

Mary Ann Durin

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## **Merrimack Police Department Personnel**

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### **Criminal Investigation Unit**

Det./Lt. Paul Trepaney - Unit Commander

Det. Scott Park

Ofc. Michael Murray - School Resource Officer

Ofc. Thomas Prentice - School Resource Officer

Det. Kenneth Stimson

Det. Eric Marquis

Det. Christopher Dowling

### **Administrative Services Division**

Captain Peter Albert - Unit Commander

Lt. Denise Roy - Prosecutor

Officer Robert Kelleher - Community Service Officer

Jennifer Lavigne - Office Manager

Judy York - Legal Secretary

Holly Estey - Secretary to the Detective Unit

Karen Costello - Records Clerk

### **Communications**

John Spence - Communications Supervisor

Michele Dudash - Dispatcher

Erika Dewyze - Dispatcher

James Connelly - Dispatcher

Timothy St. Cyr - Dispatcher

Shannan Vital - Dispatcher

Amanda Douzanis - Dispatcher

Michael Piccolo - Dispatcher

Karen Stys - Part Time Dispatcher

Kevin O'Brien - Part Time Dispatcher

Paul Kelly - Part Time Dispatcher

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# Public Works Department 2009 Annual Report

Submitted by Richard S. Seymour, Jr. , Director

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The Department of Public Works (DPW) consists of 7 Divisions, Administration/Engineering, Building and Grounds, Highway, Equipment Maintenance, Park Maintenance, Solid Waste, and Wastewater. There are currently 62 employees in the Department. 2009 was another challenging year for the divisions dealing with the aftermath of the ice storm from December 2008, excessive snow storms, and numerous drainage issues. Accomplishments of the DPW Divisions are as follows:

## **Administration/Engineering Division**

- Developed a program at the Solid Waste Transfer Station for single stream recycling, which went online November 24, 2009 and worked with the Concord COOP to finalize an agreement to send recyclables to the new COOP facility when built in 2011.
- Worked with the State of NH and TLT Construction to coordinate parking, maintenance and site issues for the new courthouse.
- Assisted the contractor and wastewater staff in developing a new sewer rate structure for Fiscal 2009/2010.
- Developed a Town-wide Drainage Program and continued to improve the stormwater drainage structures survey.
- Provided information to the Town Manager and Town Council regarding the proposed Pay As You Throw (PAYT) Program.
- Coordinated activities with the consultant, NHDOT, FHWA, in the design of the Watson Park sidewalk under a Transportation Enhancement Grant.
- Coordinated activities with the consultant and NHDOT on the design of the Manchester Street Bridge.
- Reviewed final design plans for construction of the Turkey Hill Road Bridge over the Souhegan River. Initiated right of way acquisitions for the temporary bridge and new bridge. ARRA funding is being provided for this project.
- Participated in union contract negotiations for AFSCME and Teamsters.
- Provided technical advice to the Merrimack Highway Safety Committee.
- Worked with Community Development to develop a draft Stormwater Ordinance.

## **Buildings and Grounds Division**

- Removed old oil fired boiler from Ambulance Garage and replaced with two new 92% efficient gas burners.
- Facilitated installation of a gas line to the Ambulance Garage (no cost to the Town).
- Removed old cables and wires that were connected from Old Town Hall to utility posts behind the Ambulance Garage.
- Extended irrigation into new sod areas of Abbie Griffin Park.
- Maintained structures and grounds at Abbie Griffin Park, Town Hall Complex, Police Station, 15 Bishop Street, and John O'Leary Adult Community Center.
- Supported concerts, Merrimack Business Expo, meetings and functions at Town Hall and Abbie Griffin Park.
- Plowed and sanded parking lots at Town Hall complex, Congregational Church, Library, MYA, Police Department and John O'Leary Adult Center.
- Relocated equipment and supplies from Kent Garage to Ambulance Garage.
- Installed white rail fencing at entrance to Abbie Griffin Park.



- Supervised relocation of trees to areas near courthouse construction.
- Interfaced with TLT Construction on numerous issues regarding the new courthouse in order to insure a smooth operation between the Town and the contractor.

### **Highway Division Accomplishments**

- Maintained over 165 miles of local roadways and 14 bridges including the grading and maintenance of 24 gravel roads multiple times.
- Provided Town-wide snow removal and ice control.
- Provided street repairs Town-wide including hot patch and cold patch of potholes, placing shoulder gravel at pavement edge drop-offs and ditch-line restorations. Performed major road rehabilitation projects prior to contract paving on Gail Road, Stowell Road, Wilson Hill Road, and Den Avenue.
- Removed and chipped ice storm debris from the right of way on every public street.
- Performed minor drainage improvements Town-wide and major drainage repairs at Gail Road, Peter Road, Sands Terrace, and Wasserman Park.
- Assisted in the setup of two elections.
- Placed American flags along Baboosic Lake Road in honor of Memorial Day, Independence Day, and Veterans Day.
- As part of the Drainage Maintenance Program, cleaned and inspected 1,415 of the Town's 3,000+ catch basins, plus 44 of the School District's catch basins.
- Managed the spring Street Sweeping Program and performed roadside mowing and mowed the landfill.
- Re-marked all cross walks, stop bars, and lane arrows as part of our Pavement Marking Program. Managed the Town-wide Lane Striping Program.
- Maintained drainage facilities regularly impacted by beaver activity.
- Performed maintenance on the winter maintenance fleet including spreaders, plows, and trucks
- Utilized two summer interns to perform pavement distress inspections on the Town's 465 roads and location of stormwater outfalls for the Town's GIS system.
- Implemented updated Spill Prevention, Control, and Countermeasure Plan for the Highway Garage.
- Removed southern paved entrance to Watson Park, removed truck scale from Watson Park parking area, relocated and stacked granite blocks salvaged from the Souhegan River Dam, and extended the area to be mowed at the Park.
- Issued 27 Right of Way permits, performed 23 Certificate of Occupancy inspections, inspected 7 active subdivision projects, and received 816 requests for service.
- Managed the 2009 Town-wide paving contract. All or parts of the following roads were paved: Stowell Road, Cobblestone Place, Steeplechase Drive, Bedford Road, Wilson Hill Road, Heidi Lane, Den Avenue, Woodhaven Circle, Twin Bridge Road, Bryant Circle, and Gail Road
- Managed Town-wide Crack Sealing Program – 92 roads crack sealed.
- Renovated the bathroom and managed installation of new windows at the Highway Garage.
- Assisted the Merrimack Rotary in the setup of the July 4th festivities.
- Inspected Right of Way work for the Courthouse construction.
- Participated in weekly safety meetings.
- Training Certifications were received from the UNH Technology Transfer Center:
  - Roads Scholar I – Greg Bleharczyk, Mike Stack, Ken Vallancourt
  - Roads Scholar II – Bob Burley, Bob Golemo, Lou Lapointe
  - Senior Roads Scholar – Steve Curtis, Wayne Lombard, Dean Stearns, and John Trythall
  - Master Roads Scholar – Jason Kimball

## **Equipment Maintenance Division**

- Maintained and repaired a fleet of approximately 240 units belonging to Police, Fire, Public Works, and Town Hall. This also includes additional equipment associated with vehicles such as generating plants on Fire equipment, emergency lighting and warning systems, emergency generators, and plows and spreaders on Public Works equipment. Emphasis is placed on preventative maintenance allowing for greater vehicle reliability, limiting costly repairs, and increased vehicle life.
- Completed safety inspections with every oil change to ensure response readiness. Performed 82 State inspections.
- Completed 1,184 repair orders on Town vehicles.
- Replaced engine and repaired transmission on Highway Division utility sidewalk tractor.
- Rehabilitated the utility body on the Highway Division bucket truck.
- Trained and utilized a Merrimack High School student as a light duty mechanic.

## **Parks Maintenance Division**

- Maintained 5 Town parks, 4 burial grounds, 2 boat ramps, 50 acres of athletic fields, grounds of 3 municipal facilities, and 2 ice rinks.
- Administered the Operation Brightside Summer Youth Employment Program funded by a grant from Anheuser Busch. Brightside projects included: rehabilitating the fencing at Capt. Spaulding foundation, removal of brush from Wasserman Park, weed removal from Watson Park parking lot, and painting fence at Twin Bridge Park.
- Provided winter operations support for the Highway Division in the areas of salting, sanding, plowing, and equipment maintenance.
- Maintained open Town spaces by clearing brush, dead trees, and building signs.
- Coordinated and assisted the Merrimack Garden Club in the planting and placing of planters at park entrances.
- Rehabilitated various sheds and dugouts at the athletic fields as part of the 5-year plan.
- Installed new pro-style goal posts at Veterans Park football field.
- Removed hazardous trees at Wasserman Park and chipped limbs and brush at all Town parks as part of the ice storm cleanup.
- Refurbished 10 picnic tables.
- Constructed and installed a minor entrance sign for the Depot Street boat ramp.
- Performed maintenance repairs to the Kids Kove playground equipment
- Worked with 19 students from the High School at Wasserman Park as part of Senior Service Day.
- Installed new fencing at Abbie Griffin Park and Martel Field.
- Assisted the Merrimack Rotary in the setup of the July 4th festivities.
- Repaired infield including addition of sod at Bise Field to re-establish proper base paths.
- Applied pesticides and herbicides at park locations.
- Utilized volunteer groups to assist in maintenance of the ice rinks and park areas.
- Repaired washouts on Old Kings Highway.
- Continued to remove exotic invasive species from park locations.



## **Solid Waste Division**

- Collected and transported 8,788 tons of municipal solid waste.
- Recycled approximately 1,742 tons of recyclables (including cardboard, newspaper, tin cans, aluminum cans, plastic, mixed paper, scrap metal, glass, and tires).
- Collected and composted approximately 4,000 cubic yards of yard waste (for distribution to residents and used as a topsoil supplement by the Highway Division).
- Provided extended hours of operation on Thursday evenings from 4:00-7:00 pm during the summer months (May - September).
- Offered 6 household hazardous waste collection days to residents (at the Nashua Public Works Garage) as part of the Nashua Regional Planning Hazardous Waste Program, of which the Town is an active member.
- Instituted the new Single Stream Recycling Program to make the recycling process more convenient and cost effective for residents.
- Hauled approximately 1,150 tons of brush to be recycled into mulch to a private contractor.

## **Wastewater Division**

- The Wastewater Treatment Facility treated approximately 720 million gallons of wastewater with 98% removal of biochemical oxygen demand and 95% removal of suspended solids.
- The Facility received and treated 5.2 million gallons of septage from Merrimack and the communities of Hollis, Amherst, Brookline, Mt. Vernon, Wilton, Lyndeborough, Mason, and Brookline for revenue of approximately \$364,000.
- The Interceptor Manhole Rehabilitation Project was completed in November. This project was deemed eligible to receive ARRA (stimulus) funds of up to \$800,000.
- The Headwork's Building HVAC project was completed with new boilers, controls, air handling units, and A/C units installed replacing 40-year-old equipment.
- Wastewater marketed 10,000 cubic yards of compost for revenue of approximately \$50,000. An additional 2,000 yards of compost were distributed to Merrimack residents and local contractors. A new contract was signed with our marketing agent that should significantly increase revenues.
- An analysis of sludge disposal options was completed this year. Composting is still the lowest cost alternative when compared to land filling and land application. Additional sludge from other communities was being pursued to help offset operating costs.
- A facilities study was initiated that should assist in determining future upgrade costs for the 40-year-old facility and allow the facility to meet future nutrient removal limits in the wastewater effluent.
- A dewatering upgrade was approved at Town Meeting this year. Design has initiated and construction is expected to start in July 2010 with completion by the end of 2011. The goal of this project is to replace an old and inefficient belt filter press with a screw press capable of reducing the amount of sludge produced.
- Certifications and Accomplishments:
  - Kevin Wilkins, Operator I, received the NH Lab Analyst Grade I, Collection System Grade I and NH Grade II-OIT certifications.
  - Gary MacGrath and Donald Doucette received the Pipeline and Assessment program certification in support of our collection system.



# Department of Public Works Staff

## Administration and Engineering Division

*Director of Public Works, Richard S. Seymour, Jr.*

*Deputy Director of Public Works/Engineering, David C. Lent, P.E.*

*Executive Secretary, Rebecca Starkey*

## Building and Grounds Division

*Custodial Maintenance Supervisor*

Philip Meschino

*Custodial Maintenance Workers*

Steve Cook, Nathan Latour

## Equipment Maintenance Division

*Equipment Maintenance Foreman*

Brian Friolet

*Mechanic II*

Ron Bergeron, Alan Buttrick,

Ed Boisvert

*Mechanic I, Michael McCann*

## Highway Division

*Operations Manager, Kyle Fox, P.E.*

*Secretary, Betsy Berube*

*Roads & Bridges Foreman, Bruce Moreau*

*Construction & Highway Foreman*

Jeff Strong

*Equipment Operator III*

Larry Gay, Bob Lovering

*Equipment Operator II*

Ernie Doucette, Lenny Heath

*Equipment Operator I*

Greg Blecharczyk, Steve Curtis, Scott

Daley, Bob Golemo, Jason Kimball,

Wayne Lombard, Dean Stearns, Mike

Stack, Jake Stevens, John Trythall

*Maintainer, Steve Kepnes*

## Solid Waste Division

*Solid Waste Foreman, Steve Doumas*

*Scale Operator, Lon Woods*

*Equipment Operator III*

Paul Dube, Dennis Beauregard

*Recycling Attendant, Paul Ford,*

Ian Robinson

## Wastewater Division

*Assistant Director of Public*

*Works/Wastewater, James E. Taylor*

*Secretary, Becky Sullivan*

*Chief Operator, Leo Gaudette*

*Maintenance Manager, Lee Vogel*

*Sewer Inspector, Donald Hamel*

*Laboratory Manager, Richard Blanchard*

*Industrial Wastewater Pretreatment*

*Manager, Roger Descoteaux*

*Operator II/Lab Technician, Cecil Peters*

*Equipment Operator III, John Adams,*

Donald Doucette, Dave Evans,

Gary McGrath

*Operator II, Kevin Southwick*

*Operator I, David Blaine, Matthew*

Cusato, Kevin Wilkins

*Mechanic II, Donald Lavoie, Robert*

MacGrath, Ken Conaty, Jason Robbins

*Mechanic I, Stephan Lacomte*

## Parks Maintenance Division

*Foreman, Ernie Buck*

*Equipment Operator I*

Bob Burley, Lou Lapointe

*Maintainer*

Ken Vallancourt, Sam Walker

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# **Town Clerk/Tax Collector's Office**

## **2009 Annual Report**

**Submitted by Diane Trippett, Town Clerk/Tax Collector**

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The year 2009 was a very busy one and the Department experienced increased demand for services. Lines at the counter were often the norm. Increasing on-line services and improving the way customers can do business with the Department was priority during the year. An On-Line Dog Registration Program was launched in May and tax and utility payment options were added in June.

The On-Line Dog Renewal Registration Program currently allows a customer to renew an existing dog license. Plans are in place for a future release which will allow for new dogs to be registered using this service.

When originally developed, the On-Line Property Tax Payment Program allowed a customer to only pay their bill in full. Changes to the program have allowed customers the flexibility to make partial payments and to view all invoices due to the Town. Customers can choose all invoices to pay or pick and choose a particular one they wish to pay. Future enhancements are expected to allow for research of payment history and the ability for customers to download and print their tax information.

Enhancements to the On-Line Motor Vehicle Registration Program now allow for residents to request a new transfer station decal at the time they are renewing their registration.

The Department, in conjunction with our bank, instituted a "LockBox" Payment Processing Program for property tax payments made by mail. The tax bills were revised with a scan line that allows for automated processing of the payment. The program began with the December tax bill. Over 3,000 payments were processed through the LockBox, representing \$11,013,048.87 in collections.

Although not all inclusive, other transactions and events conducted during the year are as follows:

<b>Transaction Type</b>	<b>Fiscal Year 2008-2009</b>
Motor Vehicle Registrations	30,256
Boat Registrations	548
Dog License Notices Sent	4,679
Dog Licenses Issued	4,183
Annual Civil Forfeiture Fine Notices Mailed	450
Vital Record Search & Copies: Birth, Deaths & Marriages	1,136
Marriage & Civil Union Licenses Issued	258
Notary Services	542
Tax Delinquent Notices – August 2009	557
Tax Delinquent Notices – January 2009	513
Tax Lien Notices – May Lien (Property Taxes)	282
Mortgagee Notices – May Lien (Property Taxes)	154
# of Tax Liens Executed – May Lien (Property Taxes)	188
Tax Line Notices – September Lien (Commercial Sewer)	35
Mortgagee Notices – September Lien (Commercial Sewer)	18
# of Tax Liens Executed – September Lien (Commercial Sewer)	18
Tax Deed Notices	41
Mortgagee Notices re: Tax Deeds	49
Telephone Calls – Incoming	27,931
Voice Mail Messages – Calls Returned	2,923
Transfer Station Decals Issued	934

In closing, I would like to thank the Department staff for their continued hard work and dedication throughout this past year and the Town Council, Town Manager, Town staff, and the residents of Merrimack for your continued support.

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**Town Clerk/Tax Collector's Office Staff**  
Town Clerk/Tax Collector Diane Trippett;  
Deputy Town Clerk/Tax Collector Linda Hall;  
Account Clerks Janet Killpartrick, Nancy Deslauriers, Aimee Piccolo,  
and Jeanne McFadden; and On-Call Staff Member Marge Petrovic

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# Watson Park Committee 2009 Annual Report

Submitted by Jackie Flood, Chairman

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The Watson Park Committee chose TFM Company in Bedford to put our rough plan into a professional concept. They came up with 3 good ones, giving us an opportunity to choose the best of the ideas. The beautiful plan has many of the elements the Committee has looked forward to: a formal garden, many trees, paths, a picnic area, a large dog park, a pavilion, and several imaginative additions such as decking over some old foundations by the river. The design was paid for with private funds and the improvements will also be funded privately as Mr. and Mrs. Watson specified. We presented this “20 year plan” to the Town Council where it was approved and can be viewed at Swan’s Chocolates, at the park or on our website.

The Committee has been working extensively on fundraising ideas to start immediately after the park is open. Events, presentations, novel ideas, and soliciting are among our plans. Specific items will be available for donations; there will be a program for tree and shrub donations, pavers, benches, and many other opportunities.

Residential, volunteer-based “Friends of Watson Park” has been started which will branch into specialized interests as it grows.

The Merrimack Garden Club was the first group to step forward with a sizeable donation to be used primarily for a formal garden. The funds will be used for the building materials, the plants, and for a landscaping element to add interest to the area. They have also committed to maintaining the garden.

The next large project we hope to be funded will be a pavilion in keeping with the rustic character of the Park – an open sided structure with bleacher seats and a center stage to be used for music, theater or educational programs.

Other works in progress:

- Explored bringing electricity, water and toilets into the park.
- Oversaw necessary maintenance, raising funds as necessary.
- Worked on ideas for the future dog park.
- Discussed ideas for play areas for small children.
- Worked with Town employees to arrive at the most sensible and efficient decisions.
- Built the formal garden anticipating Spring planting.

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## Watson Park Committee Members

Chairman Jackie Flood; Vice Chairman & Secretary Richard Maloon;  
Treasurer Phil Straight; Members Harold Watson, Connie Kreider,  
and Mary Jo Baker; and Alternate Lynne Wenz

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# Welfare Department 2009 Annual Report

Submitted by Patricia A. Murphy, Welfare Administrator

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## Welfare Budget Overview

	<u>FY06/07</u>	<u>FY07/08</u>	<u>FY08/09</u>
Reimbursements	\$ 59,225.00	\$ 8,512.00	\$ 880.00
Total Operating Budget	\$ 172,732.00	\$ 184,998.00	\$ 183,757.00
Client Expenditures	\$ 52,282.00	\$ 55,310.00	\$ 58,938.00
Health & Social Service Agencies	\$ 86,345.00	\$ 85,345.00	\$ 87,000.00
<u>Client Expenditures Broken Down:</u>			
Housing	\$ 41,241.00	\$ 44,784.00	\$ 48,741.00
Oil/Gas/Propane	\$ 1,188.00	\$ 2,601.00	\$ 1,893.00
Electricity	\$ 2,413.00	\$ 2,035.00	\$ 3,686.00
Food	\$ 322.00	\$ -	\$ 813.00
Prescriptions	\$ 2,535.00	\$ 3,197.00	\$ 497.00
Other	\$ 2,646.00	\$ 760.00	\$ 2,548.00
Crisis/Heating Donation Funds	\$ 1,937.00	\$ 1,933.00	\$ 760.00

## Summary and Highlights

The Welfare Department experienced many effects from the Economic downturn, mostly fielding more calls from residents that were unemployed. There was a flood of foreclosures and evictions that happened in the month of January and did not calm down until May. These needs caused an over expenditure of our housing account and the total budget broke even only with less needs in prescriptions and heating due to Federal Fuel Assistance program receiving adequate funding.

Community organizations and private residents continued to be generous this year: Abbie Griffin Hospital Fund; Food Pantries: Merrimack Riverside Christian Church, St. James Methodist Church and St. John Neumann Catholic Church; Fire Fighter's Union provided Heating Oil Fund and Thanksgiving Food Boxes; The Rotary Club, Sno Buds, Bear Christensen Trust and Merrimack Community Girl Scouts funded Naticook Day Camp Scholarships; Merrimack Friends and Families provided assistance with Easter Baskets and School Supplies; Katie's Back provided new coats for 45 children; Lioness Club provided Holiday Assistance through Operation Santa to 110 individuals; Rotary Club provided Christmas Trees to 5 families; IBPO Police Union provided Holiday Food Boxes; and the following provided gifts for children for the Holidays: An Anonymous Resident, Friends of Souhegan Riverside Condominiums, and Town Hall Finance, General Government, and Town Clerk Department Employees.



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# Zoning Board of Adjustment 2009 Annual Report

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Submitted by William E. Barry, Chairman

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In 2009, the Zoning Board of Adjustment held 12 regularly scheduled meetings and one (1) non-meeting with Town Counsel. The Board was presented twenty-eight (28) cases for variances, special exceptions, equitable waivers, and appeals of administrative decisions. One case was postponed until the January 2010 meeting.

## Summary Of Petitions Submitted By Type And Resulting Action

<u>Variances</u>	<u>Granted</u>	<u>Denied</u>	<u>Withdrawn</u>
Yard Setbacks	5	3	1
Septic System Setbacks	1	0	0
Frontage	1	0	0
Signage	3	0	0
Use	4	0	1
	<b>14</b>	<b>3</b>	<b>2</b>
<u>Special Exceptions</u>			
Use (Caretaker in C-1)	1	0	0
Use (Family Entertainment in C-2)	0	1	0
Use (Residential in C-2)	1	0	0
Accessory Dwelling Unit	4	1	1
	<b>6</b>	<b>2</b>	<b>1</b>
<u>Other</u>			
Appeals of Administrative Decisions	0	0	0
Equitable Waivers	2	0	0
Requests for Rehearings	1*	1	0
	<b>3</b>	<b>1</b>	<b>0</b>
<b>Totals</b>	<b>23</b>	<b>6</b>	<b>3</b>

\*one (1) case was not heard at the December 2009 meeting and was postponed until January 2010

At its meeting on August 27, 2009, the Board elected William E. Barry as Zoning Board Chairman and Gregory Roberts as Zoning Board Vice-Chairman. As of December 31, 2009, the Board consisted of five (5) full members and three (3) alternate members. The full members are: Chairman William Barry, Vice-Chairman Gregory Roberts, Richard Barry, Ronald Douville, and Anthony Pellegrino. The alternate members are: Phil Straight, Leonard Worster, and Fran L'Heureux.

There were no lawsuits pending against the Board as of December 31, 2009.

Staff support is presently provided by Community Development Director Walter Warren, Planning and Zoning Administrator Nancy Larson, Assistant Planner Jeffrey Morrisette, Recording Secretary Christie Moore, and the clerical staff of the Community Development Department.



# BIRTHS REGISTERED IN THE TOWN OF MERRIMACK, NH

YEAR ENDING DECEMBER 31, 2009

DATE	PLACE OF BIRTH	CHILD'S NAME	NAME OF FATHER/PARTNER	NAME OF MOTHER
<b>DECEMBER 2008</b>				
31	NASHUA	BRIANNA BRECK CROSBY	JASON CROSBY	NICOLE TRIPPETT
<b>JANUARY 2009</b>				
2	MERRIMACK	ADRIANA ROSE ALLERDICE	MICHAEL ALLERDICE	CANDICE ALLERDICE
2	NASHUA	AIDEN JON DOUCETTE		ERIKA DOUCETTE
2	NASHUA	GRACE ELIZABETH BROOKS	JASON BROOKS	GAYLE BROOKS
2	NASHUA	NATALIA EMILY MAGLIO	MATTHEW MAGLIO	JENNIFER MAGLIO
8	MANCHESTER	NOAH THOMAS DEVINE	ANDREW DEVINE	ADRIENNE DEVINE
13	NASHUA	COLIN MARMONTI ELLIS	ROBERT ELLIS	CYNTHIA MARMONTI
14	NASHUA	LILLA JANE MARSTON	JONATHAN BLOCK	ALLISON MARSTON
16	NASHUA	HANNAH GRACE GALLAGHER	JOSEPH GALLAGHER	COURTNEY GALLAGHER
17	NASHUA	STELLA GIADA TOMASELLI	BRIAN TOMASELLI	NICOLE TOMASELLI
18	NASHUA	RYE STEVEN MILLS	STEVEN MILLS	LINDA MILLS
19	NASHUA	DYLAN KENNETH MACLEOD	ROBERT MACLEOD	JESSICA MACLEOD
21	NASHUA	ADDISON GRACE BUENO	JASON BUENO	ASHLEY BRUNK
29	MANCHESTER	RYAN JAMES CIRILLO	JAMES CIRILLO	HOLLY CIRILLO
<b>FEBRUARY 2009</b>				
1	NASHUA	BRADEN NICHOLAS VAN HIRTUM	CHRISTOPHER VAN HIRTUM	HOLLY VAN HIRTUM
4	NASHUA	ALAINA MARIE TREPANIER	MARC TREPANIER	KELLY TREPANIER
8	NASHUA	ISAAC GERARD SENEL	EROL SENEL	CHRISTINE SENEL
13	NASHUA	JOSHUA RAYMOND POST	RAYMOND BRAKE	SELEENA POST
19	NASHUA	LILA NICOLE HANNING	MICHAEL HANNING	NICOLE HANNING
22	NASHUA	TREVOR JACOB SHORETTE	JASON SHORETTE	DONNA SHORETTE

DATE	PLACE OF BIRTH	CHILD'S NAME	NAME OF FATHER/PARTNER	NAME OF MOTHER
<b>FEBRUARY 2009 (continued)</b>				
22	NASHUA	IZABEL JULIET COUTIER	JEFFREY CLOUTIER	ANDREA CLOUTIER
25	NASHUA	ETHAN PAUL FELDER	IAN FELDER	STACI FELDER
<b>MARCH 2009</b>				
1	MERRIMACK	AZUCENA ECKLER	CHRISTOPHER ECKLER	MARIA ECKLER
1	NASHUA	SEAN DAVID PETROS	JAY PETROS	ELIZABETH PETROS
2	NASHUA	VIRGINIA GRACE ANDERSON	MARC ANDERSON	JENNIFER ANDERSON
3	NASHUA	EVELYN MARY GILL	JAMES GILL	CHARLOTTE GILL
3	NASHUA	JACOB MICHAEL LEMEAR	ZACHARY LEMEAR	KATHERINE LEMEAR
3	NASHUA	KAELYN AZEVEDO HUSSEY	DAVID HUSSEY	ELVIRA HUSSEY
4	NASHUA	ZACHARY WILLIAM LAFLOTTE	DUANE LAFLOTTE	MELISSA LAFLOTTE
9	NASHUA	MIA GRACE HUGH	DOUGLAS HUGH	CHRISTINE HUGH
10	NASHUA	BRIELLE MORGAN KOVALIV	NICHOLAS KOVALIV	AMANDA KOVALIV
10	MANCHESTER	ALEXANDER TYLER ALONIS	KEVIN ALONIS	KATHRYN ALONIS
10	NASHUA	AMBER LEE MCDONALD	MICHAEL MCDONALD	SHARI MCDONALD
10	NASHUA	PEYTON JEAN MCDONALD	MICHAEL MCDONALD	SHARI MCDONALD
11	MANCHESTER	MOLLEIGH TINKER COX	MICHAEL COX	TAMMY COX
18	NASHUA	LANDON MITCHELL LEBLANC	GARY LEBLANC	MICHELLE LEBLANC
19	NASHUA	HALEY ELIZABETH BREAULT	JOSEPH BREAULT	DAWN BREAULT
20	MANCHESTER	AVERY MIA BERNARD	BEAU BERNARD	ELLEN BERNARD
21	MANCHESTER	CHASE HARLAN EMOND	ADAM EMOND	STACY HAZEN
26	NASHUA	STEPHEN DAVID DOYLE	BENJAMIN DOYLE	AMY DOYLE
26	NASHUA	LAURA MAY MARINO	ANTHONY MARINO	STACEY MARINO
27	NASHUA	LIAM CARTER AUBUT	SHAWN AUBUT	LAURA AUBUT
28	NASHUA	EMMA ROSE HAFFTY	JEFFREY HAFFTY	SARA HAFFTY
29	LEBANON	JACKSON THOMAS LACRETA	DAVID LACRETA	MICHELLE LACRETA
29	NASHUA	BRIAN ROBERT SMITH	HEINZ SMITH	TRACIE SMITH
29	NASHUA	ELYSIA BELLE PIZANO		MEGAN PIZANO



DATE	PLACE OF BIRTH	CHILD'S NAME	NAME OF FATHER/PARTNER	NAME OF MOTHER
<b>APRIL 2009</b>				
2	NASHUA	EMELYN GRACE CAILLER	DALE CAILLER	NICHOLE BURROUGHS CAILLER
5	NASHUA	LONDYN IVANY LYNN SULLIVAN	CHRISTOPHER SULLIVAN	SARA SULLIVAN
7	MANCHESTER	THAYER MICHAEL CLOUTIER	CHRISTEN CLOUTIER	JILLIAN CLOUTIER
7	NASHUA	ISHAN KAPIL JAIN	KAPIL JAIN	POOJA JAIN
11	NASHUA	JACOB TYLER MORIN	JOSHUA MORIN	MICHELLE MCHUGH
13	NASHUA	ISABELLA LOUISE CALLAHAN	SEAN CALLAHAN	SONIA LABONTE
15	NASHUA	AVA MARIE BRENNAN	JOHN BRENNAN	SHANNON BRENNAN
16	NASHUA	OWEN DENIS CONNELLY	BRIAN CONNELLY	COURTNEY O'GRADY
17	NASHUA	ALEXIS MARIE COVEY		AMY DEESE
17	NASHUA	RYEN AUSTEN MURPHY	DANIEL MURPHY	KATHERINE MURPHY
19	NASHUA	EVELYN ROCCO ORDON	ONER ORDON TAY	ALINE FERREIRA ROCCO
20	NASHUA	NITHIN ALAGAPPAN SATHAPPAN	SATHAPPAN MUTHIAH	THENMOZHI ALAGAPPAN
23	NASHUA	COLBY RONALD CARTER TANSEY	RYAN TANSEY	JENNIFER TANSEY
<b>MAY 2009</b>				
1	MANCHESTER	ZACHARY CHRISTOPHER TILLER	STEPHEN TILLER	KIMBERLY TILLER
4	NASHUA	FELICITY JANET PAGE	KENNETH PAGE	ELIZABETH PAGE
5	NASHUA	RHYS LIAM DEWAR	JEFFREY DEWAR	TAMMY DEWAR
6	MANCHESTER	BENJAMIN JAMES ADAMS	GREGORY ADAMS	JENNIFER ADAMS
10	NASHUA	LOGAN ROBERT HOAG	ROBERT HOAG	DAWN HOAG
12	NASHUA	LUCAS FREDERICK CHAMBERLAIN	MICHAEL CHAMBERLAIN	KATHRYN CHAMBERLAIN
12	NASHUA	MIRANDA LEE SCHWARTZ	JOHN SCHWARTZ	KRISTEN SCHWARTZ
19	MANCHESTER	CHASE RYAN LOVETT	JOHN LOVETT	KARA LOVETT



DATE	PLACE OF BIRTH	CHILD'S NAME	NAME OF FATHER/PARTNER	NAME OF MOTHER
<b>MAY 2009 (continued)</b>				
21	NASHUA	ANYA ELIZABETH PERRY	DWIGHT PERRY	HOLLY PERRY
21	MANCHESTER	REECE LILLE BERTHIAUME	JEFFREY BERTHIAUME	CHRISTINE BERTHIAUME
24	NASHUA	KRISTY LYNN BERNARD		TONI BERNARD
25	NASHUA	JAMES STUART PEAVEY	JOHN PEAVEY	TAMMY PEAVEY
27	NASHUA	ETHAN CHRISTOPHER-JAMES MORELLO	JESSE MORELLO	DANIELLE MORELLO
27	NASHUA	EMILY MARIE POWERS	ROBERT POWERS	MEGHAN POWERS
27	NASHUA	BRIDGET ANNE POWERS	ROBERT POWERS	MEGHAN POWERS
31	NASHUA	KYLE ROBERT BRANDER	GREGG BRANDER	KRISTEN BRANDER
31	NASHUA	BENJAMIN CHIN FONG	JONATHAN FONG	KATHERINE FONG
<b>JUNE 2009</b>				
1	MANCHESTER	WESLEY OLIN FOURNIER	DONALD FOURNIER	ANNE FOURNIER
2	NASHUA	CASIDIE LILLIAN WEISBERG	JACOB WEISBERG	VALERIE WEISBERG
2	NASHUA	DANIELA VANESSA DEMERS	DANIEL DEMERS	VANESSA DEMERS
6	MANCHESTER	KIRA ISABELLE LORD	CHRISTOPHER LORD	JOAN LORD
9	NASHUA	JOHN MOSES BURKHARD	JOSHUA BURKHARD	ELIZABETH BURKHARD
9	NASHUA	ZACHARY MYRICK ROBERTS	DANIEL ROBERTS	LINDSEY ROBERTS
9	NASHUA	SARAH ISABELLE GANLEY	SCOTT GANLEY	JENNIFER GANLEY
10	NASHUA	ELLA ROSE CAROLAN	TIMOTHY CAROLAN	MELISSA CAROLAN
11	NASHUA	ARYNN JEANNE WAKEFIELD	TRAVIS WAKEFIELD	AMANDA LAFONTAINE
11	NASHUA	JOSEPH PAUL GEIGER	JOSEPH GEIGER	JOANNE GEIGER
16	NASHUA	RACHEL ANNA WALSWORTH	PAUL WALSWORTH	DIANA WALSWORTH
17	NASHUA	LIAM CHRISTOPHER NEWMAN	DANIEL NEWMAN	HEATHER NEWMAN
18	NASHUA	JOLENE TRANG-THU PHAM	DAVID PHAM	VIVIAN PHAM
19	NASHUA	MASON ELDRIDGE KOMAREK	JONATHAN KOMAREK	JESSICA KOMAREK
19	NASHUA	AARON ANTHONY SILVA	WAYNE SILVA	CRYSTAL SILVA
20	NASHUA	SAMUEL ELIAS DEMAS	JAMES DEMAS	EMILY DEMAS

DATE	PLACE OF BIRTH	CHILD'S NAME	NAME OF FATHER/PARTNER	NAME OF MOTHER
<b>JUNE 2009 (continued)</b>				
22	MANCHESTER	JOSIE ALIVIA ARRIGHI	ROBERT ARRIGHI	JOLENE ARRIGHI
24	NASHUA	PAIGE ALEXANDER GARDNER	CHRISTOPHER GARDNER	RYAN GARDNER
25	NASHUA	LOGAN ROBERT HILL	ROBERT HILL	BRANDY HILL
28	NASHUA	GAVIN RHILY-GAGE O'BRIEN	STEPHEN O'BRIEN	CAMIE AYOTTE
28	NASHUA	KELSEY GRACE COCHRAN	THOMAS COCHRAN	KIMBERLY COCHRAN
29	DERRY	ETHAN LUCAS WOOD	BUTCH WOOD	JENNIFER WOOD
<b>JULY 2009</b>				
1	NASHUA	BENJAMIN GILL GOLDSTEIN	AARON GOLDSTEIN	ASHLEY GOLDSTEIN
2	NASHUA	BROOKE KATHERINE GRANTHAM	JERRY GRANTHAM	JENNIFER GRANTHAM
2	NASHUA	LILLIAN FOSTER BURNS	TIMOTHY BURNS	MEGHAN BURNS
4	NASHUA	TYLER JAMES FLESSAS	JAMES FLESSAS	TINA MORTELA
4	NASHUA	SKYLAR ALLAN MADDOX CRANSHAW	JOSHUA CRANSHAW	CASSANDRA GRANT
12	NASHUA	ISABELLA IDA HADLEY	JEFFREY HADLEY	SHERRILL JOHNSON
15	NASHUA	PAYTON ANN FERGUSON	DANA FERGUSON	NICOLE THERIAULT
17	NASHUA	SIMON MATTHEW YASEVICH	VLADISLAV YASEVICH	THERESA YASEVICH
17	NASHUA	JACK TYLER NOLET	ROBERT NOLET	STEFANI NOLET
18	NASHUA	BENJAMIN JAMES HAMM	JAMES HAMM	SUSAN HAMM
23	NASHUA	HAYDEN SETH BEAUCHESNE	ERIC BEAUCHESNE	CASSANDRA BEAUCHESNE
27	NASHUA	MAXWELL ANTHONY MENDEZ	BRIAN MENDEZ	AMY MENDEZ
29	NASHUA	LEILANI ELIZABETH CYCKOWSKI-CRUZ	ROBERT CRUZ	JANINE CYCKOWSKI



DATE	PLACE OF BIRTH	CHILD'S NAME	NAME OF FATHER/PARTNER	NAME OF MOTHER
<b>AUGUST 2009</b>				
1	NASHUA	LILLIAN SKYE DANFORTH	JOSHUA DANFORTH	JACKLYN DANFORTH
3	NASHUA	BRODY JOHNSTON SCHOFIELD	SCOTT SCHOFIELD	KERRYANN SCHOFIELD
4	NASHUA	SAMUEL DAVID BAKER	DAVID BAKER	EMILY BAKER
4	DERRY	BRAYDEN ROYCE BELL	BRADLEY BELL	STEPHANIE BELL
5	NASHUA	LOGAN CHRISTOPHER HUDON	CHRISTOPHER HUDON	KRYSTAL FREEMAN
9	NASHUA	KAEL AARON MCALOON	AARON MCALOON	RACHEL MCALOON
11	MANCHESTER	ELIJAH JAMES PITTMAN	JAMES PITTMAN	KELLY PITTMAN
13	NASHUA	JOHN DECLAN JOYCE	JOHN JOYCE	KAREN JOYCE
13	NASHUA	JAMES JOSEPH CAMPBELL	SCOTT CAMPBELL	KRISTEN BEEBE
14	NASHUA	AMIR ALI SAFA	SAMER SAFA	INAS SAFA
15	NASHUA	EMILY LYNN FAUCHER	RONALD FAUCHER	TERRI FAUCHER
21	NASHUA	LOGAN MICHAEL GAUDETTE-PRICE	THOMAS PRICE	MEAGAN GAUDETTE
21	NASHUA	CARTER MICHAEL NARO	MICHAEL NARO	ERIN RETHERFORD
24	MANCHESTER	BETHANY GLENN JOHNSON	STEVEN JOHNSON	KAREN JOHNSON
25	NASHUA	SPENCER KENNETH WILSON	SEAN WILSON	AMY WILSON
25	NASHUA	RISHAB VENKATESH	VENKATESH KALIAPPAN	NILANJANA KRISHNAN
26	MANCHESTER	JOSEPH ROBERT FREDETTE	CHRIS FREDETTE	BRENNA HANSEN
26	NASHUA	JOEBENNY JIAN LAUREANO	JOEBENNY LAUREANO	MELISSA HIDALGO
26	NASHUA	JONATHAN WILLIAM YATES	ARTHUR YATES	HELEN YATES
27	NASHUA	MICAH PAUL DODDS	PAUL DODDS	HEATHER DODDS
28	NASHUA	JOHNNY MICHAEL VENTURINI	CHEYNE VENTURINI	JAYNA VENTURINI
28	NASHUA	KLOEY MARIE MARTELL	QUINN MARTELL	AMANDA COLEMAN
29	NASHUA	AIMEE MARIE PERKINS	GREGORY PERKINS	KRISTINA MORRILL
5	NASHUA	CAYDEN MICHAEL SKIFF		SUZANNE WINSLOW
9	NASHUA	EMMA THERESE DESCOTEAUX	CHAD DESCOTEAUX	HILARY ESKELAND



DATE	PLACE OF BIRTH	CHILD'S NAME	NAME OF FATHER/PARTNER	NAME OF MOTHER
<b>SEPTEMBER 2009</b>				
11	NASHUA	SELAH GRAY MOSTROM	JEFFREY MOSTROM	CHRISTINE MOSTROM
11	MANCHESTER	ASHLEY LYNN SENECA	PAUL SENECA	MICHELLE SENECA
12	NASHUA	EMILY ROSE HARTWELL	ERIC HARTWELL	SARA HARTWELL
12	NASHUA	CAROLINE JEANNETTE KEEFE	SHAWN KEEFE	CASEY KEEFE
12	NASHUA	THOMAS RANDY LASALA	THOMAS LASALA	ALEXANDRA RUNG
18	NASHUA	COLIN THOMAS TAYLOR	ARTHUR TAYLOR	NATASHA TAYLOR
19	CONCORD	TUCKER EZRA SHERMAN		REBECCA GLEASON
21	NASHUA	NICHOLAS JAMES GREEN	ANDREW GREEN	NICOLE GREEN
22	NASHUA	GAVIN JAMES SORESEN	TODD SORESEN	CHRISTINA SORESEN
22	NASHUA	BENJAMIN MITCHELL SORESEN	TODD SORESEN	CHRISTINA SORESEN
23	NASHUA	ANNA GRACE CORGA	LUIS CORGA	JILLIAN CORGA
27	MILFORD	KATELYNN ELIZABETH PETERSON		CHELSEA PETERSON
29	NASHUA	JACOB ANTHONY CALABRO	RONALD CALABRO	DANIELLE CALABRO
<b>OCTOBER 2009</b>				
1	NASHUA	CASEY JOSEPH WILKINSON	JEFFREY WILKINSON	AMANDA WILKINSON
3	NASHUA	CALEB ROBERT HILL	ADAM HILL	JOYCE HILL
5	NASHUA	YOUSUF SYED MOHAMMED	AZIZ MOHAMMED	FAROZAN MOHAMMED
6	NASHUA	MICHAEL RICHARD CHARLONNE-AREL	DANIEL CHARLONNE	JENNIFER BURBANK
9	MANCHESTER	LUC RAYMOND JEAN	MICHAEL JEAN	JENNIE JEAN
13	NASHUA	AUTUMN LINLEY GRANT	ALBERT GRANT	TRACY BRIDEAU
20	NASHUA	NATALIE ELIZABETH POWERS	SEAN POWERS	MARY POWERS
25	NASHUA	CHARLES BRYAN PAEPKE	BRYAN PAEPKE	RACHEL PAEPKE
29	DERRY	AMAR OMERAGIC	NERMIN OMERAGIC	MERIMA OMERAGIC

DATE	PLACE OF BIRTH	CHILD'S NAME	NAME OF FATHER/PARTNER	NAME OF MOTHER
<b>NOVEMBER 2009</b>				
11	NASHUA	FIONA GRACE RUYFFELAERT	SHAWN RUYFFELAERT	TRACY RUYFFELAERT
16	MANCHESTER	MAX ALEXANDER MATURAH	SEAN MATURAH	CHRISTINE MATURAH
22	NASHUA	WILLOW TERESA BAYSINGER	TYLER BAYSINGER	ANNA BAYSINGER
23	MILFORD	CHRISTOPHER DAVID MCCORMACK	CHRISTOPHER MCCORMACK	JENNIFER MCCORMACK
23	NASHUA	TITUS BOANERGES FRAAS	RYLIAN FRAAS	PRISCILLA FRAAS
25	MANCHESTER	ANTHONY MICHAEL BRASCH	MICHAEL BRASCH	HEATHER BRASCH
<b>DECEMBER 2009</b>				
1	MANCHESTER	JACOB ALEXANDER PALMIERI	TREVOR PALMIERI	TRACEY COOK
4	MANCHESTER	GAGE PAUL COTE	MICHAEL COTE	CARRIE COTE
7	NASHUA	LELAND ROWE EATON	KENNETH EATON	NICOLLETTE MATTHEWS
8	NASHUA	LIAM DONOVAN MAGRATH	PETER MAGRATH	KATHERINE MAGRATH
8	MANCHESTER	SAMUEL JACOB GREENSPAN	STEVEN GREENSPAN	JULIA GREENSPAN
24	MANCHESTER	AIDEN KENNETH AGRUSSO	KENNETH AGRUSSO	JILL AGRUSSO
26	NASHUA	SYDNEY ELISE RENAUD	JASON RENAUD	MICHELLE RENAUD

# DEATHS REGISTERED IN THE TOWN OF MERRIMACK, NH

YEAR ENDING DECEMBER 31, 2009

DATE	NAME OF DECEASED	PLACE OF DEATH
<b>JANUARY 2009</b>		
1	HATTIE RZEZNIK	MANCHESTER
1	GEORGE BROWN, SR.	MERRIMACK
3	ROGER FOURNIER	NASHUA
4	RONALD MCLAUGHLIN	MERRIMACK
6	ROBERT RICHARDS	MANCHESTER
10	ALICE CHIFFY	MERRIMACK
10	RUSSELL O'BRIEN	MERRIMACK
12	RAYMOND PALYS	MERRIMACK
23	JAMES KENNEY	NASHUA
25	LEONARD ENDRIUKAITIS	MERRIMACK
25	SCOTT LABA	MERRIMACK
<b>FEBRUARY 2009</b>		
3	JOHN PERKINS	NASHUA
7	KATHY ROONEY	NASHUA
7	GEORGE KINGSTON, SR.	MERRIMACK
10	BARBARA MROZ	MERRIMACK
16	RICHARD GREENE	NASHUA
18	ARNOLD HEATH	MERRIMACK
27	EUGENIE CARLE	MANCHESTER
<b>MARCH 2009</b>		
3	ARTHUR BURGESS, JR.	MERRIMACK
9	KATHLEEN JOHNSON	NASHUA
17	JOHN AUBIN	MERRIMACK
18	DONALD ADAMS	MERRIMACK
21	HELEN BURGHARDT	NASHUA
22	BEVERLY FRASER	NASHUA
25	FLORENCE WILLIAMS	MERRIMACK
27	ERNEST RAYMOND	BEDFORD
31	PAULINE VEACH	NASHUA



DATE	NAME OF DECEASED	PLACE OF DEATH
<b>APRIL 2009</b>		
1	KENNETH BARFIELD, JR.	MERRIMACK
8	ANNE KEARNS	MERRIMACK
8	PHILIP CROSIER, SR.	MERRIMACK
11	NORMAN LOMBARD	NASHUA
11	EVELYN ST. CYR	MERRIMACK
13	FRANCES DUDASH	NASHUA
15	STEPHANIE DERR	MERRIMACK
22	YVETTE GAGNON	MANCHESTER
25	FRANKLIN BEAN, JR.	MANCHESTER
<b>MAY 2009</b>		
1	JOHN MOVIZZO	NASHUA
1	ROBERT DEXTER	NASHUA
5	BRENDA MALETTE	MERRIMACK
17	LEWIS CLARK	NASHUA
20	CHARLES JOHNSON	MERRIMACK
21	SHIRLEY CLARK	MERRIMACK
24	JAMES MCDANIEL	MERRIMACK
31	GARY BLOOM	MANCHESTER
<b>JUNE 2009</b>		
3	DOROTHEA KANE	MERRIMACK
6	LOUIS CAMISA III	MERRIMACK
7	MARION SPRIGGS	NASHUA
7	JANIS STEWART	MERRIMACK
8	FREDERICK TODD	NASHUA
17	DOREEN RANGER	NASHUA
18	RICHARD MURRAY	NASHUA
23	ODILE PELLETIER	BEDFORD
26	RICHARD BREWSTER	NASHUA
29	KURT WEHMANN	MERRIMACK
<b>JULY 2009</b>		
4	SHARLEEN LEDUC	MANCHESTER
5	MILDRED NADEAU	NASHUA
9	DONALD OLSON, SR.	NASHUA
11	DANNY SAKOWSKI	MERRIMACK
13	ARLEN JARRY	MERRIMACK

DATE	NAME OF DECEASED	PLACE OF DEATH
<b>JULY 2009 (continued)</b>		
23	REGINALD MICHAUD	NASHUA
24	ELIZABETH KOUTROUBAS	NASHUA
26	HARVEY SUTHERLAND	MERRIMACK
27	ANDRE LAMBERT	MANCHESTER
29	ALBERT DEMANCHE	NASHUA
31	EDITH KEMP	BEDFORD
31	JEAN BYETTE	MERRIMACK
23	REGINALD MICHAUD	NASHUA
<b>AUGUST 2009</b>		
8	JOSEPH CLARK	MANCHESTER
9	MURIEL LORING	NASHUA
10	DONNA KOUTALAKIS	NASHUA
11	RANDY LAMONT	NASHUA
19	JAMES MARRATY	MANCHESTER
20	EDWARD JOZITIS	MERRIMACK
31	CECILE LEFEBVRE	BEDFORD
<b>SEPTEMBER 2009</b>		
2	MARGARET LASTOWKA	NASHUA
3	MICHELLE HUDON	MERRIMACK
7	ROBERT DIONNE	MERRIMACK
7	FRANCIS PASTORE	MANCHESTER
9	BARBARA GOEBEL	MERRIMACK
19	ERICA POMBRIO	NASHUA
25	DALE BICKERT, SR.	MERRIMACK
27	FLORENCE SABAT	NASHUA
29	NORMAND BEAULIEU	MERRIMACK
<b>OCTOBER 2009</b>		
5	CATHERINE BLACKBURN	NASHUA
15	MARY EGLOFF	NASHUA
17	ANNA GELAZAUSKAS	MERRIMACK
22	CAROL BOCCUZZI-THEULEN	NASHUA
26	LEONARD SCHRADER, SR.	EPSOM
30	THELMA SILVA	MERRIMACK
30	LESTER FULLING	NASHUA
31	ELAINE CORONIS	MERRIMACK

DATE	NAME OF DECEASED	PLACE OF DEATH
<b>NOVEMBER 2009</b>		
1	CLARICE PARKER	MANCHESTER
4	LINDA HERBERT	MERRIMACK
9	RITA LIMOLI	MERRIMACK
17	ANNA FREDETTE	MERRIMACK
18	MARYANNE D'AGOSTINO	NASHUA
26	ROBEERT LAQUERRE	MERRIMACK
27	COLETTE AYER	MERRIMACK
<b>DECEMBER 2009</b>		
5	DORIAN FLORAS	NASHUA
5	PETER CROSS	NASHUA
10	WILLIAM FLEMING	MERRIMACK
14	BURTON YULE	MERRIMACK
14	JOHN SWEENEY	MERRIMACK
15	LOUIS OVERBECK	MERRIMACK
17	LAURENCE JONES	NASHUA
18	CHARLES KERSHAW, JR.	MERRIMACK
23	PATRICK GODFREY	NASHUA
23	LINDA BRONSON	MERRIMACK
26	CHARLES HEBERT	MERRIMACK
27	MICHAEL GALLANT	NASHUA
29	IRIS MULHALL	MERRIMACK

**TOTAL NUMBER OF RESIDENT DEATHS: 111**



# MARRIAGES REGISTERED IN THE TOWN OF MERRIMACK, NH

YEAR ENDING DECEMBER 31, 2009

DATE	PERSON A's NAME	RESIDENCE	PERSON B's NAME	RESIDENCE
<b>DECEMBER 2008</b>				
27	DAVID P. BAKER	MERRIMACK	EMILY M. GILBRIDE	MERRIMACK
29	SHAWN J. SUTTON	MERRIMACK	CHRISTINE E. DIAS	MERRIMACK
31	ROBERT M. NADEAU	KENNEBUNK, ME	PATRICIA A. ST.ANDRE	MERRIMACK
<b>JANUARY 2009</b>				
3	ROBERT G. EDGERTON	CHESTER	KAREN M. HANKS	MERRIMACK
4	THOMAS R. LEARY	MERRIMACK	LISA M. LEARY	MERRIMACK
11	KONSTANTINO LOGIOTATOS	MERRIMACK	OANA M. TURCU	KIRKLAND, WA
17	GEOFFREY A. GILBERT	MERRIMACK	MONICA M. MAYORGA	MEDFORD, MA
31	BRIAN J. ALLEN	MERRIMACK	FAITH H. BROWN	MERRIMACK
<b>FEBRUARY 2009</b>				
9	CHARLES W. CALDER	MERRIMACK	CYNTHIA L. PURDY	MERRIMACK
14	ALLEN R. LINDAHL	MERRIMACK	DIANNE I. RANFOS	ALLENSTOWN
27	DEMETRIO P. ARAUJO	REVERE, MA	DAVEIVA M. MOREL	MERRIMACK
<b>MARCH 2009</b>				
7	JOHN A. MARKS	MERRIMACK	JEAN C. CATLENDER	LONDONDERRY
13	MARK P. WESINGER	MERRIMACK	JACKIE D. DUBOIS	MERRIMACK
16	JEFFREY L. RICHELSON	MERRIMACK	LINDA C. MORRISON	MERRIMACK
25	SEAN T. BUCKLEY	MERRIMACK	LISA M. HAZEN	MERRIMACK
28	DONALD L. DESMARAIS	MERRIMACK	JANICE M. MONTMINY	MERRIMACK
<b>APRIL 2009</b>				
1	ROBERT R. ARRIGHI	MERRIMACK	JOLENE A. GLENDYE	MERRIMACK
3	KHURRAM MAHMUD	MERRIMACK	AMY L. PAULI	MERRIMACK
4	NATHAN C. FLANDERS	MERRIMACK	SAMANTHA L. WOLFSOHN	MERRIMACK

DATE	PERSON A's NAME	RESIDENCE	PERSON B's NAME	RESIDENCE
<b>APRIL 2009 (continued)</b>				
11	JOEL S. GUNN	FITCHBURG, MA	MARJORIE A. CARMICHAEL	MERRIMACK
17	MADI E. CHOUERI	MERRIMACK	BOUCHRA KOUHAIZ	MERRIMACK
25	MARK LEONARD	MERRIMACK	SUELI BEZERRA	MERRIMACK
25	DAVID A. KELLEY	MERRIMACK	JENNIFER L. GRAHAM	MERRIMACK
25	SEAN M. MCLAUGHLIN	MERRIMACK	MICHELLE M. LOPEZ	MERRIMACK
25	MATTHEW D. GEOFFROY	MERRIMACK	HEATHER L. SARTELLE	MERRIMACK
27	JAMES R. GAGNON	MERRIMACK	KAREN J. MACDONALD	MANCHESTER
<b>MAY 2009</b>				
2	DEREK M. WINN	MERRIMACK	RHONDA M. HUBLEY	MERRIMACK
2	TOBY B. MACKAY	MERRIMACK	MICHELLE A. GOSSELIN	MERRIMACK
2	MICHAEL R. ALLAIRE	MERRIMACK	MICHELLE M. SMIDDY	MERRIMACK
2	STEVEN M. DION	MILFORD	SAVANNA L. GARTHE	MERRIMACK
2	ADAM C. LAROCK	MERRIMACK	BRIDGID S. WALKER	MERRIMACK
9	CHRISTOPHER J. COMRIE	MERRIMACK	KRISTA H. XINTARAS	MERRIMACK
12	DOMINIC D. GIBERT	METHUEN, MA	FRANCES L. DOW	MERRIMACK
17	F B GILLIS	MERRIMACK	LISA M. STATCHEN	MERRIMACK
22	HENRY J. NIZKO	MERRIMACK	MARGARITA R. OCHOA-MAYA	MANCHESTER
23	ROBERT A. ELLIOTT	MERRIMACK	SUSANNAH I. BARNHART	MERRIMACK
23	JESSE W. LLOYD	SYRACUSE, NY	JENNIFER L. WILLIAMS	MERRIMACK
23	BRIAN M. MENDEZ	NASHUA	AMY L. DEJADON	MERRIMACK
23	JUSTIN D. BEAUDRY	LEAWOOD, KS	SARA D. BRIGGS	MERRIMACK
30	BRIAN S. PICCOLO	MANCHESTER	LISA J. LAFAUCI	MERRIMACK
<b>JUNE 2009</b>				
6	ROBERT M. RONAYNE	AMHERST	CARLIE A. TSEKO	MERRIMACK
13	STEPHEN F. TOLLAND	MERRIMACK	ANNE M. NEE	MERRIMACK
13	SCOTT G. PROULX	MERRIMACK	LAYCIA Y. VEILLEUX	MERRIMACK
13	MICHAEL J. SAMPSON	MERRIMACK	BRITTON L. DZIAMA	MERRIMACK



DATE	PERSON A's NAME	RESIDENCE	PERSON B's NAME	RESIDENCE
<b>JUNE 2009 (continued)</b>				
15	LUIS A. RODRIGUEZ	MERRIMACK	SACHA SANTANA	MERRIMACK
20	MAXWELL E. BALMEAN	MERRIMACK	CHRISTINA C. NICHOLLS	MERRIMACK
20	TROY S. BOUDREAU	MERRIMACK	OKSANA PETLYUKH	MERRIMACK
27	STEVEN S. DOUMAS	MERRIMACK	CYNTHIA M. HOWE	MERRIMACK
27	KIP P. CARON	MERRIMACK	MICHELLE C. LEDUC	MERRIMACK
27	ERIC T. FITZGERALD	MERRIMACK	KRISTA J. COY	MERRIMACK
27	ERIC G. COUTURE	ST. PETERSBURG, FL	SHEILAH A. FERGUSON	MERRIMACK
28	MARCUS G. HAYES	MERRIMACK	LISA M. CARLSON	MERRIMACK
<b>JULY 2009</b>				
3	BRIAN J. RIOUX	MERRIMACK	JESSICA M. GRIMARD	MERRIMACK
6	MATTHEW R. MACLEOD	MERRIMACK	BRITTANI R. LAGASSE	MERRIMACK
8	JOSEPH C. PICCOLO	MERRIMACK	AMANDA J. CUNNINGHAM	MERRIMACK
12	JACOB C. MACINNIS	NORTHBRIDGE, MA	RACHAEL C. WALKER	MERRIMACK
14	JOHN R. OUELLETTE	MERRIMACK	KATHLEEN A. LUPA	MERRIMACK
18	DAVID A. HOWES	MERRIMACK	SUZANNE A. FOLEY	MERRIMACK
17	LUIS F. ROBLES	MERRIMACK	JILLIAN M. SWENSON	MERRIMACK
18	GARY M. GACH	MERRIMACK	GENEVIEVE L. REINSCHMIDT	MERRIMACK
18	MIKAEL D. TRINGALE	MERRIMACK	AUDREY E. STOTT	MERRIMACK
19	BRIAN J. SWEETSER	MERRIMACK	TINA M. CADY	MERRIMACK
24	DAVID J. EARLS	MEDFORD, MA	TERESA M. GILBERT	MERRIMACK
24	BENJAMIN M. SMELSER	LACONIA	JORDAN P. GRACE	MERRIMACK
25	LAWRENCE W. ORTIZ	MERRIMACK	LAUREN L. TROTTER	MERRIMACK
25	JOHN F. KNOWLES	MERRIMACK	CRYSTAL V. CHARLAND	MERRIMACK
25	ROBERT E. PARSONS	MERRIMACK	DIANA L. SAMMIS	MERRIMACK
25	CHRISTOPHER D. KANE	MERRIMACK	ERIN J. TOMASKO	MERRIMACK
25	BRANDON P. ALLEN	MANCHESTER	STEPHANIE L. JOUBERT	MERRIMACK
31	GREGORY A. COTREAU	MERRIMACK	ALYSSA M. APRIL	MERRIMACK
31	DAVID LOPEZ	MERRIMACK	LIZETH JAIME GARCIA	MERRIMACK



DATE	PERSON A's NAME	RESIDENCE	PERSON B's NAME	RESIDENCE
<b>AUGUST 2009</b>				
1	CRAIG A. GURECKIS	MERRIMACK	AMIE L. PROULX	MERRIMACK
5	DOUGLAS E. GAUTHIER	AMHERST	AMANDA J. AVILA	MERRIMACK
7	DEREK J. HARTMANN	MERRIMACK	EMILY L. SAVAGE	MANCHESTER
7	JOSEPH M. FRED A	MERRIMACK	JENI-LYN KALIL	MERRIMACK
8	MARTIN F. MATTOCKS	BELLEFONTE, PA	PEGGY A. NEWTON	MERRIMACK
8	ERIC P. NAYLOR	MERRIMACK	ADRIENNE E. VAIL	MERRIMACK
8	NICHOLAS J. BALTISBERGER	MERRIMACK	LORA M. GRINLEY	MERRIMACK
15	JACKSON T. NOEL	MERRIMACK	MELINDA BURT	MERRIMACK
15	ROBERT N. SCIONE	MERRIMACK	NICOLE T. ASH	MERRIMACK
20	HENRY D. WADE	MERRIMACK	LUZ M RODRIGUEZ-MORENO	MERRIMACK
22	JOHN C. BERNAZZANI	MERRIMACK	HEIDI L. RUSSELL	MERRIMACK
22	WILLIAM J. URBAN	MERRIMACK	SARAH J. LYNCH	MERRIMACK
22	JASON P. POISSON	MANCHESTER	BRITTANY L. POULIN	MERRIMACK
28	TIMOTHY L. STEALY	MERRIMACK	CYNTHIA B. STEWART	MERRIMACK
29	SCOTT D. PAINTER	MERRIMACK	LORI A. KIPPENBERGER	MERRIMACK
30	JOHN V. CUMMINGS	MERRIMACK	MELISSA A. DION	MERRIMACK
30	CHRISTOPHER N. LAZZARI	MERRIMACK	DENISA ZEJNATI	MERRIMACK
30	RUSSELL S. HOLMAN	MERRIMACK	KIMBERLY R. ALLEN	MERRIMACK
<b>SEPTEMBER 2009</b>				
5	JOSEPH J. CASTRONOVO	MERRIMACK	LISA N. CUSIMANO	MERRIMACK
6	DAVID A. WILSON	MEDFORD, MA	GRACE D. FAIRBAIRN	MERRIMACK
8	DENNIS L. THIBEAULT	MERRIMACK	MARGARET M. LEVESQUE	MERRIMACK
12	NICOLIN S. STEVENS	MERRIMACK	LINDSAY K. REARDON	MERRIMACK
13	SAMY EL-GUEBALY	MERRIMACK	CHRISTINE K. BROOKS	BEDFORD
14	KEITH C. COX	MERRIMACK	MARIA V. MERTENS	
17	DUSTIN D. SCHOELIER	MANCHESTER	MICHELLE N. PETERSON	MERRIMACK
18	CHRISTOPHER R. WOODS	NASHUA	KATHLEEN M. NEILAN	MERRIMACK
18	DAVID C. COLBY	MERRIMACK	LAUREN E. SQUEGLIA	MERRIMACK

DATE	PERSON A's NAME	RESIDENCE	PERSON B's NAME	RESIDENCE
<b>SEPTEMBER 2009 (continued)</b>				
19	DEREK J. CONNELL	MERRIMACK	JOEBY J. THOMPSON	MERRIMACK
19	PATRICK J. TAYLOR	MERRIMACK	ALEXANDRA P. EALES	
19	ANDREW C. ELWARNER	MERRIMACK	ELIZABETH TEMPLE	KINGSTON
20	TONY M. SILVEIRA	MERRIMACK	CYNTHIA E. GETTLER	MERRIMACK
20	RYAN S. TEWKSBURY	MERRIMACK	MEGHAN V. BLEASE	MERRIMACK
25	BRIAN J. KOCSIS	MERRIMACK	RENEE M. RICHARD	NASHUA
26	CHARLES A. BURNS	NASHUA	KAREN E. ILLSLEY	MERRIMACK
26	DENNIS L. KEHOE	MERRIMACK	CAITLYN R. WARGUSKA	MERRIMACK
27	IAN H. TAYLOR	MERRIMACK	APRIL M. MONSEN	MERRIMACK
<b>OCTOBER 2009</b>				
3	DOUGLAS C. HUMMEL	MERRIMACK	RUTH M. SEWALL	MERRIMACK
3	MARK R. IACOCCA	MERRIMACK	MERYL A. ROARK	MERRIMACK
3	KENNETT J. COLBY	SANDOWN	DEANNA M. PRISCO	MERRIMACK
3	ANTHONY J. TIANO	MERRIMACK	JOHANNA KOCH	MERRIMACK
7	DONALD A. KELLEY	MERRIMACK	MONA M. LAMOREAUX	MERRIMACK
10	DAMION L. ROWE	MERRIMACK	HEATHER E. BOOTHROYD	MAYNARD, MA
10	JOSHUA R. LAGRENADE	MERRIMACK	AIME E. JAMES	MERRIMACK
10	PATRICK G. GIBSON	MERRIMACK	JAMIE L. OWEN	MERRIMACK
11	CHARLES H. HILL	MERRIMACK	CYNTHIA A. SWEENEY	EXETER
16	JAMES P. HUGHES	MERRIMACK	KAREN M. BALDWIN	WOBURN, MA
16	RODNEY A. DUNN	MERRIMACK	PAMELA L. WITKOWSKI	MERRIMACK
17	RONALD X. DULONG	MERRIMACK	CARISSA M. BOHNE	MERRIMACK
23	DANIEL S. KETCHIE	MERRIMACK	CRYSTAL C. FAULKENBERRY	MERRIMACK
24	WILLIAM N. LAVOIE	GILFORD	KRISTEN M. BERGERON	MERRIMACK
24	DANIEL N. SPENDLEY	MERRIMACK	KATHLEEN A. BRODERICK	MERRIMACK
24	ANDREW W. DINE	MERRIMACK	CARLA R. PESKINSKI	MERRIMACK
25	CHRISTOPHER LETOURNEAU	MERRIMACK	AMY M. WILKINSON	MERRIMACK

DATE	PERSON A's NAME	RESIDENCE	PERSON B's NAME	RESIDENCE
<b>NOVEMBER 2009</b>				
6	THOMAS M. STONE	MERRIMACK	CORINNA D. SANGSTER	MERRIMACK
19	JAMES J. BERNARD	MERRIMACK	SUSAN M. GUAY	MERRIMACK
24	JENNIFER CACCIATORE	MERRIMACK	KEITH MCCARTY	MERRIMACK
28	TRACY KALOGEROPOULOS	MERRIMACK	GREGORY MCINTOSH	MERRIMACK
28	JUAN S. CAUDILLO	MERRIMACK	ANA G. GONZALEZ	MERRIMACK
<b>DECEMBER 2009</b>				
3	STEVEN E. SAUNDERS	MERRIMACK	HUI-YIN LIN	MANCHESTER
20	KEITH R. BOYER	MERRIMACK	TANYA M. NIEVES	MERRIMACK
24	DANIEL S. BERUBE	MERRIMACK	TRACY L. DAVIS	MERRIMACK
31	SADIE WILSON	MERRIMACK	NICHOLAS S. KOUTALAKIS	MERRIMACK

**TOTAL NUMBER OF RESIDENT MARRIAGES: 135**







**SAMPLE  
OFFICIAL BALLOT  
ANNUAL TOWN MEETING  
MERRIMACK, NEW HAMPSHIRE  
APRIL 13, 2010**

*Diane Juppette*  
TOWN CLERK

**INSTRUCTIONS TO VOTERS**

- A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice(s) like this: ☐
- B. Follow directions as to the number of candidates to be marked for each office.
- C. To vote for a person whose name is not printed on the ballot, write the candidate's name on the line provided and completely fill in the OVAL.

**TOWN COUNCIL**

3 Years Vote for not  
more than two (2)

RAYMOND A. WHIPPLE ☐

DANIEL DWYER ☐

"JACKIE" FLOOD ☐

THOMAS A. LYNAM ☐

☐ (Write-in)

☐ (Write-in)

**LIBRARY TRUSTEE**

3 Years Vote for not  
more than one (1)

"CHUCK" CHARLES ROSSIER ☐

SALLYANN TREPANIER ☐

MARTHA WAGNER ☐

RICHARD BARNES ☐

"BOB" HAMM ☐

☐ (Write-in)

**TRUSTEE OF TRUST FUNDS**

3 Years Vote for not  
more than one (1)

"CHRIS" CHRISTENSEN ☐

☐ (Write-in)

**MODERATOR**

2 Years Vote for not  
more than one (1)

LYNN CHRISTENSEN ☐

☐ (Write-in)

**ETHICS COMMITTEE**

3 Years Vote for not  
more than two (2)

RICHARD BARRY ☐

FRAN L'HEUREUX ☐

☐ (Write-in)

☐ (Write-in)

**TREASURER**

2 Years Vote for not  
more than one (1)

"JEFF" CHRISTENSEN ☐

BRUCE W. MOREAU ☐

☐ (Write-in)

**SUPERVISOR OF THE  
CHECKLIST**

6 Years Vote for not  
more than one (1)

DEBRA HUFFMAN ☐

☐ (Write-in)

**QUESTIONS**

**Article 2**

Shall the Town vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$29,336,898? Should this article be defeated, the default budget shall be \$26,973,107, which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the Town Council may hold one (1) special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. This article will be reduced by \$23,239 if article 3 passes (Recommended by the Town Council 7-0-0)

YES ☐  
NO ☐

**Article 3**

Shall the Town of Merrimack vote to approve the cost items included in a collective bargaining agreement reached between the Merrimack Town Council and the Teamsters Local 633 Union, which calls for the following increases in salaries and benefits at the current staffing levels:

Fiscal Year	Merit Wage Increase	Wage and Benefit Costs
2009-10	0%	0.00
2010-11	0%	(\$23,239)
2011-12	Up to 3.0%	\$ 23,646
2012-13	Up to 3.0%	\$ 23,096

If this warrant article passes the overall operating budget for 2010-11 fiscal year will be reduced by \$23,239, such sum representing the anticipated decrease in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year? The passage of this article will result in employees covered by the collective bargaining agreement contributing 10% towards health and dental insurance premiums. These savings have been factored into the estimated increases/decreases set forth above. This collective bargaining agreement covers supervisory and clerical employees of the Highway, Solid Waste Disposal, Wastewater Treatment, Parks Maintenance, and Equipment Maintenance Divisions of the Public Works Department. (Recommended by Town Council 7-0-0)

YES ☐  
NO ☐

**TURN BALLOT OVER AND CONTINUE VOTING**

## SAMPLE QUESTIONS CONTINUED

### Article 4

Shall the Town of Merrimack vote to amend the net income for disabled exemption, pursuant to RSA 72:37-b, from 45,000 to \$50,000 for a single applicant or, if married, a combined income from \$60,000 to \$67,500? In order to qualify for this yearly exemption, the applicant must meet the qualifications contained in RSA 72:37-b. If adopted, this amendment shall become effective as of April 1, 2010. YES ☐ NO ☐

### Article 5

Shall the Town of Merrimack approve the charter amendment reprinted below?

#### ARTICLE VI

#### ADMINISTRATIVE AND JUDICIAL BOARDS

#### 6-1 ADMINISTRATIVE BOARDS/COMMITTEES/COMMISSIONS

##### C. Parks and Recreation Committee

1. There shall be a Parks and Recreation Committee consisting of twelve (12) residents of the Town of Merrimack. The Town Council shall appoint seven (7) members of the Committee for three (3) year terms and two (2) alternates who will serve for a period of three (3) years each. One (1) Town Council member shall be appointed annually to serve as an ex officio member.

2. In addition, four (4) regular members shall be recommended from Merrimack organizations. There shall be one (1) voting member from each of the following organizations: the Merrimack Youth Association (MYA), the Senior Citizen Club, the School Board, and a representative from the Merrimack High School student body. Such organization members shall be recommended by their organization and, if approved by the Town Council, they shall be appointed for a one (1) year term. **[Four (4) alternate members, one from the each named Merrimack organization, may be recommended and appointed in the same manner as their regular appointed members.]**

3. Vacancies of Town Council appointed members shall be filled by appointment of the Town Council for the unexpired term. Vacancies of the other members shall be filled by recommendation of their respective organizations and approved by the Town Council for the unexpired term. YES ☐ NO ☐

4. The Parks and Recreation Committee shall have all the powers granted to Parks and Recreation Committees by New Hampshire State Law.

[There shall also be three (3) alternate members appointed in the same manner as regular appointed members]

### Article 6

To see if the Town will vote to approve the following resolution to be forwarded to our State Representative(s), our State Senator, the Speaker of the House, and the Senate President. YES ☐

*Resolved:* The citizens of New Hampshire should be allowed to vote on an amendment to the New Hampshire Constitution that defines "marriage". (By Petition) NO ☐

YOU HAVE NOW COMPLETED VOTING



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# 2010 Official Ballot Supplementary Information

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Merrimack residents will have an opportunity to vote on the proposed budget and other Town matters on Tuesday, April 13, 2010 at the annual election to be held between 7:00 AM and 8:00 PM. There are three polling places in Merrimack: St. John Neumann Church at 708 Milford Road (Route 101A); St. James United Methodist Church at 646 Daniel Webster Highway (Route 3); and James Mastricola Upper Elementary School - All-Purpose Room at 26 Baboosic Lake Road. To determine the appropriate polling place for you to vote, please call the Town Clerk's Office at (603) 424-3651, or access the Town's website at [www.merrimacknh.gov](http://www.merrimacknh.gov), click on "Elections and Voter Information" at the home page. You may execute a search by clicking on the "080404 VotingPrecincts\_Streets.pdf" link at the bottom of the page and searching for your street name from within the list.

The following information is provided as a public service to enable citizens to better understand the matters on which they will be voting. Additional information may be obtained by calling the Town Manager's Office at (603) 424-2331, or by visiting the Town's website at [www.merrimacknh.gov](http://www.merrimacknh.gov).

## ARTICLE 1

### ELECTION OF PUBLIC OFFICIALS

To vote, completely fill in the box next to your candidate of choice on the ballot. Follow the directions as to the number of candidates to be marked for each office. To vote for a person whose name is not printed on the ballot, write the candidate's name on the line provided and completely fill in the box.

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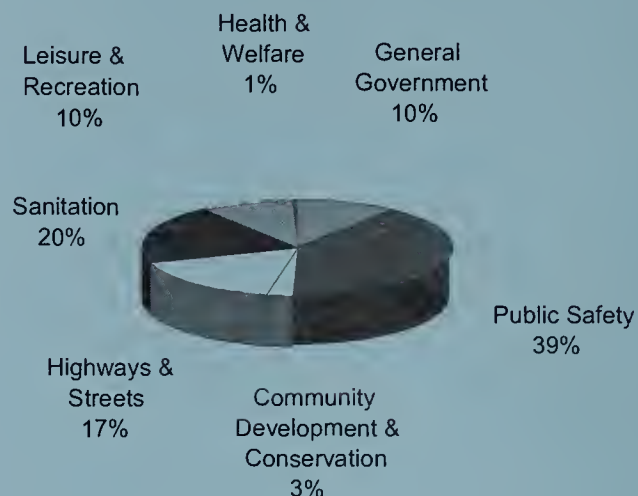
## ARTICLE 2

### MUNICIPAL OPERATING BUDGET

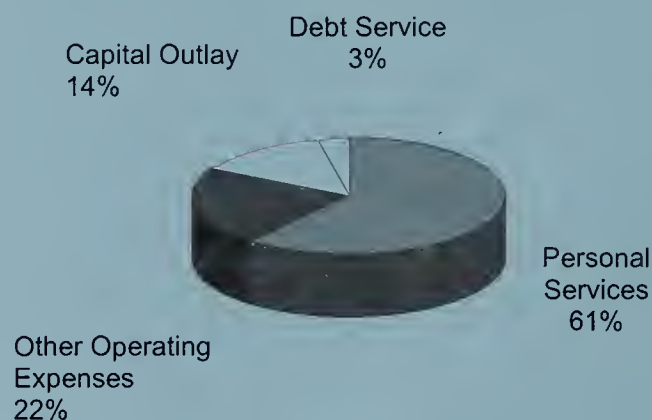
The Municipal Operating Budget, which is the subject of Article 2, funds the general costs of operating all Town departments. The Municipal Operating Budget is summarized below by department and graphically by function and by object.

Department	Amount
General Government	\$ 1,565,556
Assessing	279,683
Fire	5,718,481
Police	4,797,313
Communications	657,391
Code Enforcement	265,403
Public Works Administration	333,269
Highway	4,108,941
Solid Waste Disposal	1,216,757
Parks Maintenance	469,760
Parks & Recreation	532,352
Library	1,152,660
Equipment Maintenance	407,976
Buildings & Grounds	288,014
Community Development	517,495
Town Clerk/Tax Collector	412,504
Welfare	182,050
Wastewater Treatment	4,458,486
Media	537,177
Other	926,494
Debt Service	509,136
<b>Total</b>	<b>\$29,336,898</b>

**2010-11  
Municipal Operating Budget by Function**



**2010-11  
Municipal Operating Budget by Object**



**ARTICLE 2 (continued)**  
**MUNICIPAL OPERATING BUDGET**

The recommended 2010-11 municipal operating budget is \$29,336,898. Included in the Town Council’s proposed budget are all of the capital items that have historically been approved by the Town Council throughout the year. This change was implemented in the 2009-10 budget year. When comparing the 2010-11 budget to the previous fiscal year, the budget is \$2,260,976 less.

Although the appropriation amount requested for 2010-11 is less than what was approved in 2009-10, to compare the budget request one should reduce both budgets by the capital purchases. If these capital projects were not included in both budgets, the 2010-11 appropriation would be \$383,126 or 1.46% more than the 2009-10.

Increased costs are only part of the story. Several estimated revenues have been reduced in the 2010-11 budget. Those revenue reductions include:

- Interest Income \$325,000
- Motor Vehicle Revenues \$200,000
- State Revenue Sharing \$238,000

There were some revenues that increased to offset the before mentioned reductions. Those increases are:

- Ambulance Fees \$100,000
- SRO Middle School Grant \$97,170

**Personal Services Costs:**

The Town Council’s recommended budget includes a reclassification of a Highway Maintainer from full-time to part-time. In addition, the Town Council is recommending adding two (2) positions to the 2010-11 budget, a full-time Middle School Resource Officer offset fully by grant revenues and a part-time Fire Inspector. The net increase relating to these staffing changes is \$103,845.

The AFSCME 93, Local 2986 (Public Works Employees) and AFSCME 93, Local 3657 (Police and Fire Supervisory Employees) Union contracts will expire June 30, 2010. Since no new contract for ratification will appear on this year’s ballot, the AFSCME Local 3657 and AFSCME Local 2986 employees also will have no changes to wages until a new contract passes. Employees in the newly formed union, NEPBA Local 112 (Police Dispatchers and Support Staff), will also have no wage adjustments until a contract can be ratified by the voters of the Town.

The 2010-11 budget contains an increase for Personnel Costs and Benefits of \$675,688. The majority of the increase is for health insurance premiums (\$350,149) and State mandated retirement (\$130,849). The remaining balance is made up of benefit adjustments and the costs associated with the following wage adjustments:

- |   |       |
|---|-------|
| ▪ IAFF Local 2904 employees               | 3.75% |
| ▪ NEPBA Local 12 employees                | 3.00% |
| ▪ Other non-union employees (Merit) up to | 1.00% |



**ARTICLE 2 (continued)**  
**MUNICIPAL OPERATING BUDGET**

The chart below is a summary of savings from voluntary concessions made by four of the employee unions totaling \$225,000 that were included in the 2010-11 budget.

	<b>Wage Concessions</b>	<b>Health Insurance Concessions</b>	<b>Sick Leave Buyback Concessions</b>	<b>Tuition Concessions</b>
NEPBA (patrolman)	47,382			15,000
IAFF (firefighters)		58,579	21,004	12,000
AFSCME (police & fire supervisors)		30,921	24,308	12,900
NEPBA (dispatchers)		3,000		0
<b>TOTALS</b>	<b>\$47,382</b>	<b>\$92,500</b>	<b>\$45,312</b>	<b>\$39,900</b>

**Capital Outlay:**

The Town of Merrimack uses capital reserve funds as a cost-effective method of financing the purchase or replacement of facilities, equipment, and infrastructure. Consistent amounts have been included in annual budgets for transfer to these funds in past years and in the budget submitted by the Town Council, so that sufficient monies are available when purchases or replacements are required. This spreads the related cost over the funding period, rather than requiring a large appropriation in the year of purchase or replacement, and thereby helps to stabilize property tax rates. Also, interest earned on monies held in capital reserve funds offsets a portion of the purchase or replacement cost and/or serves as a hedge against inflation. These capital reserve funds provide for the replacement of fire trucks, bridges, ambulances, police communication's equipment, Highway Division trucks and heavy equipment, as well as for other major capital outlay needs.

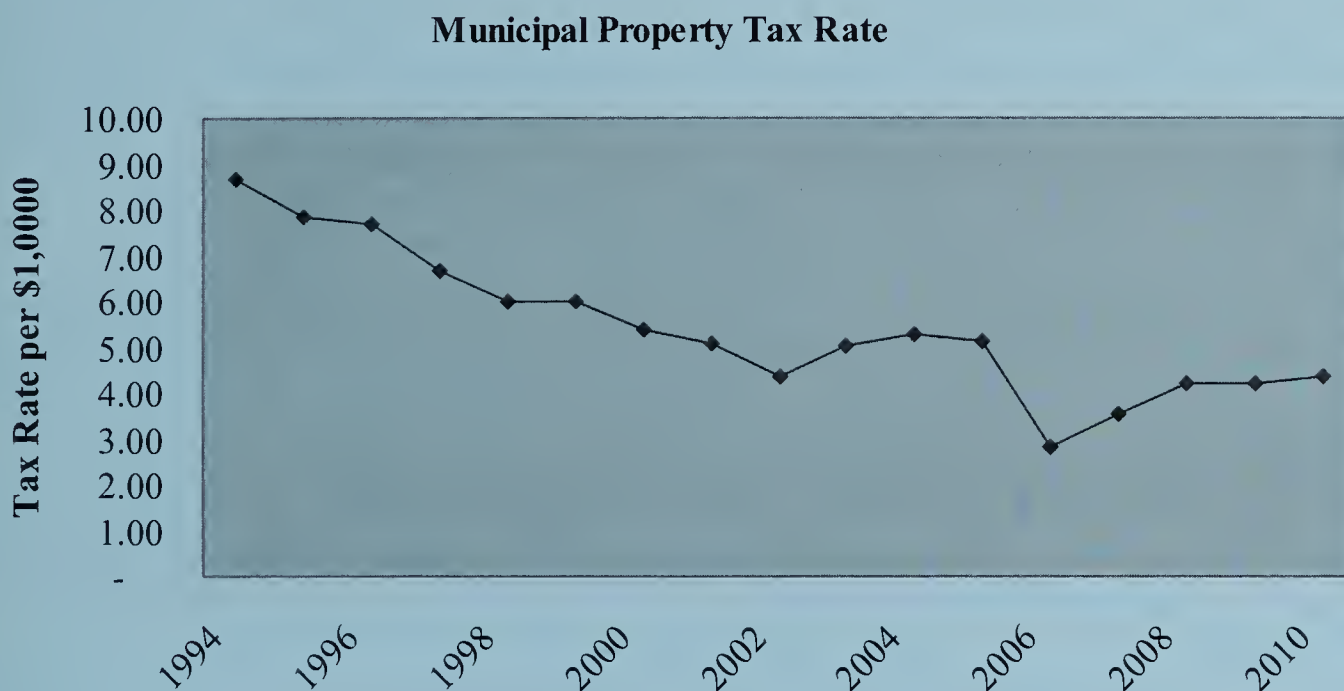
The 2010-11 budget includes \$715,000 in Capital Reserve Fund (CRF) deposits. In addition, other proposed capital outlays of \$1,052,766 consist of the following:

Road Paving, Crack Sealing, and Minor Reconstruction	\$544,615
Media Equipment	65,000
Courtroom Renovations (Media)	250,000
Courtroom Renovations (General Government)	85,200
Renovate Station 3 Reeds Ferry	40,000
Other items costing less than \$40,000	67,951
	<b>\$1,052,766</b>

**ARTICLE 2 (continued)**  
**MUNICIPAL OPERATING BUDGET**

**Projected Tax Rate:**

Based on the recommended budget (Article 2) and current estimates of 2010 net assessed valuations and 2010-11 non-tax revenues, the municipal portion of the 2010 property tax rate is expected to be \$4.35, which correlates to a tax bill of \$435 per \$100,000 of assessed valuation. This represents an increase of \$0.12 or 2.84% over the 2009 rate. However, this projection includes only the impact of Article 2 and not any of the other articles.



**Debt Service:**

There are five outstanding bond issues: 1995 Organic Waste Compost Facility Bonds - \$1,607,176 principal balance; 2002 Greens Pond Land Acquisition Bonds - \$2,160,000 principal balance; 2007 Drainage Improvement Bond - \$1,515,000 principal balance; 2008 Interceptor Bond - \$1,600,000 principal balance; and 2009 Dewatering Upgrade Bond – \$2,824,000 principal balance. Debt service costs for 2010-11 represent an increase of \$84,520 and consist of the following:

1995 Organic Waste Compost Facility Bonds	\$367,449
2002 Greens Pond Land Acquisition Bonds	355,185
2007 Drainage Bond	153,950
2008 Interceptor Bond	98,720
Contingency for tax anticipation notes	<u>1</u>
<b>TOTAL</b>	<b>\$975,305</b>

**ARTICLE 2 (continued)**  
**MUNICIPAL OPERATING BUDGET**

**Default Budget:**

If the proposed budget of \$29,336,898 in Article 2 should fail, an appropriation of \$26,973,107 would automatically become effective in accordance with New Hampshire Statutes. The Town Council would then be responsible for either holding a special meeting at which a revised Municipal Operating Budget appropriation would be considered, or developing a revised Municipal Operating Budget within this amount.

In 2009-10, the Town made a change to the way it presents the appropriation article to the taxpayers. A decision was made to include all the CRF purchases in the budget so the voter had a chance to vote on the complete appropriations for the Town. When calculating the default budget, these items have to be backed out of the appropriations for prior years. To compute the default budget, the NH Department of Revenue Administration has given specific guidelines for towns and schools to use. Begin with the prior year operating warrant article, add in any previously approved warrant articles that may affect the current year budget (collective bargaining agreements), subtract any one time purchases (such as capital expenditures), then net the difference in debt payments to come up with the default budget.

In calculating the 2010-11 default budget, the difference between the default budget and the current operating budget (\$29,336,898) is \$2,363,791. However, in making an apples to apples comparison as shown on Chart 3, one time capital expenditures are backed out, thus making the default budget \$263,507 more than the 2010-11 operating budget. One important point to remember is that the \$2,627,298 in capital purchases for 2010-11 is fully offset by revenues. Chart 4 is a comparison of tax rates.

**CHART 3 - Default Comparison**

	<b>Default Budget 2010-11</b>	<b>Town Council Recommended 2010-11</b>
<b>Total Budget</b>	34,421,874	29,336,898
Add:		
Prior Year Union Contract Approvals	638,053	
Increased cost of Debt Service Retirement	84,520	
Less:		
Multi-year Contracts	(75,940)	
Long-Term Debt		
Wastewater Dewatering Upgrade	(2,824,000)	
Capital Expenditures (fully offset by revenue)	(5,271,400)	(2,627,298)
Total Appropriation Less Capital Expenditures and Bonds	26,973,107	26,709,600
<b>2010-11 Proposed Budget Increase/(Decrease) Over Default Budget</b>		<b>(263,507)</b>



**ARTICLE 2 (continued)**  
**MUNICIPAL OPERATING BUDGET**

**CHART 4 – 2010-11 Default Tax Rate Comparison**

	<b>Default 2010</b>	<b>Council Proposed 2010</b>	<b>Difference</b>
Appropriations	26,973,107	29,336,898	(2,363,791)
Estimated revenues	(13,713,165)	(16,340,463)	2,627,298
Tax overlay	325,000	325,000	-
Veterans exemptions	<u>699,750</u>	<u>699,750</u>	<u>-</u>
Property tax levy	14,284,692	14,021,185	263,507
Valuation for state property tax rate	<u>3,223,417.530</u>	<u>3,223,417.530</u>	<u>-</u>
Municipal property tax rate	4.43	4.35	(.08)

**ARTICLE 3**  
**TEAMSTERS LOCAL 633 COLLECTIVE BARGAINING AGREEMENT**

By approving Article 3, the Town would ratify the proposed collective bargaining agreement between the Town of Merrimack and Teamsters Local 633 and approve the wage and benefit adjustments contained therein. Included is a 0% wage adjustment for 2009-10, a 0% wage adjustment for 2010-11, up to 3% merit pay wage adjustment for 2011-12, and up to 3% merit pay wage adjustment for 2012-13. This agreement includes a 10% employee HMO health and dental insurance cost sharing. In addition, this agreement reduces the number of sick leave hours from 96 to 80 per year, as well as reduces the maximum accrual for employees with 15 years of service or more from 480 to 400 hours. It also increases the short-term disability limits from 70% of weekly wages and no more than \$600 per week, to 70% of weekly wages and no more than \$700 per week. If passed, the first year of this contract would reduce the operating budget by \$23,239. This agreement covers supervisory and clerical employees of the Highway, Solid Waste, Wastewater Treatment, Parks Maintenance, and Equipment Maintenance Divisions of the Public Works Department.

**Estimated 2010 Property Tax Bill Impact: ( \$.01)**

## **ARTICLE 4**

### **DISABLED TAX EXEMPTIONS**

This article proposes to increase the disabled income limits as shown below. The revised amount would become effective on April 1, 2010. Net income and net asset limits, on which eligibility is based, would also change as shown below.

	Eligibility Current	Amounts Proposed
Net Income including Social Security:		
Unmarried	\$ 45,000	\$ 50,000
Married (combined income)	\$ 60,000	\$ 67,500
Net Assets	\$200,000	\$200,000

**Estimated Property Tax Impact: The impact is unknown. Additional property owners may become eligible under the proposed income limits.**

## **ARTICLE 5**

### **ADMINISTRATIVE BOARDS / COMMITTEES / COMMISSIONS**

This Article amendment language allows for the appointment of four (4) alternate members, one from Merrimack Youth Association (MYA), the Senior Citizen Club, the School Board, and a representative from the Merrimack High School student body, to the Parks & Recreation Committee.

**Estimated 2010 Property Tax Bill Impact: None**

## **ARTICLE 6**

### **MARRIAGE ARTICLE**

The results of this petitioned article would be forwarded to the State Representative(s), State Senator, Speaker of the House, and the State President whether or not Merrimack would like to be allowed to vote on a New Hampshire Constitution amendment that defines “marriage”. Said article would be advisory only to the State.

**Estimated 2010 Property Tax Bill Impact: None**

**The Town will be conducting a survey to be given to each voter with the Town and School Official Ballot. The survey will ask a variety of questions about services the Town provides to the residents. These surveys also include questions to provide guidance for future planning for the Town Council. We would appreciate you taking the extra time to complete the survey. The information that will be gathered will assist the Town Council and Town Department Heads to the type of services you want to see. Thank you in advance!**



# 2010 Town Warrant



## Town of Merrimack

6 Baboosic Lake Road, Merrimack, New Hampshire 03054

---

The State of New Hampshire

To the inhabitants of the Town of Merrimack in the County of Hillsborough in said state, qualified to vote in town affairs:

You are hereby notified that the First Session (*Deliberative*) of the Annual Meeting of the Town of Merrimack will be held at the Mastricola Upper Elementary School's All-Purpose Room on Baboosic Lake Road in said Merrimack on Tuesday, March 9, 2010, at 7:00 o'clock in the evening (pm) for explanation, discussion, and debate of each Warrant Article. Warrant Articles may be amended at this session per RSA 40:13, IV.

You are hereby notified that the Second Session (*Ballot Voting*) of the Annual Meeting of the Town of Merrimack will be held on Tuesday, April 13, 2010, at 7:00 o'clock in the forenoon (am) for the choice of town officers elected by official ballot, to vote on questions required by law to be inserted on the Official Ballot, and to vote on all Warrant Articles from the First Session on Official Ballot per RSA 40:13, VII. The three polling places for the election of town officers, and other actions required to be inserted on the ballot, will open on said date at 7:00 o'clock in the forenoon (am) and will not close earlier than 8:00 o'clock in the evening (pm).

The three aforementioned polling places will be as follows:

Precinct 1 (Center) - Mastricola Upper Elementary School's All-Purpose Room, 26 Baboosic Lake Road  
Precinct 2 (South) - St. John Neumann Church, 708 Milford Road (Route 101A)  
Precinct 3 (North) - St. James Church, 646 Daniel Webster Highway (Route 3)

---

### Article 1

To choose all necessary town officers for the ensuing year.

---

### Article 2

Shall the Town vote to raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$29,336,898? Should this article be defeated, the default budget shall be \$26,973,107, which is the same as last year, with certain adjustments required by previous action of the Town or by law; or the Town Council may hold one (1) special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. This article will be reduced by \$23,239 if article 3 passes (Recommended by the Town Council 7-0-0)



### Article 3

Shall the Town of Merrimack vote to approve the cost items included in a collective bargaining agreement reached between the Merrimack Town Council and the Teamsters Local 633 Union, which calls for the following increases in salaries and benefits at the current staffing levels:

Fiscal Year	Merit Wage Increase	Wage and Benefit Costs
2009-10	0%	0.00
2010-11	0%	(\$23,239)
2011-12	Up to 3.0%	\$ 23,646
2012-13	Up to 3.0%	\$ 23,096

If this warrant article passes the overall operating budget for 2010-11 fiscal year will be reduced by \$23,239, such sum representing the anticipated decrease in salaries and benefits over those of the appropriation at current staffing levels paid in the prior fiscal year? The passage of this article will result in employees covered by the collective bargaining agreement contributing 10% towards health and dental insurance premiums. These savings have been factored into the estimated increases/decreases set forth above. This collective bargaining agreement covers supervisory and clerical employees of the Highway, Solid Waste Disposal, Wastewater Treatment, Parks Maintenance, and Equipment Maintenance Divisions of the Public Works Department. (Recommended by Town Council 7-0-0)

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### Article 4

Shall the Town of Merrimack vote to amend the net income for disabled exemption, pursuant to RSA 72:37-b, from 45,000 to \$50,000 for a single applicant or, if married, a combined income from \$60,000 to \$67,500? In order to qualify for this yearly exemption, the applicant must meet the qualifications contained in RSA 72:37-b. If adopted, this amendment shall become effective as of April 1, 2010.

---

### Article 5

Shall the Town of Merrimack approve the charter amendment reprinted below?

### ARTICLE VI

#### ADMINISTRATIVE AND JUDICIAL BOARDS

#### 6-1 ADMINISTRATIVE BOARDS/COMMITTEES/COMMISSIONS

##### C. Parks and Recreation Committee

1. There shall be a Parks and Recreation Committee consisting of twelve (12) residents of the Town of Merrimack. The Town Council shall appoint seven (7) members of the Committee for three (3) year terms and two (2) alternates who will serve for a period of three (3) years each. One (1) Town Council member shall be appointed annually to serve as an ex officio member.

2. In addition, four (4) regular members shall be recommended from Merrimack organizations. There shall be one (1) voting member from each of the following organizations: the Merrimack Youth Association (MYA), the Senior Citizen Club, the School Board, and a representative from the Merrimack High School student body. Such organization members shall be recommended by their organization and, if approved by the Town Council, they shall be appointed for a one (1)

year term. [Four (4) alternate members, one from the each named Merrimack organization, may be recommended and appointed in the same manner as their regular appointed members.]

3. Vacancies of Town Council appointed members shall be filled by appointment of the Town Council for the unexpired term. Vacancies of the other members shall be filled by recommendation of their respective organizations and approved by the Town Council for the unexpired term.

4. The Parks and Recreation Committee shall have all the powers granted to Parks and Recreation Committees by New Hampshire State Law.

[There shall also be three (3) alternate members appointed in the same manner as regular appointed members]

---

Article 6

To see if the Town will vote to approve the following resolution to be forwarded to our State Representative(s), our State Senator, the Speaker of the House, and the Senate President.

*Resolved:* The citizens of New Hampshire should be allowed to vote on an amendment to the New Hampshire Constitution that defines "marriage". **(By Petition)**

---

Given under our hands and seal this 11<sup>th</sup> day of February, in the year of our Lord, Two Thousand Ten

MERRIMACK TOWN COUNCIL

---

Thomas J. Mahon, Chairman

---

Thomas P. Koenig, Vice Chair

---

Finlay C. Rothhaus, Councilor

---

Nancy M. Harrington, Councilor

---

Timothy Tenhave, Councilor

---

Brian J. McCarthy, Councilor

---

David Yakuboff, Sr., Councilor

Attest: a true copy of the Warrant

*As amended by the Town Council on February 25, 2010 to add Article 6.*

**MERRIMACK TOWN COUNCIL**

---

Thomas J. Mahon, Chairman

---

Thomas P. Koenig, Vice Chair

---

Finlay C. Rothhaus, Councilor

---

Nancy M. Harrington, Councilor

---

Timothy Tenhave, Councilor

---

Brian J. McCarthy, Councilor

---

David Yakuboff, Sr., Councilor



# **Town of Merrimack, New Hampshire**

## **Certificate of Service**

We, the Town Council, certify that we gave notice to the inhabitants within named, to meet at the time and place and for the purpose within mentioned, by posting an attested copy of the within Warrant at the place of meeting within named, and a like attested copy at the Town Hall and Town Library, being public places in said Town on or before the 22<sup>th</sup> day of February 2010.

### **MERRIMACK TOWN COUNCIL**

---

Thomas J. Mahon, Chairman

---

Thomas P. Koenig, Vice Chair

---

Finlay C. Rothhaus, Councilor

---

Nancy M. Harrington, Councilor

---

Timothy Tenhave, Councilor

---

Brian J. McCarthy, Councilor

---

David Yakuboff, Sr., Councilor

# BUDGET OF THE TOWN

OF: Merrimack

Appropriations and Estimates of Revenue for the Ensuing Year January 1, \_\_\_\_\_ to December 31, \_\_\_\_\_

or Fiscal Year From July 1, 2010 to June 30, 2011

## IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

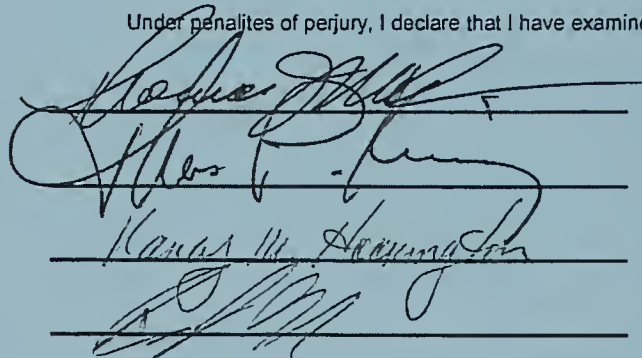
1. Use this form to list the operating budget and all special and individual warrant articles in the appropriate recommended and not recommended area. All proposed appropriations must be on this form.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the address below within 20 days after the meeting.

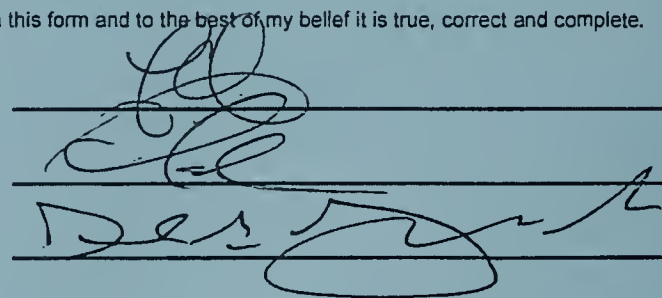
This form was posted with the warrant on (Date): \_\_\_\_\_

### GOVERNING BODY (Town Council)

*Please sign in ink.*

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

  
 Robert M. Houghton  
 Town Clerk

  
 Deshaun

**THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT**

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION  
 MUNICIPAL SERVICES DIVISION  
 P.O. BOX 487, CONCORD, NH 03302-0487  
 (603)271-3397

1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (RECOMMENDED)	Appropriations Ensuing FY (NOT RECOMMENDED)
<b>GENERAL GOVERNMENT</b>			<b>2009-10</b>	<b>2008-09</b>	<b>2010-11</b>	<b>2010-11</b>
4130-4139	Executive					
4140-4149	Election, Reg. & Vital Statistics	2	19,604	34,978	41,236	
4150-4151	Financial Administration					
4152	Revaluation of Property	2	276,192	272,602	269,683	
4153	Legal Expense					
4155-4159	Personnel Administration					
4191-4193	Planning & Zoning	2	757,506	854,734	777,898	
4194	General Government Buildings	2	272,982	312,077	276,814	
4195	Cemeteries					
4196	Insurance					
4197	Advertising & Regional Assoc.					
4199	Other General Government	2	1,847,118	1,874,249	1,843,123	
<b>PUBLIC SAFETY</b>			<b>2009-10</b>	<b>2008-09</b>	<b>2010-11</b>	<b>2010-11</b>
4210-4214	Police	2	5,140,625	4,734,660	5,445,348	
4215-4219	Ambulance					
4220-4229	Fire	2	4,534,731	4,305,115	4,775,701	
4240-4249	Building Inspection					
4290-4298	Emergency Management	2	4,380	3,059	9,380	
4299	Other (Incl. Communications)	2	722,243	713,148	744,471	
<b>AIRPORT/AVIATION CENTER</b>			<b>2009-10</b>	<b>2008-09</b>	<b>2010-11</b>	<b>2010-11</b>
4301-4309	Airport Operations					
<b>HIGHWAYS &amp; STREETS</b>			<b>2009-10</b>	<b>2008-09</b>	<b>2010-11</b>	<b>2010-11</b>
4311	Administration	2	334,773	310,117	332,269	
4312	Highways & Streets	2	2,051,467	2,355,833	2,117,076	
4313	Bridges					
4316	Street Lighting					
4319	Other	2	390,014	376,095	404,886	
<b>SANITATION</b>			<b>2009-10</b>	<b>2008-09</b>	<b>2010-11</b>	<b>2010-11</b>
4321	Administration					
4323	Solid Waste Collection					
4324	Solid Waste Disposal	2	1,235,401	1,293,382	1,176,758	
4325	Solid Waste Clean-up					
4326-4329	Sewage Coll. & Disposal & Other	2	3,174,603	3,140,617	3,312,817	



1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (RECOMMENDED)	Appropriations Ensuing FY (NOT RECOMMENDED)
<b>WATER DISTRIBUTION &amp; TREATMENT</b>			<b>2009-10</b>	<b>2008-09</b>	<b>2010-11</b>	<b>2010-11</b>
4331	Administration					
4332	Water Services					
4335-4339	Water Treatment, Conserv.& Other					
<b>ELECTRIC</b>			<b>2009-10</b>	<b>2008-09</b>	<b>2010-11</b>	<b>2010-11</b>
4351-4352	Admin. and Generation					
4353	Purchase Costs					
4354	Electric Equipment Maintenance					
4359	Other Electric Costs					
<b>HEALTH</b>			<b>2009-10</b>	<b>2008-09</b>	<b>2010-11</b>	<b>2010-11</b>
4411	Administration					
4414	Pest Control					
4415-4419	Health Agencies & Hosp. & Other	2	85,650	87,000	78,800	
<b>WELFARE</b>			<b>2009-10</b>	<b>2008-09</b>	<b>2010-11</b>	<b>2010-11</b>
4441-4442	Administration & Direct Assist.	2	97,941	96,501	103,250	
4444	Intergovernmental Welfare Payments					
4445-4449	Vendor Payments & Other					
<b>CULTURE &amp; RECREATION</b>			<b>2009-10</b>	<b>2008-09</b>	<b>2010-11</b>	<b>2010-11</b>
4520-4529	Parks & Recreation	2	1,171,796	1,195,920	1,131,290	
4550-4559	Library	2	1,149,347	1,226,176	1,145,950	
4583	Patriotic Purposes	2	37,500	63,588	25,500	
4589	Other Culture & Recreation	2	217,449	210,474	222,177	
<b>CONSERVATION</b>			<b>2009-10</b>	<b>2008-09</b>	<b>2010-11</b>	<b>2010-11</b>
4611-4612	Admin.& Purch. of Nat. Resources					
4619	Other Conservation	2	6,200	4,392	3,200	
4631-4632	REDEVELOPMENT & HOUSING					
4651-4659	ECONOMIC DEVELOPMENT					
<b>DEBT SERVICE</b>			<b>2009-10</b>	<b>2008-09</b>	<b>2010-11</b>	<b>2010-11</b>
4711	Princ.- Long Term Bonds & Notes	2	635,033	614,937	746,725	
4721	Interest-Long Term Bonds & Notes	2	255,751	875,409	228,579	
4723	Int. on Tax Anticipation Notes	2	1	-	1	
4790-4799	Other Debt Service					

1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (RECOMMENDED)	Appropriations Ensuing FY (NOT RECOMMENDED)
<b>CAPITAL OUTLAY</b>			<b>2009-10</b>	<b>2008-09</b>	<b>2010-11</b>	<b>2010-11</b>
4901	Land	2	1	-	1	
4902	Machinery, Vehicles & Equipment	2	196,806	446,834	360,150	
4903	Buildings	2	53,543	57,025	140,700	
4909	Improvements Other Than Bldgs.	2	280,817	222,695	544,615	
<b>OPERATING TRANSFERS OUT</b>			<b>2009-10</b>	<b>2008-09</b>	<b>2010-11</b>	<b>2010-11</b>
4912	To Special Revenue Fund					
4913	To Capital Projects Fund					
4914	To Enterprise Fund					
	Sewer-					
	Water-					
	Electric-					
	Airport-					
4915	To Capital Reserve Fund*	2	1,377,000	1,119,300	715,000	
4916	To Exp.Tr.Fund-except #4917*	2	5,271,400		2,363,500	
4917	To Health Maint. Trust Funds*					
4918	To Nonexpendable Trust Funds					
4919	To Fiduciary Funds					
<b>OPERATING BUDGET TOTAL</b>			<b>31,597,874</b>	<b>26,800,917</b>	<b>29,336,898</b>	

\* Use special warrant article section on next page.

**\*\*SPECIAL WARRANT ARTICLES\*\***

Special warrant articles are defined in RSA 32:3, VI, as appropriations: 1) in petitioned warrant articles; 2) appropriations raised by bonds or notes; 3) appropriation to a separate fund created pursuant to law, such as capital reserve funds or trust funds; 4) an appropriation designated on the warrant as a special article or as a nonlapsing or nontransferable article.

1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (RECOMMENDED)	Appropriations Ensuing FY (NOT RECOMMENDED)
4711	Dewater Upgrade Bond	2009/10 #2	2,824,000			-
SPECIAL ARTICLES RECOMMENDED			XXXXXXXXXX	XXXXXXXXXX		XXXXXXXXXX

**\*\*INDIVIDUAL WARRANT ARTICLES\*\***

"Individual" warrant articles are not necessarily the same as "special warrant articles". Individual warrant articles might be negotiated cost items for labor agreements or items of a one time nature you wish to address individually.

1	2	3	4	5	6	7
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	Appropriations Ensuing FY (RECOMMENDED)	Appropriations Ensuing FY (NOT RECOMMENDED)
Various	Teamsters Collective Bargaining Contract	3	\$0	\$0	(\$23,239)	
INDIVIDUAL ARTICLES RECOMMENDED			XXXXXXXXXX	XXXXXXXXXX	(\$23,239)	XXXXXXXXXX



1	2	3	4	5	6
Acct. #	SOURCE OF REVENUE	Warr. Art#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
<b>TAXES</b>			<b>2009-10</b>	<b>2008-09</b>	<b>2010-11</b>
3120	Land Use Change Taxes - General Fund	2	50,000	62,319	30,109
3180	Resident Taxes				
3185	Timber Taxes	2	5,000	13,784	2,100
3186	Payment in Lieu of Taxes	2	5,000	6,184	4,911
3189	Other Taxes	2	247,500	440,229	435,000
3190	Interest & Penalties on Delinquent Taxes	2	192,600	249,475	243,884
	Inventory Penalties				
3187	Excavation Tax (\$.02 cents per cu yd)				
<b>LICENSES, PERMITS &amp; FEES</b>			<b>2009-10</b>	<b>2008-09</b>	<b>2010-11</b>
3210	Business Licenses & Permits				
3220	Motor Vehicle Permit Fees	2	4,100,000	3,863,404	3,900,000
3230	Building Permits	2	90,000	74,044	73,539
3290	Other Licenses, Permits & Fees	2	239,315	225,680	245,312
3311-3319	<b>FROM FEDERAL GOVERNMENT</b>		-	138,689	97,170
<b>FROM STATE</b>			<b>2009-10</b>	<b>2008-09</b>	<b>2010-11</b>
3351	Shared Revenues	2	1,412,268	1,294,577	1,168,710
3352	Meals & Rooms Tax Distribution				
3353	Highway Block Grant	2	498,628	501,699	508,000
3354	Water Pollution Grant				
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimbursement				
3357	Flood Control Reimbursement				
3359	Other (Including Railroad Tax)				-
3379	<b>FROM OTHER GOVERNMENTS</b>	2	3,412,503	869,910	614,832
<b>CHARGES FOR SERVICES</b>			<b>2009-10</b>	<b>2008-09</b>	<b>2010-11</b>
3401-3406	Income from Departments	2	6,150,629	4,737,716	6,630,749
3409	Other Charges				
<b>MISCELLANEOUS REVENUES</b>			<b>2009-10</b>	<b>2008-09</b>	<b>2010-11</b>
3501	Sale of Municipal Property	2	15,000	338,134	10,000
3502	Interest on Investments	2	710,000	283,353	339,723
3503-3509	Other	2	147,525	134,464	101,126

1	2	3	4	5	6
Acct. #	SOURCE OF REVENUE	Warr. Art.#	Estimated Revenues Prior Year	Actual Revenues Prior Year	Estimated Revenues Ensuing Year
<b>INTERFUND OPERATING TRANSFERS IN</b>			<b>2009-10</b>	<b>2008-09</b>	<b>2010-11</b>
3912	From Special Revenue Funds				
3913	From Capital Projects Funds				
3914	From Enterprise Funds				
	Sewer - (Offset)				
	Water - (Offset)				
	Electric - (Offset)				
	Airport - (Offset)				
3915	From Capital Reserve Funds	2	1,933,400		1,935,298
3916	From Trust & Fiduciary Funds			9,908	
3917	Transfers from Conservation Funds				
<b>OTHER FINANCING SOURCES</b>			<b>2009-10</b>	<b>2008-09</b>	<b>2010-11</b>
3934	Proc. from Long Term Bonds & Notes		2,824,000		
	Amount VOTED From F/B ("Surplus")				
	Fund Balance ("Surplus") to Reduce Taxes		65,000		
<b>TOTAL ESTIMATED REVENUE &amp; CREDITS</b>			<b>22,098,368</b>	<b>13,243,569</b>	<b>16,340,463</b>

**\*\*BUDGET SUMMARY\*\***

	Prior Year	Ensuing Year
Operating Budget Appropriations Recommended (from page 4)	31,597,874	29,336,898
Special Warrant Articles Recommended (from page 5)	2,824,000	-
Individual Warrant Articles Recommended (from page 5)	-	(23,239)
<b>TOTAL Appropriations Recommended</b>	<b>34,421,874</b>	<b>29,313,659</b>
<b>Less: Amount of Estimated Revenues &amp; Credits (from above)</b>	<b>22,098,368</b>	<b>16,340,463</b>
<b>Estimated Amount of Taxes to be Raised</b>	<b>12,323,506</b>	<b>12,973,196</b>



# DEFAULT BUDGET OF THE TOWN

## Town Of Merrimack

For the Ensuing Year January 1, \_\_\_\_\_ to December 31, \_\_\_\_\_

or Fiscal Year From July 1 2010 to June 30, 2011

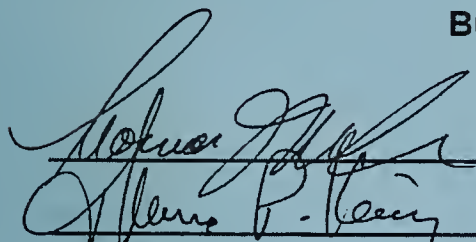
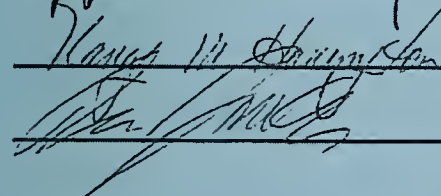
RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.



1. Use this form to list the default budget calculation in the appropriate columns.
2. Post this form or any amended version with proposed operating budget (MS-6 or MS-7) and the warrant.
3. Per RSA 40:13, XI, (a), the default budget shall be disclosed at the first budget hearing.

### GOVERNING BODY (Town Council)

or

Budget Committee if RSA 40:14-b is adopted

  
 Robert J. Kelly  
 Mayor of Merrimack  


  
 Robert J. Kelly  


NH DEPARTMENT OF REVENUE ADMINISTRATION  
 MUNICIPAL SERVICES DIVISION  
 P.O. BOX 487, CONCORD, NH 03302-0487  
 (603)271-3397



## Default Budget - Town of Merrimack

FY FY 2010-11

1	2	3	4	5	6
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Prior Year Adopted Operating Budget	Reductions & Increases	Minus 1-Time Appropriations	DEFAULT BUDGET
GENERAL GOVERNMENT		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4130-4139	Executive				-
4140-4149	Election,Reg.& Vital Statistics	19,604			19,604
4150-4151	Financial Administration				-
4152	Revaluation of Property	276,192			276,192
4153	Legal Expense				-
4155-4159	Personnel Administration				-
4191-4193	Planning & Zoning	757,506			757,506
4194	General Government Buildings	272,982			272,982
4195	Cemeteries				-
4196	Insurance				-
4197	Advertising & Regional Assoc.				-
4199	Other General Government	1,847,118			1,847,118
PUBLIC SAFETY		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4210-4214	Police	5,140,625	244,172		5,384,797
4215-4219	Ambulance				-
4220-4229	Fire	4,534,731	204,201		4,738,932
4240-4249	Building Inspection				-
4290-4298	Emergency Management	4,380			4,380
4299	Other (Incl. Communications)	722,243	17,377		739,620
AIRPORT/AVIATION CENTER		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4301-4309	Airport Operations				-
HIGHWAYS & STREETS		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4311	Administration	334,773			334,773
4312	Highways & Streets	2,051,467	34,967		2,086,434
4313	Bridges				-
4316	Street Lighting				-
4319	Other	390,014	28,726		418,740
SANITATION		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4321	Administration				-
4323	Solid Waste Collection				-
4324	Solid Waste Disposal	1,235,401	(58,766)		1,176,635
4325	Solid Waste Clean-up				-
4326-4329	Sewage Coll. & Disposal & Other	3,174,603	91,436		3,266,039

MS-DT  
Rev 07/07

## Default Budget - Town of Merrimack

FY FY 2010-11

1	2	3	4	5	6
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Prior Year Adopted Operating Budget	Reductions & Increases	Minus 1-Time Appropriations	DEFAULT BUDGET
WATER DISTRIBUTION & TREATMENT		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4331	Administration				-
4332	Water Services				-
4335-4339	Water Treatment, Conserv. & Other				-
ELECTRIC		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4351-4352	Admin. and Generation				-
4353	Purchase Costs				-
4354	Electric Equipment Maintenance				-
4359	Other Electric Costs				-
HEALTH		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4411	Administration				-
4414	Pest Control				-
4415-4419	Health Agencies & Hosp. & Other	85,650			85,650
WELFARE		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4441-4442	Administration & Direct Assist.	97,941			97,941
4444	Intergovernmental Welfare Pymnts				-
4445-4449	Vendor Payments & Other				-
CULTURE & RECREATION		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4520-4529	Parks & Recreation	1,171,796			1,171,796
4550-4559	Library	1,149,347			1,149,347
4583	Patriotic Purposes	37,500			37,500
4589	Other Culture & Recreation	217,449			217,449
CONSERVATION		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4611-4612	Admin. & Purch. of Nat. Resources				-
4619	Other Conservation	6,200			6,200
4631-4632	REDEVELOPMENT & HOUSING				-
4651-4659	ECONOMIC DEVELOPMENT				-
DEBT SERVICE		XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4711	Princ.- Long Term Bonds & Notes	635,033	92,972		728,005
4721	Interest-Long Term Bonds & Notes	255,751	(8,452)		247,299
4723	Int. on Tax Anticipation Notes	1			1
4790-4799	Other Debt Service				-



## Default Budget - Town of Merrimack

FY FY 2010-11

1	2	3	4	5	6
Acct. #	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	Prior Year Adopted Operating Budget	Reductions & Increases	Minus 1-Time Appropriations	DEFAULT BUDGET
	CAPITAL OUTLAY	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4901	Land	1			1
4902	Machinery, Vehicles & Equipment	196,806			196,806
4903	Buildings	53,543			53,543
4909	Improvements Other Than Bldgs.	280,817			280,817
	OPERATING TRANSFERS OUT	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX
4912	To Special Revenue Fund				-
4913	To Capital Projects Fund	2,824,000	(2,824,000)		-
4914	To Enterprise Fund				-
	Sewer-				-
	Water-				-
	Electric-				-
	Airport-				-
4915	To Capital Reserve Fund	1,377,000			1,377,000
4916	To Exp.Tr.Fund-except #4917	5,271,400	(5,271,400)		-
4917	To Health Maint. Trust Funds				-
4918	To Nonexpendable Trust Funds				-
4919	To Fiduciary Funds				-
	TOTAL	34,421,874	(7,448,767)	-	26,973,107

Please use the box below to explain increases or reductions in columns 4 &amp; 5.

Acct #	Explanation for Increases	Acct #	Explanation for Reductions
4721	Decrease in Interest on Bonds		
4711	Increase in Principal Payments		
4210-4214	Collective Bargaining Agreement NEPBA		
4220-4229	Collective Bargaining Agreement IAFF		
4210-4214	State Mandate for Retirement Increase		
4220-4229	State Mandate for Retirement Increase		
Various	Collective Bargaining Agreement Benefits		
4324	Reduction in Tonage Long-term contract		



**Town Of Merrimack  
2010-11 DEFAULT BUDGET**

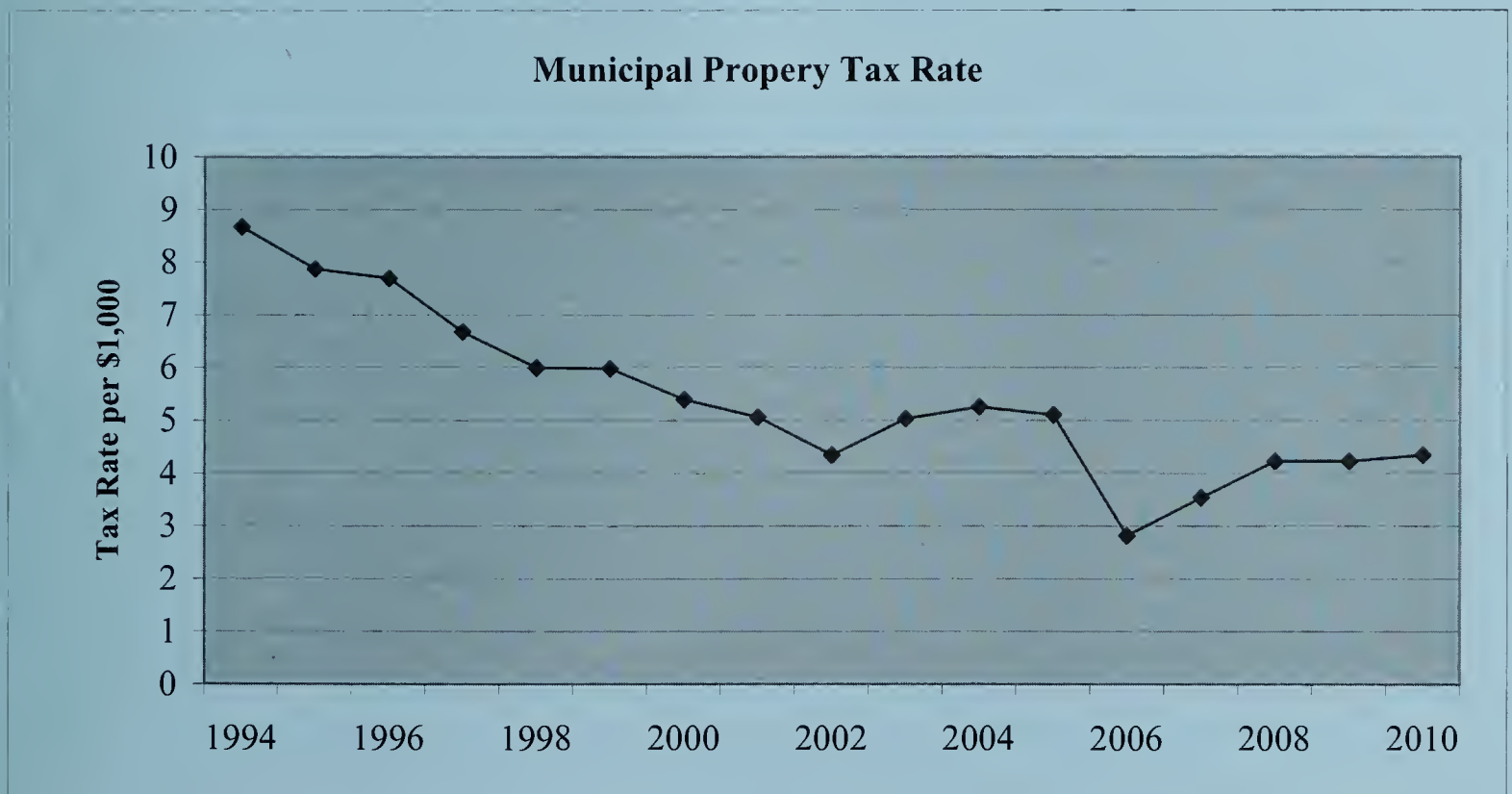
	2009-10 Voted <u>Budget</u>	2010-11 Default <u>Budget</u>
General Town operations and charges - Article 3	31,597,874	31,597,874
Teamsters Local 633 collective bargaining agreement - Article 8 (2006-07)		
IBPO Local 320 collective bargaining agreement - Article 9: (2006-07)		70,756
IAFF collective bargaining agreement - Article 10 (2006-07)		84,477
Union Contract Benefit Increases		358,626
State Mandated Retirement Increase		124,194
Solid waste disposal tipping fees		(75,940)
One Time Capital Purchases		(5,271,400)
Debt service:		
Dewatering Upgrade Bond - Article 2	2,824,000	
2009-10		(890,785)
2010-11	<u>-</u>	<u>975,305</u>
Total	34,421,874	26,973,107

## 2010-11 BUDGET SUMMARY OF FUNDS

Dept	Actual 2008-09	Budget 2009-10	CRF / No Cap 2009-10	Project 2010-11	Difference 2010-11	Deptment 2010-11	Town Manager 2010-11	Council 2010-11	Increase (Decrease)	
									Amount	%
01 General Government	1,739,424	1,472,372	1,472,372	923,275	70,704	1,610,376	1,519,256	1,565,556	93,184	6.33
02 Assessing	277,160	276,192	321,192	221,913	11,610	292,010	279,933	279,683	3,491	1.26
03 Fire	4,850,967	4,780,011	4,735,011	4,804,459	420,363	5,941,974	5,759,507	5,718,481	938,470	19.63
04 Police	4,499,346	4,624,690	4,624,690	4,729,506	337,510	4,929,711	4,782,106	4,797,313	172,623	3.73
05 Communications	676,332	644,493	644,493	602,951	28,792	699,604	659,091	657,391	12,898	2.00
06 Code Enforcement	-	-	-	-	-	-	267,086	265,403	265,403	-
07 Public Works Administration	313,938	335,773	335,773	338,327	14,877	346,241	344,130	333,269	(2,504)	(0.75)
08 Highway	3,199,436	3,729,434	3,003,534	1,655,247	85,993	4,632,156	4,161,430	4,108,941	379,507	10.18
09 Solid Waste Disposal	1,383,380	1,342,901	1,310,401	1,134,147	49,386	1,384,573	1,226,701	1,216,757	(126,144)	(9.39)
11 Parks Maintenance	467,281	445,632	445,632	362,125	16,659	471,375	469,760	469,760	24,128	5.41
13 Parks & Recreation	736,191	588,493	588,493	363,424	10,885	600,319	489,044	532,352	(56,141)	(9.54)
15 Library	1,238,754	1,156,800	1,156,800	1,014,982	40,229	1,193,724	1,156,800	1,152,660	(4,140)	(0.36)
16 Equipment Maintenance	376,095	394,014	394,014	390,611	16,248	411,226	407,976	407,976	13,962	3.54
17 Buildings & Grounds	336,815	272,982	272,982	254,981	16,747	313,018	291,554	288,014	15,032	5.51
21 Community Development	904,896	764,806	764,806	838,258	153,749	846,209	547,495	517,495	(247,311)	(32.34)
24 Town Clerk/Tax Collector	379,821	400,851	400,851	351,762	20,306	414,466	412,504	412,504	11,653	2.91
25 Welfare	183,521	183,591	183,600	155,250	(59,517)	188,910	180,550	182,050	(1,541)	(0.84)
27 Debt Service	529,685	523,336	523,336	509,136	(14,200)	509,136	509,136	509,136	(14,200)	(2.71)
<b>Sub Total</b>	<b>22,093,042</b>	<b>21,936,371</b>	<b>21,177,980</b>	<b>18,650,354</b>	<b>1,220,341</b>	<b>24,785,028</b>	<b>23,464,059</b>	<b>23,414,741</b>	<b>1,478,370</b>	<b>6.74</b>
Outside Detail - Police	326,775	573,981	573,981	573,981	-	650,735	650,735	650,735	76,754	13.37
Outside Detail - Fire	-	9,000	9,000	9,000	-	9,000	9,000	9,000	-	-
Turkey Hill Bridge Replacement	-	4,110,000	-	-	-	-	-	-	(4,110,000)	100.00
Land Bank	-	-	-	-	-	-	-	-	-	-
Day Camp	150,124	175,171	175,171	175,171	-	165,679	165,679	179,679	4,508	2.57
<b>Total</b>	<b>22,569,941</b>	<b>26,804,523</b>	<b>21,936,132</b>	<b>19,408,506</b>	<b>1,220,341</b>	<b>25,610,442</b>	<b>24,289,473</b>	<b>24,254,155</b>	<b>(2,550,368)</b>	<b>(9.51)</b>
10 Wastewater Treatment	3,213,219	4,055,703	4,055,703	2,530,779	184,801	4,198,109	4,042,917	3,992,317	(63,386)	(1.56)
Dewatering Upgrade	-	2,824,000	-	-	-	-	-	-	(2,824,000)	(100.00)
27 Debt Service	367,449	367,449	3,191,449	367,449	-	466,169	466,169	466,169	98,720	26.87
Sewer Fund Total	3,580,668	7,247,152	7,247,152	2,898,228	184,801	4,664,278	4,509,086	4,458,486	(2,788,666)	(38.48)
32 CATV Fund	323,477	292,449	292,449	186,418	8,058	286,103	537,177	537,177	244,728	83.68
33 Fire Protection Area Fund	71,857	77,750	77,750	77,750	-	87,080	87,080	87,080	9,330	12.00
<b>Grand Total</b>	<b>\$ 26,545,943</b>	<b>\$ 34,421,874</b>	<b>\$ 29,553,483</b>	<b>\$ 22,570,902</b>	<b>\$ 1,413,200</b>	<b>\$ 30,647,903</b>	<b>\$ 29,422,816</b>	<b>\$ 29,336,898</b>	<b>\$ (5,084,976)</b>	<b>(14.77)</b>
Warrant Articles:										
#3 Teamsters Contract	-	-	-	-	-	-	-	(23,239)	(23,239)	100.00
<b>Warrant Article Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(23,239)</b>	<b>(23,239)</b>	<b>100.00</b>
<b>Total After Warrant Articles</b>	<b>26,545,943</b>	<b>34,421,874</b>	<b>29,553,483</b>	<b>22,570,902</b>	<b>1,413,200</b>	<b>30,647,903</b>	<b>29,422,816</b>	<b>29,313,659</b>	<b>(5,108,215)</b>	<b>(14.84)</b>

# ESTIMATED 2010 MUNICIPAL TAX RATE

	<u>2010</u>	<u>2009</u>
Appropriations	29,313,659	34,421,874
Estimated revenues	(16,340,463)	(19,011,542)
Belt Filter Press	-	(2,824,000)
Tax overlay	325,000	382,744
General Fund surplus:		
Designated by Ballot Vote		
Property Tax Relief		(65,000)
Save As You Throw		
Veterans Exemptions	<u>699,750</u>	<u>699,750</u>
Property Tax Levy	13,997,945	13,603,826
Valuation for State Property Tax Tare	<u>3,223,417.530</u>	<u>3,223,417.530</u>
Municipal Property Tax Rate	4.34	4.23







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# Standing Meeting Schedule for Town Boards, Committees, and Commissions

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## **Agricultural Commission**

2<sup>nd</sup> Wednesday of Month – Courtroom at 7:00 PM

## **Cable Television Advisory Committee**

Times and Dates TBD

## **Conservation Commission**

2<sup>nd</sup> and 4<sup>th</sup> Monday of the Month – Town Hall Conference Room at 7:00 PM

## **Economic Development Citizens Advisory Committee**

2<sup>nd</sup> Wednesday of the Month – Town Hall Conference Room at 7:00 PM

## **Grater Woods Sub-Committee of the Conservation Commission**

2<sup>nd</sup> Thursday of the Month – Town Hall Conference Room at 6:30 PM

## **Heritage Commission**

Times and Dates TBD

## **Horse Hill Nature Preserve Sub-Committee of the Conservation Commission**

Quarterly – Town Hall Conference Room – 7:00 PM

## **Parks and Recreation Committee**

3<sup>rd</sup> Wednesday of the Month – Town Hall Conference Room at 7:00 PM

*(no meetings in July and August)*

## **Planning Board**

Every Tuesday – Courtroom at 7:00 PM

## **Town Council**

2<sup>nd</sup> and 4<sup>th</sup> Thursday of the Month – Courtroom at 7:00 PM

## **Watson Park Committee**

1<sup>st</sup> Wednesday of the Month – Town Hall Conference Room at 1:00 PM

## **Zoning Board of Adjustment**

4<sup>th</sup> Thursday of the Month – Town Hall Conference Room at 7:00 PM

*Dates, times, and locations may vary.*

*For further information, please call the Town Manager's Office at (603) 424-2331.*

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# Merrimack Town Department Contacts

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## **Assessing**

**(603) 424-5136**

Contract Assessor Dave McMullen  
Administrative Assessor Tracy Doherty

## **Emergency Medical Services (EMS)**

**(603) 424-3690**

Fire Chief Michael Currier  
Assistant Chief Dave Parenti

## **Community Development**

**(603) 424-3531**

Director Walter Warren  
Planning and Zoning Admin. Nancy Larson  
Building and Health Official David Mark  
Health Inspector Al Turner

## **Finance Department**

**(603) 424-7075**

Finance Director Paul T. Micali

## **Fire Department**

**(603) 424-3690**

Fire Chief Michael Currier  
Assistant Chief David Parenti

## **Human Resources**

**(603) 424-2331**

Coordinator Sharon Marunicz

## **Library**

**(603) 424-5021**

Director Janet D. Angus

## **Media Services**

**(603) 423-8561**

Coordinator Nicholas Lavallee

## **Parks and Recreation**

**(603) 882-1046**

Director Sherry Kalish

## **Police Department**

**(603) 424-3774**

Chief Michael R. Milligan  
Deputy Chief Mark E. Doyle

## **Public Works**

– ***Administration, (603) 424-5137***

Director Richard S. Seymour, Jr.  
Deputy Director David Lent

– ***Buildings and Grounds, (603) 423-8559***

Foreman Phil F. Meschino

– ***Equipment Maintenance, (603) 423-8552***

Foreman Brian Friolet

– ***Highway, (603) 423-8551***

Operations Manager Kyle Fox  
Foreman Bruce Moreau  
Foreman Jeff Strong

– ***Parks Maintenance, (603) 423-8551***

Foreman Ernie Buck

– ***Transfer Station/Recycling***

**(603) 424-2604**

Foreman Steven Doumas

– ***Wastewater Treatment Facility***

**(603) 883-8196**

Assistant Director James Taylor

## **Technology**

**(603) 423-8557**

Coordinator William C. Miller

## **Town Clerk/Tax Collector**

**(603) 424-3651**

Town Clerk/Tax Collector Diane Trippett  
Deputy Town Clerk/Tax Collector Linda Hall

## **Town Manager/Town Council's Office**

**(603) 424-2331**

Town Manager Keith Hickey  
Executive Secretary Rebecca Thompson

## **Welfare**

**(603) 423-8535**

Welfare Administrator Patricia Murphy